बिड संख्या/Bid Number: GEM/2026/B/7937866
दिनांक /Dated: 20-08-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	01-09-2026 12:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	01-09-2026 12:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Uttarakhand
विभाग का नाम/Department Name	Housing Department
संगठन का नाम/Organisation Name	Uttarakhand Metro Rail
कार्यालय का नाम/Office Name	Dehradun
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :sanjiv.mehta.ukmrc@nic.in Buyer Email id: accountant.ukmrc@nic.in
वस्तु श्रेणी /Item Category	Financial Audit Services - Review of Financial Statements, Financial Reporting Framework, Audit report; Audit Firm, CA Firm, CAG Empaneled Audit or CA Firm
अनुबंध अवधि /Contract Period	1 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	23600
Payment Timelines	Payments shall be made to the Seller within **10** days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No

1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
3. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Number of Years of firm/company’sexistence as per ICAI certificate: as per document attached (ATC)

Number of years of experience as on date of which at least XX years should be in internal/external audit of companies, PSUs and centrally funded institutions.: as per document attached (ATC)

Number of full-time partners/experienced and qualified professionals in full time employment at senior level with experience in handling similar or relevant projects: as per document attached (ATC)

Number of partners/ qualified professionals in full time employment with DISA/CISA qualification: as per document attached (ATC)

Number of XX fulltime CA’s required and YY professional audit staff: as per document attached (ATC)

Financial Audit Services - Review Of Financial Statements, Financial Reporting Framework, Audit Report; Audit Firm, CA Firm, CAG Empaneled Audit Or CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Review of Financial Statements , Financial Reporting Framework , Audit report
Type of Financial Audit Partner	Audit Firm , CA Firm , CAG Empaneled Audit or CA Firm
Type of Financial Audit	Tax Audit
Category of Work under Financial Audit	as per document attach
Type of Industries/Functions	as per document attached
Frequency of Progress Report	as per document attached

विवरण/ Specification	मूल्य/ Values
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	as per document attached
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

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परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Poonam Panwar	248121,4th Floor, SCI Tower, NH-72, Opposite Mahindra Showroom, Haridwar Bypass Road, Ajabpur, Dehradun, Uttarakhand-248121	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Buyer Added Bid Specific ATC**

   Buyer Added text based ATC clauses

   As per Attached ATC

   .

2. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file .

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their

Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

UTTARAKHAND METRO RAIL, URBAN INFRASTRUCTURE & BUILDING CONSTRUCTION CORPORATION LIMITED

(UKMRC)

(A GOVERNMENT OF UTTARAKHAND UNDERTAKING)

Regd. Office: 3rd & 4th Floor, SCI Tower, Opposite Mahindra Showroom, Haridwar Bye-pass Road, Ajabpur, Dehradun-248121 (Uttarakhand)

DRAFT GeM BID DOCUMENT

FOR

APPOINTMENT OF CHARTERED ACCOUNTANT FIRM AS TAX AUDITOR

FOR TAX AUDIT OF UKMRC FOR F.Y. 2025-26

UNDER SECTION 44AB OF THE INCOME-TAX ACT, 1961

1. BACKGROUND

UKMRC is required to appoint a Tax Auditor for the Financial Year 2025-26 (01.04.2025 to 31.03.2026). The Tax Audit Report is to be furnished by a Chartered Accountant/firm of Chartered Accountants in practice in the prescribed Form Nos. 3CA/3CB and 3CD, as applicable. The appointment shall be made through the Government e-Marketplace (GeM) portal. The final selection shall be made in accordance with the approved GeM bid conditions and the recommendation/approval of the competent authority. The earlier UKMRC proposal records an estimated professional fee of ₹20,000 plus applicable GST.

2. OBJECTIVE

- To conduct the Tax Audit of UKMRC for F.Y. 2025-26 in accordance with applicable provisions of the Income-tax Act, 1961 and Rules made thereunder.
- To examine the books of account, relevant records and information made available by UKMRC for purposes of Tax Audit.
- To prepare/finalise and furnish the prescribed Tax Audit Report and applicable forms, including Form 3CA/3CB and Form 3CD.
- To report material discrepancies and Tax Audit observations noticed during the assignment and provide necessary professional clarification connected with the Tax Audit.

3. BASIC TERMS & CONDITIONS

- The bidder shall be a Chartered Accountant firm/firm of Chartered Accountants in practice and shall be eligible to undertake Tax Audit under applicable law and professional requirements.
- The firm should have its head office/functional office/branch office at Dehradun, Uttarakhand. Valid documentary proof of the Dehradun office shall be submitted along with the bid.
- The firm shall have a minimum experience of five (05) years up to the date of opening of bid.
- The firm should have experience/association with PSUs/Government organisations. A certificate of satisfactory performance from the concerned PSU/Government organisation shall be submitted as documentary evidence.
- The firm should have at least five (05) years' experience in providing taxation consultancy/audit services to PSUs/Government organisations/PSU Banks or other Government bodies, supported by experience certificates from clients.
- Copy of PAN and GST Registration Certificate shall be submitted.
- The contract shall be valid for one (01) year / for the relevant Assesment Year, as specified in the GeM contract.
- The designated DGM/JGM (Finance) or officer nominated by UKMRC shall be the Engineer-in-Charge/Nodal Officer.
- No TA/DA, local travelling, accommodation or other separate travelling charges shall be payable.
- The firm shall provide services directly through its own office and personnel. No sub-contracting or third-party service shall be permitted.

4. ELIGIBILITY / QUALIFICATION CRITERIA

S.No.	Mandatory Requirement	Documentary Evidence
1	Firm should be a Chartered Accountant firm/firm of Chartered Accountants in practice and eligible to undertake Tax Audit.	ICAI registration/constitution/COP or other applicable proof.
2	Minimum 5 years' experience up to date of bid opening.	ICAI/constitution documents showing date of establishment/registration.
3	Head/functional/branch office in Dehradun, Uttarakhand.	Valid office address proof.
4	Experience/association with PSU/Government organisation.	Experience/satisfactory performance

S.No.	Mandatory Requirement	Documentary Evidence
		certificate from client.
5	Minimum 5 years' experience in taxation consultancy/audit services to PSUs/Government/PSU Banks/other Government bodies.	Experience certificates on client letterhead.
6	Valid PAN.	PAN copy.
7	GST Registration, where applicable.	GST certificate.
8	No blacklisting/debarment by competent authority.	Self-declaration.

5. EXPERIENCE STATEMENT

The bidder shall provide documentary evidence for the experience claimed. Where a firm has previous association with UKMRC, a satisfactory performance certificate from UKMRC shall be submitted.

S.No.	Client/ Organisation	Nature of Assignment	Period	Government/ PSU	Value, if any	Evidence
1						
2						
3						
4						
5						

6. SCOPE OF WORK

The appointed Tax Auditor shall perform the following activities for F.Y. 2025-26:

- Conduct Tax Audit of UKMRC under Section 44AB of the Income-tax Act, 1961 and applicable Rules.
- Examine the books of account, financial statements, ledgers, schedules, vouchers and other relevant records made available by UKMRC for the Tax Audit.
- Prepare and furnish the Tax Audit Report in the prescribed format and within the statutory time limit.
- Prepare/finalise Form 3CA or Form 3CB, as applicable, and Form 3CD.
- Review the particulars required to be reported in Form 3CD and seek necessary information/clarification from UKMRC.
- Identify and communicate material discrepancies, non-compliances or reporting matters noticed during the Tax Audit.
- Discuss significant observations with the Finance & Accounts Department and incorporate appropriate management explanations/clarifications in the audit documentation/report, as applicable.
- Provide professional clarification on Tax Audit matters directly connected with the F.Y. 2025-26 assignment.
- Complete the required filing/uploading of the Tax Audit Report on the Income Tax Portal, where applicable and authorised by UKMRC.
- Maintain appropriate working papers and audit documentation in accordance with applicable professional requirements.
- Any other work directly incidental to completion of the Tax Audit and prescribed reporting for the relevant Financial Year.
- Filling of the income tax return of A.Y 2026-27 of UKMRC.

The above scope is for Tax Audit and shall not automatically include a separate tax-retainer assignment covering routine GST/TDS return filing, litigation, appeals, rectification or general tax consultancy unless specifically included in the approved GeM scope/contract.

7. DELIVERABLES

S.No.	Deliverable	Timeline
1	Initial information/data requirement list	Within 7 days of commencement
2	Preliminary audit observations/clarifications	As required during audit

S.No.	Deliverable	Timeline
3	Draft Tax Audit Report/Form 3CD for UKMRC review	Before statutory due date with reasonable review time
4	Final Form 3CA/3CB and Form 3CD, as applicable	Within statutory due date
5	Final Tax Audit Report / filing acknowledgement, where applicable	After filing
6	Relevant working papers/reporting documents	On completion / as required
7	Filling of ITR	Within statutory due date

8. RESPONSIBILITIES OF TAX AUDITOR

- Deploy competent Chartered Accountant/partner and required professional staff.
- Conduct the assignment with due professional care and in accordance with applicable professional standards and law.
- Promptly communicate information requirements and material observations to UKMRC.
- Maintain confidentiality of all UKMRC information and records.
- Complete the assignment within the agreed/statutory timelines, subject to timely receipt of complete information from UKMRC.
- Attend meetings at UKMRC office in Dehradun as reasonably required. No separate local TA/DA shall be payable.
- Hand over the final report and relevant working papers/documents as required under the contract and applicable professional requirements.

9. RESPONSIBILITIES OF UKMRC

- Provide relevant books of account, financial statements, records, schedules and explanations reasonably required for the Tax Audit.
- Provide timely information and clarification sought by the Tax Auditor.
- Nominate an officer for coordination and review.
- Consider audit observations and provide management clarification/representation wherever required.
- Make payment after satisfactory completion of the assignment and submission of the required deliverables.

10. CONTRACT PERIOD & POST-CONTRACT SERVICE

The contract shall be valid for one (01) year / for the relevant Financial Year as specified in the GeM contract.

11. COMMENCEMENT OF WORK

- The selected firm shall commence work within seven (07) days from the issue of Letter of Award/Letter of Indent/Work Order.
- Within thirty (30) days of receipt of the award/LOI, the firm shall complete execution of the contract/agreement in the form required by UKMRC/GeM.

12. PAYMENT TERMS

- No advance payment shall be made.
- Payment shall be made after satisfactory completion of the Tax Audit and IRT filling & submission/furnishing of the applicable Tax Audit Report/forms against original/proper invoice and supporting documents.
- TDS and other statutory deductions shall be made as applicable.
- No separate TA/DA or local travelling charges shall be payable.

13. BID VALIDITY

The bid shall remain valid for 90 days from the date of opening of the bid. The validity may be extended if the tender/procurement is not finalised within the validity period, subject to the bidder's consent and applicable GeM provisions.

14. SUB-CONTRACTING

The firm shall provide direct services to UKMRC through its own office and employees. The bidder shall submit details of the dealing Chartered Accountant who shall necessarily be a partner/employee of the bidder. No third-party service or sub-contracting shall be permitted.

15. FINANCIAL BID FORMAT

S.No.	Description	Amount (₹)
1	Professional fee for Tax Audit of UKMRC for F.Y. 2025-26, including prescribed Tax Audit report/ITR filling/forms and all routine professional/local expenses	
2	Applicable GST	
3	Total amount including GST	

Amount in words: Rupees ____ only.

16. CONFIDENTIALITY

All documents, books, records, information and data accessed by the Tax Auditor during execution of the assignment shall be treated as confidential and shall not be divulged to any other party without prior written permission of UKMRC, except where disclosure is required by law or applicable professional requirements.

17. TERMINATION

- UKMRC may terminate the contract by written notice if the firm fails to commence work within the stipulated time.
- UKMRC may terminate the contract if the firm fails to perform its contractual obligations or provides services of an unsatisfactory nature.
- UKMRC may terminate the contract for convenience if it is not satisfied with the services, by giving written notice specifying the effective date.
- In case of default/delay attributable to the firm, UKMRC may get the work completed through another agency at the risk and cost of the firm, subject to applicable contractual provisions.
- Any penalty for delay/default shall be as specifically prescribed in the final GeM contract.

18. DISPUTE RESOLUTION

UKMRC and the firm shall make every effort to resolve any disagreement or dispute through direct discussion. If the dispute cannot be resolved amicably, it shall be dealt with in accordance with the dispute-resolution/arbitration provisions of the final GeM contract and applicable law. Any specific UKMRC arbitration provision shall be incorporated only after approval by the Competent Authority.

19. GENERAL CONDITIONS

- Late bids shall be dealt with in accordance with GeM provisions.
- UKMRC may seek written clarification from bidders for examination/evaluation of bids. No change in price or substance of the bid shall be permitted through such clarification.
- Conditional offers are liable to rejection.
- Submission of bid through GeM shall be at the sole risk and responsibility of the bidder.
- UKMRC reserves the right to accept/reject any bid or cancel the procurement process in accordance with applicable rules and GeM provisions.
- All notices, references and complaints concerning the work shall be made in writing.
- The final GeM bid and contract conditions shall prevail in case of any inconsistency with this draft.

ANNEXURE-I – BIDDER PROFILE

Particular	Details
Name of CA Firm	
ICAI Registration No.	
Constitution of Firm	
Year of Establishment	
Head Office Address	
Dehradun Office Address	
PAN	
GSTIN	
Name of Managing/Engagement Partner	
Number of Partners	
Relevant Tax Audit Experience	
PSU/Government Experience	
Contact Person	
Mobile / Email	

ANNEXURE-II – EXPERIENCE DETAILS

S.No.	Client	Nature of Work	Period	PSU/Govt.	Satisfactory Certificate	Evidence
1						
2						
3						
4						
5						

ANNEXURE-III – CONSULTANT / ENGAGEMENT PARTNER PROFILE

Particular	Details
Name	
Designation	
ICAI Membership No.	
Certificate of Practice	
Years of experience	
Tax Audit experience	
Government/PSU experience	
Relevant assignments	

ANNEXURE-IV – UNDERTAKING & COMPLIANCE CERTIFICATE

We, M/s ________________________________, certify that we have examined and understood the complete GeM bid document for appointment of Tax Auditor of UKMRC for F.Y. 2025-26 and agree to comply with the Scope of Work, eligibility requirements, terms and conditions and statutory/professional requirements.

Particular	Details
Name of Bidder	
Authorised Signatory	
Designation	
Date	
Place	
Signature & Seal	

ANNEXURE-V – DECLARATION OF NON-BLACKLISTING

We hereby declare that M/s ________________________________ has not been blacklisted/debarred by any Government Department, PSU, Government Company, statutory body or competent authority as on the date of submission of the bid, except as specifically disclosed below.

Details, if any: ____

Authorised Signatory: ____________________ Date: __________ Seal: __________

ANNEXURE-VI – NO CONFLICT OF INTEREST

We hereby declare that no actual or potential conflict of interest exists which would impair our professional independence in undertaking the Tax Audit assignment of UKMRC. We undertake to immediately disclose any conflict that may arise during the contract period.

Authorised Signatory: ____________________ Date: __________ Seal: __________

ANNEXURE VII – CONFIDENTIALITY CERTIFICATE

[To be submitted by the Tax Auditor on the Firm's Letterhead]

I/We hereby certify and undertake that all **documents, books, records, information and data** accessed, obtained, reviewed or handled by the Tax Auditor during the execution of the assignment for **Uttarakhand Metro Rail, Urban Infrastructure & Buildings Construction Corporation Limited (UKMRC)** shall be treated as **strictly confidential**.

I/We further undertake that such confidential information shall not be disclosed, shared, copied, reproduced or divulged to any other person or party without the **prior written permission of UKMRC**, except where such disclosure is required by law or applicable professional requirements.

This confidentiality obligation shall remain binding during the period of the assignment and thereafter, to the extent permissible under applicable laws and professional requirements.

Declaration

We confirm that we have read, understood and accepted the above confidentiality requirements and undertake to comply with the same throughout the assignment.

For and on behalf of the Tax Auditor

Name of Firm: ________________________________

Name of Authorized Signatory: __________________

Designation: __________________________________

Membership/Registration No.: __________________

Signature: ____________________________________

Date: ____

Place: _______________________________________

Seal of the Firm