

Bid for Hiring of services of CA/CMA for Internal  
Audit of RUIDP, Jaipur  
For  
Financial Year 2026-27

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## CHAPTER-1: NOTICE INVITING BID

No. F2(25)(8)/RUIDP/PMU/Acct./Int. Audit/2026-27/

Date:

### NOTICE INVITING BID

Unconditional bids are invited for Hiring of Services of Chartered Accountant/Cost Accountant for Internal Audit of RUIDP (A Unit of RUDSICO) Office, Jaipur, for a Period of one year. Other Particulars mention as below: -

|    |                                                              |                                                                                                                                                                                                                                                                                                |                          |
|----|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| 1. | Subject matter of Procurement                                | <b>Hiring of services of Chartered Accountant/ Cost Accountant for Internal Audit of RUIDP</b>                                                                                                                                                                                                 |                          |
| 2. | Estimated Cost                                               | 2.30 Lakh                                                                                                                                                                                                                                                                                      |                          |
| 3. | Price of Bid Documents                                       | 500/- Rs.                                                                                                                                                                                                                                                                                      |                          |
| 4. | Bid dates (other details provided in Instruction to Bidders) | Bid Publishing date                                                                                                                                                                                                                                                                            | 01.10.2026               |
|    |                                                              | Document Download/Sale Start Date                                                                                                                                                                                                                                                              | 01.10.2026 from 03:00 PM |
|    |                                                              | Bid Submission Start Date                                                                                                                                                                                                                                                                      | 01.10.2026 from 03:00 PM |
|    |                                                              | Bid (Techno-commercial and Financial) Submission Closing Date and Time                                                                                                                                                                                                                         | 09.10.2026 by 03:00 PM   |
|    |                                                              | Bid (Techno-commercial) opening Date and Time                                                                                                                                                                                                                                                  | 09.10.2026 at 04:00 PM   |
| 5. | Payment to be made upon submission of bid                    | <ul style="list-style-type: none"> <li>Bid doc fee Rs. 500/- in favour of Project director RUIDP, Jaipur</li> <li>Bid security should be submitted as per prevailing Rules along with the bid. It can also be submitted through cash, a banker's cheque, demand draft or e-challan.</li> </ul> |                          |
| 6. | Opening of Bids                                              | The bids shall be opened on the date and time as specified. However, if opening date happens to be a holiday, then the bid will be opened on the next working day.                                                                                                                             |                          |
| 7. | Bid Security                                                 | Bid Security @ 02 % of Estimated amount is Rs. 4600/- in favour of PD, RUIDP, Jaipur                                                                                                                                                                                                           |                          |
| 8. | Procurement Method                                           | Single Stage-Two Envelope, Open Competitive Bidding for Rate Contract                                                                                                                                                                                                                          |                          |
| 9. | Bidding Mechanism                                            | The bidding process shall be conducted offline. The bidder shall submit the bid physically to the Project Director, RUIDP                                                                                                                                                                      |                          |

|     |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     |                           | Office, within the stipulated date and time as specified in the bid document.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 10. | Detailed Bid available on | <ul style="list-style-type: none"> <li>State Public Procurement Portal (SPPP) - <a href="https://sppp.rajasthan.gov.in/">https://sppp.rajasthan.gov.in/</a></li> <li>Department website <a href="http://lsg.urban.rajasthan.gov.in">http://lsg.urban.rajasthan.gov.in</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 11. | Key Notes                 | <ol style="list-style-type: none"> <li>No conditional bid shall be accepted.</li> <li>The abridged form of NIB is circulated in the newspapers as per Rule 43 of RTTP Rules 2013.</li> <li>Price of bid document once submitted shall not be refunded.</li> <li>Proof of payment of Price of bid document paid via Demand Draft or Banker's Cheque and proof of payment of Bid security paid via Demand Draft or Banker's Cheque or through Bank Guarantee should be physically submitted along with bid to Procuring Entity at First Floor, RUIDP, AVS Building near Jawahar Circle, Malviya Nagar Jaipur before Bid (Techno-commercial and Financial) Submission Closing Date and Time.</li> </ol> |

The interested Firms are requested to Drop their proposals offline by **3.00 PM** on **09.10.2026** to the undersigned office premises in sealed box.



**Dy. Project Director (Adm.)**

## CHAPTER- 2: QUALIFICATIONS/ ELIGIBILITY CRITERIA:

A Bidder/Service Provider participating in the procurement process shall possess the following minimum qualification/ eligibility criteria.

| S. No. | Basic Requirement     | Specific Requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Documents Required                                                                                                              |
|--------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| 1      | Legal Entity          | The bidder should be a Proprietorship firm duly registered either Commercial Establishments Act, 1958 or any other Act of State/Union, as applicable for dealing in the subject matter of procurement (Note: A self-certified declaration regarding the non-applicability of registration to any Act should be submitted by the bidder). <b>OR</b><br>A partnership firm registered under Indian Partnership Act, 1932 <b>OR</b><br>A company registered under Indian Companies Act, 1956 or Indian Companies Act, 2013. | Copy of valid Registration Certificates<br>OR Copy of Certificates of incorporation OR relevant documents                       |
| 2.     | Financial: Turnover   | Average Annual Turnover of the bidder for last Three financial years i.e. 2023-2024, 2024-25 and 2025-26 should be Rs. 20.00 Lacs.                                                                                                                                                                                                                                                                                                                                                                                       | CA Certificate for 'Average Annual Turnover' with UDIN.                                                                         |
| 3.     | Registration Required | GST Registration Certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Relevant document                                                                                                               |
|        |                       | PAN Number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Relevant document                                                                                                               |
|        |                       | The firm must have a minimum registration history of five years with ICAI or ICMAL.                                                                                                                                                                                                                                                                                                                                                                                                                                      | Relevant document                                                                                                               |
| 4.     | Declaration           | A declaration by bidder regarding qualifications as per Annexure-B                                                                                                                                                                                                                                                                                                                                                                                                                                                       | On Rs. 50 Non Judicial stamp Paper                                                                                              |
| 5.     | Experience            | The firm should have minimum 3-year experience of audit of Govt. department / Govt. control/ Aided Institutions/ Boards/ Corporations etc. The experience should be during last five years.                                                                                                                                                                                                                                                                                                                              | Bidder shall submit a proof of experience through satisfactory work completion certificate supporting with copy of work orders. |

**Signature of Bidder with Seal**

## CHAPTER- 3: INTRODUCTION AND SCOPE OF WORK

### 1. Background: -

The Government of Rajasthan is committed for all-round development of the State and urban development is one of the focus areas. There has been rapid growth of population in the urban centres of the State as in the other parts of the country and it has become utmost important to enhance the infrastructure facilities to meet the emerging challenges in urban management. In view of the above, Rajasthan Urban Infrastructure Development Project (RUIDP) was taken by the Government of Rajasthan (GoR) as a Special Purpose Vehicle (SPV) with support from the Government of India (GoI) and the Asian Development Bank (ADB) in the year 1998.

The ADB funded, RUIDP Phase-I aimed at improving sustainable infrastructure facilities in six major cities of Rajasthan including Jaipur, Bikaner, Jodhpur, Ajmer, Kota and Udaipur. The Project was designed for enhancing the capacities of urban local bodies (ULBs) and making awareness among community for effective participation. The sub-projects covered under Phase-I included rehabilitation and expansion of urban water supply systems, improvements to the waste water collection and treatment systems, solid waste management, storm water drainage, urban roads and bridges, slum area improvements, firefighting, emergency medical services and conservation of historical sites. After successful implementation of Phase-I in six divisional headquarters, GoR initiated Phase-II of RUIDP in the year 2008 in fifteen towns viz., Alwar, Baran-Chabra, Barmer, Bharatpur, Bundi, Chittorgarh, Churu, Dholpur, Jaisalmer, Jhalawar-Jhalarapatan, Karauli, Nagaur, Rajsamand, Sawai Madhopur and Sikar. The project intends to upgrade the infrastructure facilities relating to water supply, solid waste management, wastewater management, roads & bridges, drainage and fire fighting in addition to restoration of selected heritage sites and capacity building of the stakeholders. The project has also taken initiatives to involve the urban local bodies (ULBs) to the extent possible in implementing and managing the project especially in solid waste management and firefighting facilities.

After successful implementation of Phase-II, GOR initiated Phase-III in Year 2015 in 13 towns Viz. Pali, Tonk, Sri-Ganganagar, Jhunjhunu, Hanumangarh (Water Supply & Sewerage Work) & Bhilwara, Sawai Madhopur,, Jhalawar-Jhalarapatan, Bikaner, Mount-Abu (Sewerage) , Banswara (Drainage Work) and Hanumangraha (work was terminated and dropped ) works are completed and sri-ganganagar (Sewerage & Water Supply ) work in under progress.

RUIDP (Phase-IV) Rajasthan Secondary Towns Development Investment Program Government of Rajasthan has undertaken RUIDP Phase-IV Project, comprising towns of population 50,000 to 100,000 and heritage towns with the financing from ADB. Government of Rajasthan has decided to take up works under water supply and wastewater sectors in various towns included in the project.

RUIDP Phase-IV is being implemented in two tranches, namely Tranche-I and Tranche-II. Under Tranche-I, the works in Laxmangarh, Fatehpur, Mandawa, Pratapgarh, Banswara, and Makrana have been completed, while the works in Didwana, Sirohi, Abu Road, Sardarshahar, Ladnu, Ratangarh, Kuchaman, Khetri, and Mandawa

are currently under progress. Under Tranche-II, the City Beautification work in Bharatpur has been completed. The works in Nokha, Jodhpur, Nimbahera, Dungarpur, Bundi, Bharatpur, Jaisalmer, Sagwara, Balotra, Nawalgarh, Bhawani Mandi, Ratangarh, Nathdwara, Barmer, and Pushkar are currently under progress.

The **RUIDP Phase-V** proposal is substantially larger than the earlier phases and is planned to cover **around 84 towns** in Rajasthan through financing from both the **Asian Development Bank (ADB)** and the **World Bank**.

## 2. Objective: -

- a. To express an independent professional opinion with regard to efficiency, effectiveness and economy of the program operations.
- b. To ascertain and evaluate the adequacy and effectiveness of the financial management and internal control framework.
- c. To ascertain compliance of the laid down policies, State Government procedures, various guidelines, manuals, etc as applicable under the project.
- d. To identifying areas for improvement and critical weaknesses, if any.
- e. To provide Project management with timely information and recommendations on financial management aspects of the project to enable timely corrective actions, as Necessary.

## 3. Scope of Work:

The internal audit should be carried out in accordance with the International Standards on Auditing (ISA) published by the International Federation of Accounts and should include such tests and controls, as necessary for performance of the audit. The scope of the assignment will be comprehensive and will cover the project activities and transactions of all the cost centres i.e., PIU/IPIU etc.(List enclosed as per Annexure-I). The responsibilities of the internal auditor include but not limited to reporting on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and the level of compliance with ADB /Company financial norms and State Government procedures. Specific areas of audit should include specific examination, reconciliation and reporting on each matter separately on the following matters and give specific report thereon: -

- (a) The Payment to the contractors of each unit is duly approved by appropriate authority that the income tax has been deducted.
- (b) The deviation in the contract/variation in the quantity been examined & approved by appropriate authority. The claims to the contractors under the provisions of contractor if approved are paid respective terms of agreement.
- (c) List of contractor's liability, court cases, litigation cases shall be certain & compiled with books of account.
- (d) The account prepared by agency are in compliance of the mercantile system have been made.
- (e) Audit of other transactions as per standard of internal auditors issued by ICAI.
- (f) An assessment of the adequacy of the program's financial management system, including internal controls. This would include aspects such as adequacy and

effectiveness of accounting, financial and operational controls exercised by the implementing agencies and suggestions of improvement, if any.

- (g) Funds have been used in accordance with the relevant financial norms and financial regulations with due attention to economy and efficiency, and only for the purpose for which the financing has been provided.
- (h) Generally accepted Accounting Principles are followed by all entities that are authorized to incur expenditure under RUIDP.
- (i) An assessment of efficiency and timeliness of funds flow and reporting mechanism at the level of units for implementation of project activities.
- (j) An assessment of the adequacy of financial and administrative delegation and segregation of duties and controls. And, assessing expenditures incurred/ advances provided are duly authorized as per the financial and administrative delegation approved by the competent authority.
- (k) Expenditure incurred are in accordance with the financial norms prescribed by Govt. of Rajasthan, legal agreement or any other clarifications issued from time to time.
- (l) Expenditure incurred with reference to the budget allocation approved by GoR and prevailing provisions of taxes are taken care of. In case the budget allocation is exceeded, proper re-appropriation duly approved by the competent authority has been obtained.
- (m) Adequate and proper supporting documents, namely, purchase orders, tender documents, invoices, vouchers, receipts, pay bills, TA bills etc. are maintained and linked to the transactions.
- (n) All recoveries imposed against contractor (if any) are made in time.
- (o) Goods, works and services financed have been procured in accordance with relevant provisions of GoR for procurements made under domestic funding and as per ADB Procurement Procedures for procurements made under ADB.
- (p) The review of procurement process should also cover the progress on establishing grievance redressed mechanism and feedback provided to unsuccessful bidders.
- (q) Reconciliation of Statements and accounts is regularly carried out on a monthly basis and necessary corrections on account of credits/debits and stale cheques are accounted for concurrently.
- (r) Proper documentation of Bid security and performance security is maintained in the offices concerned.
- (s) Assets: Completeness, existence, recording, safeguard and utilization for the purpose intended including, physical verification of sample of assets.
- (t) Ascertain the reliability of integrity, controls, security and effectiveness of the operation of computerized system. Identify constraints, if any, in the timely updating of the Computerized Project Financial Management System (CPFMS) and in adhering to the internal control procedures.
- (u) The procurement, contracting, disbursement and monitoring of Project Funding Agreements. Summarize key findings and actions taken RUIDP on the audit observations.

- (v) The internal auditor shall also verify and reconcile the Statement of Expenditure submitted to ADB with reference to records and accounts books maintained at PMU office and report the variance in tabulation form for making necessary corrections/adjustments by RUIDP while releasing further grants.
- (w) Compliance of all statutory provisions as applicable on the company.
- (x) Review and comments of reply of previous year observations.
- (y) **Internal audit will be conducted in two parts as half yearly pattern for the accounting year 2026-27.** The list of all the offices for which audit is required is enclosed herewith at **Annexure 'D'**.
- (z) The firm have to audit All relevant record of the PIUs and PMU Jaipur will be made available to the auditors at **PMU office (Jaipur)**, however audit team may visit some PIUs, if it seems necessary. The outcome of Internal audit, a comprehensive audit report, inclusive of all PIU's will be submitted to Project Director, RUDIP.
- (aa) For any query related to this Bid, can contact to this office for more details.

#### 4. Tenure of audit work: -

- **For Half Yearly audit: -**

45 Days from the 30<sup>th</sup> September 2026 or signing of the agreement whichever is later for first half of financial year 2026-27 and 45 Days from the 31<sup>st</sup> March 2027 or issuance of invitation Letter which is later for the second half of financial year 2026-27.

**Signature of Bidder with Seal**

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## CHAPTER- 4: GENERAL TERMS & CONDITIONS

**Important Instruction:** - The Law relating to procurement "The Rajasthan Transparency in Public Procurement Act, 2012" {hereinafter called the Act} and the "Rajasthan Transparency in Public Procurement Rules, 2013" {hereinafter called the Rules} under the said Act have come into force which are available on the website of State Public Procurement Portal and Finance Department, Government of Rajasthan. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the bidding process. If, there is any discrepancy between the provisions of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail. All other terms and conditions of the RTPP Act, 2012 and Rules, 2013 which are not included in this bid document shall be deemed as part of this document.

**Unconditional bids are invited for Hiring of Services of Chartered Accountant/Cost Accountant for Internal Audit of RUIDP (A Unit of RUDSICO) Office, Jaipur, for a Period of one year.**

1. This Bid is invited in single stage two parts i.e. Technical Bid and Financial Bid, both the Bids (Technical and Financial) have to be prepared and submitted offline/Physically at office of RUIDP, Jaipur.
2. The Bidder should ensure that the Bid is submitted as per stipulated timeline.
3. The bidder shall submit the **Technical Bid** and the **Financial Bid** in two separate sealed envelopes, clearly super scribed "**Technical Bid**" and "**Financial Bid**", respectively. Both sealed envelopes shall be placed inside a single outer sealed envelope, which shall be super scribed as: "**Bid for Hiring of services of CA/CMA for internal Audit of RUIDP for FY 2026-27**". The outer envelope shall also bear the bidder's name, address, contact details, and the tender reference number. Bids not submitted in the prescribed manner may be rejected.
4. Breach of terms and conditions of this bid document and/or RTPP Act, 2012 and/or RTPP Rules, 2013 as on the date of the submission of this bid will render the bidder ineligible to continue in the bidding process.
5. The Bidder must ensure that no conflict of interest subsists or occurs as a result of submission of its bid pursuant to this bid document.
6. Those Bidders who will qualify as per the qualification criteria for the Technical Bid, only their Financial Bids will be opened.

7. The Bidder shall not quote its offer/commercials conditionally or directly or indirectly in the technical bid, failing which the financial bid may not be accepted and its bid may be rejected.
8. A bidder who has been appointed as the Statutory Auditor of RUIDP, Jaipur for the financial year 2026–27 shall not be eligible to participate in this bid.
9. The bidder shall bear all costs associated with the preparation and submission of its bid and RUIDP will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the Bidding process.
10. This bid document incorporates all the general instructions, standard terms and conditions of contract, all annexures, all appendixes, Financial Bid. Bid-fees, bid security and other correspondence related to this Bidding process.
11. Bid should be strictly in conformity with prescribed terms and conditions. Bid should not contain any conditions other than the prescribed terms & conditions. Bid who deviate from these terms and conditions, are liable to be rejected.
12. Before the last date for the submission of bid, PD RUIDP Jaipur may amend any of Bid conditions, and shall communicated to the Bidders only through the State Public Procurement Portal (<https://sppp.rajasthan.gov.in>) and Departmental website.
13. **Period of Contract:** - The rates quoted by the bidder shall be applicable for one year with effect from the date of agreement, which may be extended as per admissible under RTTP Act and Rules, subject to mutual consent.
14. **Selection Criteria:** -
  - A. **Technical Bid:** - Selection of eligible bidders shall be based upon their technical eligibility criteria decided by procuring entity, which are mention in Chapter 02 of this bid document. Technical bids will be open on the date, time and place mentioned in bid document.
  - B. **Financial Bid:** - Bidder shall submit their proposal in financial Bid (Annexure-H) along with Technical Bid, which is the part of this bid document. Financial bid shall be opened only the bidders who found to be successful in technical bid. The lowest rate (total of rates quoted for each part) shall be considered for the award of the work.
  - C. The Successful Bidder shall be the technically qualified bidder quoting the **lowest rates** shall be designated as the L-1 bidder.
15. **Bid Validity:** -Bid shall be valid
  - a. 60 days from the date of opening of technical bid.
  - b. Subsequent to acceptance of bid, the rate shall remain valid throughout the contract period or for the period for which bids are invited whichever is higher.
16. **Withdrawal, Substitution and Modification of bids:**

- (i) A bidder may withdraw, substitute, or modify its bid after it has been submitted by sending a written notice, duly signed by him or his authorized representative (authorization letter be enclosed). Corresponding substitution or modification of the bid must accompany the written notice
- (ii) No bid shall be withdrawn, substituted or modified after the last time and date fixed for Submission of bids as prescribed in bid document.

**17. Bid Security Deposit:**

- (i) Every Bid should be accompanied by Bid Security (@ 2% of the estimated cost i.e. of the services for which bid is being submitted) in favour of PD RUIDP, payable at Jaipur in the form of a Demand Draft/Bankers Cheque/ e-challan.
- (ii) In case of the successful bidder, the amount of Bid Security may be adjusted in arriving at the amount of Performance Security, or refunded if the successful bidder furnishes the full amount of Performance Security.

**18. Refund of Bid Security Deposit:**

- (i) The Bid Security of unsuccessful bidders shall be refunded soon after the final acceptance of successful bid & signing of agreement and submission of Performance security.
- (ii) No interest will be paid on the time of refund of Bid Security.

**19. Forfeiture of Bid Security:**

The Bid Security shall be forfeited in the following cases: -

- (i) When bidder withdraws or modifies the offer after opening of bid.
- (ii) If the successful bidder would not accept the work/service within 10 days from the issuing of letter of intent, then the amount of Bid Security deposited by him/them shall stand forfeited.
- (iii) When the bidder does not execute the agreement, if any, after placement of letter of intent within 10 days.
- (iv) When the bidder does not deposit the Performance security within specified period.
- (v) When the bidder fails to start the work or service or execute work as per work order within the time specified.
- (vi) If the bidder breaches any provision of code of integrity prescribed for bidders specified in the Act and Chapter VI of RTPP Act/Rules.

## **20. OPENING OF BIDS: -**

- (i) Technical Bids will be opened as mentioned in NIB.
- (ii) Rates offered in financial Bid (Part-I) by the technically successful Bidders will be taken into consideration to arrive at lowest rate offered by the Bidders viz L1, L2 and so on.
- (iii) The RUIDP, Jaipur reserves the right to award bids in full or in part to one or several parties if the lowest bidder fails to perform the services as desired by the management. The decision of the RUIDP, Jaipur is final and binding on the Bidders.
- (iv) The RUIDP, Jaipur reserves the right to reject any or all the bids without assigning any reasons whatsoever and the decision of RUIDP, Jaipur in this regard is final and Binding on the Bidder and cannot be called into question in any way.

## **21. Execution of Agreement and Consequences of Default:**

- a) The successful bidder shall execute an Agreement in the prescribed format as per Annexure "G" on a non-judicial stamp paper of Rs. 500/- issued by GoR and furnish the requisite Performance Security within the time period specified in the Letter of Acceptance (LoA), in accordance with the terms and conditions of the tender.
- b) In the event of failure by the successful bidder to execute the Agreement or furnish the required Performance Security within the stipulated period, the Bid Security/Performance Security, as applicable, shall stand forfeited, in addition to cancellation of the work order.
- c) Further, the bidder may also be debarred/blacklisted as per the applicable rules and regulations. The provisions relating to liquidated damages shall not limit or restrict the right of the Procuring Entity to take appropriate action under the applicable rules.
- d) In case the successful bidder fails to provide the services/supplies within the prescribed timeline and in accordance with the bid conditions, the Procuring Entity shall be at liberty to take such action as deemed appropriate under the RTPP Act/Rules and other applicable provisions.

## **22. PERFORMANCE SECURITY:**

- a) The successful bidder shall furnish Performance Security equivalent to five percent (5%) of the total contract value within seven (10) days from the date of acceptance of the bid/issuance of Letter of Acceptance (LoA).

- b) The Performance Security shall be submitted in the form of Demand Draft (DD), Fixed Deposit Receipt (FDR), or Banker's Cheque (BC) issued by any Scheduled Bank, drawn in favour of PD RUIDP, Jaipur and payable at Jaipur.
- c) The Bid Security already deposited by the successful bidder shall be adjustable towards the Performance Security, as per the applicable norms and provisions of the tender.

**23. Additional Performance Security:** In addition to the Performance Security specified under Clause 25, the successful bidder shall also be required to furnish an Additional Performance Security in cases where the bid is determined to be unbalanced. The amount of the Additional Performance Security shall be equal to fifty percent (50%) of the Unbalanced Bid Amount. A bid shall be treated as an "Unbalanced Bid" if the bidder quotes a rate that is less than eighty-five percent (85%) of the estimated value of the bid. The "Unbalanced Bid Amount" shall mean the difference between eighty-five percent (85%) of the estimated bid value and the rate quoted by the bidder.

**24.** The successful bidder shall deposit the Additional Performance Security in lump sum prior to execution of the Agreement. The Additional Performance Security may be furnished in the form of Demand Draft (DD), Banker's Cheque (BC), Fixed Deposit Receipt (FDR), or Bank Guarantee (BG) from a Scheduled Bank.

**25. FORFEITURE OF PERFORMANCE SECURITY and ADDITIONAL PERFORMANCE SECURITY:**

Performance Security and APS amount in full or part may be forfeited in the following cases: -

- (i) When any terms and conditions of the contract are breached.
- (ii) When the Bidder fails to provide services satisfactorily.

Notice of reasonable time will be given in case of forfeiture of Performance security. The decision of the RUIDP, Jaipur in this regard shall be final.

**26. TERMINATION OF CONTRACT ON BREACH OF TERMS AND CONDITIONS: -**

- (i) In case the bidder fails or neglects or refuses to faithfully perform any of the covenants on his part herein contained, it shall be lawful for the RUIDP, Jaipur

to forfeit the amount deposited by the bidder as Performance Security and cancel the Contract.

- (ii) The RUIDP, Jaipur reserves the right to terminate the Contract/Agreement either wholly or in part without any notice to the bidder without assigning any reasons thereof and the bidder will not be entitled for any compensation whatsoever in respect of such termination of the Contract/Agreement by RUIDP, Jaipur.

**27. BLACKLISTING AND RECOVERY OF LOSSES:** - In the event of failure or default by the bidder at any stage of the bidding process or during execution of the contract, the Bid Security or Performance Security, as the case may be, shall be liable to forfeiture, in addition to cancellation of the award of contract/work order. Further, the firm/bidder may also be blacklisted/debarred in accordance with the applicable rules and regulations, and the Procuring Entity shall have the right to recover any losses or damages incurred on account of such act or omission of the bidder.

**28. SAVING CLAUSE:** - No suit, prosecution or any legal proceedings shall lie against Bid Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of Bid.

**29. FORCE MAJEURE:** - Notwithstanding the provisions of clause mentioned above, the bidder shall not be liable for, forfeiture of its Performance Security, liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event or Force Majeure. For purpose of this clause, "Force Majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall not seek all reasonable alternative means for performance not prevented by the Force Majeure event.

- 30. INDEMNIFICATION:** - The bidder shall indemnify and keep indemnified RUIDP, Jaipur against all claims, losses, damages, liabilities, costs, and expenses arising out of the supply of services/goods of inferior quality or not conforming to the prescribed specifications, standards, or contractual requirements. The bidder further agrees to indemnify, reimburse, and hold harmless RUIDP, Jaipur from and against any and all claims, actions, proceedings, damages, liabilities, losses, penalties, costs, and expenses arising out of or connected with the use of services supplied pursuant to this Bid/Agreement. The bidder shall, at its own cost and expense, defend RUIDP, Jaipur against any claim or proceeding brought by any third party, provided that RUIDP, Jaipur promptly notifies the bidder of such claim or proceeding and extends reasonable cooperation for the defines thereof. The approved supplier/bidder shall also indemnify RUIDP, Jaipur against all third-party claims arising at any time on account of infringement of any intellectual property rights, proprietary rights, statutory rights, or any other rights in relation to the services, materials, or products supplied under the Agreement.
- 31. CONFIDENTIALITY:** - The bidder shall keep all information related to RUIDP, Jaipur confidential & shall not share with any other person, office/ organization etc. in whatever way (Verbally, in writing, physically or electronically or otherwise.) In case the bidder fails to maintain confidentiality of information related to the RUIDP, Jaipur, he will be liable to strict legal action as per law besides his/her contract will be terminated and other action as per RTTP Act and Rules shall be taken.
- 32. JURISDICTION:** - In the event of any dispute arising out of the Bid or orders such dispute would be subject to the jurisdiction of the Courts of Jaipur or Hon'ble High Court (Jaipur Bench Only)

**NOTE:** - Bidder should read these terms & conditions carefully and comply them strictly while submitting their bids. If a bidder has any doubt regarding the terms & conditions and scope of work mentioned in the bid notice, he should refer these to the RUIDP, Jaipur before submitting bids and obtain clarifications. The decision of the RUIDP Jaipur shall be final and binding on the bidder.

**Signature of Bidder with Seal**

## CHAPTER- 5: SPECIAL TERMS AND CONDITIONS OF BID

1. Obligations of the Institution: RUIDP, Jaipur shall provide the accounts, records, documents, information, and other necessary details required for conducting the Internal Audit.
2. Terms of Payment: Payment will be made as follows;  
In case of Half Yearly Audit: -  
35% of the payment will be made after completion and submission of report of Internal Audit Work for the first half of financial year 2026-27 and 40% of the payment will be made after completion and submission of report of Internal Audit Work for the second half of financial year 2026-27 and balance 25% payment will be made after statutory audit.  
T.A., D.A., Boarding Lodging etc. expenses will be not being paid.
3. Firm has to submit the bill in two copies. Payments will be subject to deduction of taxes if any, RUIDP may, by way of notice of suspension, suspend/forfeit all payment with levy of penalty if firm fail to perform any obligation assigned before the prescribed date.
4. Other terms and conditions: -  
Reporting Format: The audit report will be in the form of a Management Letter (including an Executive Summary, highlighting key issues for management) which will inter alia have the following sections:
  - Objective of the audit;
  - Methodology of the audit;
  - The status of implementation of the financial management records, system and controls with proper checklist;
  - The key areas of weaknesses, needing improvement
  - Recommendations for improvements; and the comments from the Project Implementation.
5. The comments from the Project Implementation Unit (PIU) and concerned officers must be incorporated in the report as Management comments. Format for Executive Summary:

| Para No. | Major Observations Implication with risk involved | Recommendations for improvement | Auditor's Comments | Agreed Actions | Timeline |
|----------|---------------------------------------------------|---------------------------------|--------------------|----------------|----------|
|          |                                                   |                                 |                    |                |          |

6. (1) In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following of value of contract which the consultant has failed to deliver.

- |                                                                                                  |      |
|--------------------------------------------------------------------------------------------------|------|
| (a) Delay up to one fourth period of the prescribed delivery period                              | 2.5% |
| (b) Delay exceeding one fourth but not exceeding half of the prescribed delivery period.         | 5%   |
| (c) Delay exceeding one fourth but not exceeding three fourth of the Prescribed delivery period. | 7.5% |
| (b) Delay exceeding three fourth of the prescribed delivery period.                              | 10%  |

Note:

Fraction of a day in reckoning period of delay in contract shall be eliminated if it is less than half a day.

- (ii) The maximum amount of agreed liquidated damages shall be 10%
- (iii) If the Firm requires an extension of time in completion of contractual work on account of occurrence of any hindrances, it shall apply in writing to the authority which had placed the work order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of work.
- (2) Delivery period may be extended with or without liquidated damages if the delay is on the account of hindrances beyond the control of the firm.
- (3) If Non-performance / incompletion work on account of firm is found after the last stipulated date, the whole work will be done by another means on your risk & cost which will be recoverable from said firm.

7. Performance security deposit shall be released after 03 month of completion of agreement period.

8. If there is any contradiction in provision of general terms and conditions and that of in special terms & conditions, then provision of special terms & conditions shall prevail. In case of dispute regarding interpretation of any terms and conditions in the bid document the same should be got clarified by the bidder before submitting the bid. At any stage of the bid process, the decision of the management shall be final and binding on all the bidders. Any request for changing of any conditions/quoted price or inclusion of any document etc. after submitting the bid document, unless called for by procuring entity in writing, shall not be entertained.
9. Please read carefully and comply:
  - Annexure A: Compliance with the Code of Integrity and no Conflict of Interest
  - Annexure B: Declaration by Bidders
  - Annexure C: Grievance Redressed during Procurement Process
  - Annexure D: Additional Conditions of Contract

**Signature of Bidder with Seal**

## Annexure A

### Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, bid rigging or anticompetitive behaviour to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring entity and the bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

### Conflict of interest. -

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

(i) A bidder may be considered to be in conflict of interest with one or more parties in the bidding process if, including but not limited to:

- (a) Have controlling partners/shareholders in common; or
- (b) Receive or have received any direct or indirect subsidy from any of them; or
- (c) Have the same legal representative for purposes of the bid; or
- (d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the procuring Entity regarding the bidding process; or
- (e) The bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a bidder, in more than one bid; or
- (f) the bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, Works or services that are the subject of the Bid; or
- (g) Bidder or any of its affiliates has been hired (or proposed to be hired) by the procuring entity as engineer-in-charge/consultant for the contract.

### Declaration by the Bidder

*(To be submitted on non-judicial stamp paper of Rs. 50/-)*

In relation to my/our Bid submitted to -----for procurement of -----  
----- in response to their Notice Inviting Bids No. ----- Dated-----

I/We hereby declares under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012,  
that:

01. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the procuring Entity;
02. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
03. I/We are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
04. I/We do not have and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualification to enter into a procurement contract within a period of three year preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding.
05. I/We do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially effects fair competition;
06. I/We declare that our firm, its affiliates or subsidiaries, including any subcontractors or suppliers has not been debarred by the state government or the procuring entity.

Date:

Place:

Signature of bidder

Name

Designation

Address

**Grievance Redressed during procurement process**

The designation and address of the First Appellate Authority is **Secretary, LSGD, GoR**

The designation and address of the Second Appellate Authority is **Secretary, Finance (Budget) GoR**

**(1) Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who have participated in procurement proceedings:

Provided further that in case a procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose if of within thirty days from the date of the appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

**(4) Appeal not to lie in certain case**

No appeal shall lie against any decision of the procuring Entity relating to the following matters, namely: -

- (a) Determination of need of procurement.
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiation;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality

**(5) Form of appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.

(b) Every appeal shall be accompanied by an order appealed against, if any affidavit verifying the facts stated in the appeal and proof of payment of fee.

(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

**(6) Fee for filing appeal**

(a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure of disposal of appeal**

(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall.

(i) hear all the parties to appeal present before him, and

(ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal of inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

(d) The order passed under sub-clause (c) above shall also be placed on the State public procurement portal.

**FORM No. I**

[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No ..... of.....

Before the..... (First/Second Appellate Authority)

**1. Particulars of appellant :**

- a) Name of the appellant :
- b) Official address, if any :
- c) Residential address :

**2. Name and address of the respondent(s):**

- a)
- b)
- c)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....  
.....  
.....

..... (Supported by an affidavit)

**7. Prayer:**

Place.....

Appellant's Signature:

Date.....

**Additional Conditions of Contract**

**Annexure D**

**1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above. If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

**2. Procuring Entity's Right to Vary Quantities**

- i. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- ii. In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 50% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

**3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods):** Dividing quantities among more than one bidder at the time of award- As a general rule all the quantities of the subject matter of procurement shall be procured from the bidder, whose bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the bidder, whose bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the bidder, whose bid is accepted and the second lowest bidder or even more bidders in that order, in a fair, transparent and equitable manner at the rates of the bidder, whose bid is accepted if such condition is specified in the bidding documents. Counter offer to first lowest bidder (L1), in order to arrive at an acceptable price, shall amount to negotiation. However, any counter offers thereafter to second lowest bidder (L2), third lowest bidder (L3) etc., (at the rates accepted by L1) in case of splitting of quantities, as pre- disclosed in the bidding documents, shall not be deemed to be a negotiation.

**Technical Bid Compliance Sheet**

NIB. NO. No.F2(25)(8)/RUIDP/PMU/Acct./Int.Audit/2026-27/.....

To,  
The Project Director  
RUIDP  
Jaipur

We, the undersigned, declare that:

- a. We have examined and have no reservations to the bidding document. We offer to supply in conformity with the bidding document and in accordance with the supply schedule given from time to time for supply of subject matter of procurement.
- b. Our bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the bidding document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- c. If our bid is accepted, we commit to obtain a performance security in the amount of 5% of the contract price or performance security declaration for the due performance of the contract.
- d. Our firm, for any part of the contract, have nationalities from the eligible countries
- e. We are not participating, as bidders, in more than one bid in this bidding process, in the bidding document.
- f. Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers has not been debarred by the state government or the procuring entity.
- g. We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- h. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive;
- i. We agree to permit the procuring entity or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the procuring entity.
- j. We declare that we have complied with and shall continue to comply with the provisions of the Code of Integrity for Bidders as specified in the Rajasthan Transparency in Public Procurement Act, 2012, the Rajasthan Transparency in Public Procurement Rules, 2013 and this Bidding Document in this procurement process and in execution of the Contract;

Name/ address: \_\_\_\_\_

In the capacity of : \_\_\_\_\_

Signed : \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of \_\_\_\_\_

Date \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

(Shall be submitted along with the Bid Security)

**Annexure 'F'**  
**SR FORM-17**

*AGREEMENT (See Rule 68)*

An agreement made this .....day of ..... between..... (hereinafter called "**the approved supplier**", which expression shall, where the context so admits, be deemed to include his heirs' successors, executors and administrators of the one part and **the Rajasthan Urban Infrastructure Development Project**. (herein after called "**the RUIDP**" which expression shall, where the context so admits, be deemed to include his successors in office and assigns) of the other part.

2. Whereas the approved supplier has agreed with the RUIDP to provide their services to its Head Office as well as PIUs throughout Rajasthan, all those articles set forth in the schedule appended hereto in the manner set forth in the conditions of the tender and contract appended herewith and at the rates set forth in column \_\_\_\_\_ of the said schedule.

3. And whereas the approved supplier has deposited a sum of Rs. \_\_\_\_\_ in \_\_\_\_\_.

- (i) Cash/Bank Draft/ Bank Guarantee /Banker Cheque No. \_\_\_\_\_ dated \_\_\_\_\_.
- (ii) Post Office Savings Bank Pass Book duly hypothecated to the Departmental authority.
- (iii) National Savings Certificates/Defense Savings Certificates, Kisan Vikas Patras, or any other script/instrument under National Saving Schemes for promotion of Small Savings, if the same can be pleased under the relevant rule. (The certificates being accepted at surrender value) as security for the due performance of the aforesaid agreement which has been formally transferred to the departmental authority.

4. Now these Presents witness:

- (i) In consideration of the payment to be made by the Government through \_\_\_\_\_ at the rates set forth in the Schedule hereto appended the approved supplier will duly supply the said articles set forth in \_\_\_\_\_ and \_\_\_\_\_ thereof in the manner set forth in the conditions of the tender and contract.
- (ii) The conditions of the tender and contract for open tender enclosed to the tender notice No. \_\_\_\_\_ dated \_\_\_\_\_ and also appended to this agreement will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.
- (iii) Letters Nos. \_\_\_\_\_ received from tenderer and letters nos. \_\_\_\_\_ issued by the Government and appended to this agreement shall also form part of this agreement.

- (a) The RUIDP do hereby agree that if the approved supplier shall duly supply the said articles in the manner aforesaid observe and keep the said terms and conditions, the RUIDP will through\_\_\_\_\_ pay or cause to be paid to the approved supplier at the time and the manner set forth in the said conditions, the amount payable for each and every consignment.
- (b) The mode of Payment will be as specified below: -
1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_

5. The delivery shall be affected and completed within the period noted below from the date of supply order: - a) From ..... to .....

6. (1)(i) In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following percentages of value of stores which the bidder has failed to supply: -

| S. No. | Items Quantity                                                                         | Delivery period |
|--------|----------------------------------------------------------------------------------------|-----------------|
| a)     | Delay upto one fourth period of the prescribed delivery period.                        | 2½%             |
| b)     | Delay exceeding one fourth but not exceeding half of the prescribed delivery period.   | 5%              |
| c)     | Delay exceeding half but not exceeding three fourth of the prescribed delivery period. | 7½%             |
| d)     | Delay exceeding three fourth of the prescribed delivery period.                        | 10%             |

**Note:**

- (i) Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.
  - (ii) The maximum amount of agreed liquidated damages shall be 10% + 18% GST
  - (iii) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- (2) Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the bidder.

7. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the Government and the decision of the Government shall be final.

In witness whereof the parties hereto have set their hands on the..... day of .....2026



CIN: U74999RJ2004SGC019961

Office of RUDSICO, External Aided Project (RUIDP)

Rajasthan Urban Drinking Water Sewerage and Infrastructure Corporation Ltd

Address: AVS Building, Jawahar Circle, JLN Marg, Jaipur - 302017

Ph. - 141 2721966 Fax No. 141 2721919,

E-mail:- mail.ruidp@rajasthan.gov.in Website: -www.ruidp.rajasthan.gov.in

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**Signature of the  
approved supplier.**

**Signature for and on behalf of Rajasthan  
Urban Infrastructure development Project  
Dy. PD (Admin)**

Date:

Witness No. 1

Date:

Witness No. 1

Witness No.2

Witness No.2

## Annexure- 'G'

### Check List of Technical Bid for hiring of services of CA/CMA for Internal Audit of RUIDP for FY- 2026-27.

| S. No. | Basic Requirement     | Specific Requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Documents Required                                                                                     | Page. No. |
|--------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------|
| 1      | Legal Entity          | The bidder should be a Proprietorship firm duly registered either Commercial Establishments Act, 1958 or any other Act of State/Union, as applicable for dealing in the subject matter of procurement (Note: A self-certified declaration regarding the non-applicability of registration to any Act should be submitted by the bidder). <b>OR</b><br>A partnership firm registered under Indian Partnership Act, 1932 <b>OR</b><br>A company registered under Indian Companies Act, 1956 or Indian Companies Act, 2013. | Copy of valid Registration Certificates OR Copy of Certificates of incorporation OR relevant documents |           |
| 2.     | Financial: Turnover   | Average Annual Turnover of the bidder for last Three financial years i.e. 2023-2024, 2024-25 and 2025-26 should be Rs. 20.00 Lacs.                                                                                                                                                                                                                                                                                                                                                                                       | CA Certificate for 'Average Annual Turnover' with UDIN.                                                |           |
| 3.     | Registration Required | GST Registration Certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Relevant document                                                                                      |           |
|        |                       | PAN Number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Relevant document                                                                                      |           |
|        |                       | The firm must have a minimum registration history of five years with ICAI or ICMAL.                                                                                                                                                                                                                                                                                                                                                                                                                                      | Relevant document                                                                                      |           |
| 4.     | Declaration           | A declaration by bidder regarding qualifications as per Annexure-B                                                                                                                                                                                                                                                                                                                                                                                                                                                       | On Rs. 50 Non Judicial stamp Paper                                                                     |           |
| 5.     | Experience            | The firm should have minimum 3-year experience of audit of Govt. department /Govt. control/Aided Institutions/Boards/Corporations etc. The experience should be during last five years.                                                                                                                                                                                                                                                                                                                                  | Submit a proof of experience. bidder shall submit copies/copy of work orders/order.                    |           |

To be Submitted with signed ToR as per Scope of Work mention in Chapter -03.

Signature of Bidder with Seal

## Annexure- 'H'

### Financial bid for Hiring of CA/CMA services for Internal audit of RUIDP, Jaipur for FY 2026-27.

| S. No | Description of Service                                                             | Rs.<br>(Figures) | GST in Rs. | Total<br>(Amount should<br>be in Both Figures<br>and Words ) |
|-------|------------------------------------------------------------------------------------|------------------|------------|--------------------------------------------------------------|
| 1.    | Professional fee for service / work mentioned in ToR including GST for FY. 2026-27 |                  |            |                                                              |

Signature of Bidder with Seal



CIN: U74999RJ2004SGC019961

Office of RUDSICO, External Aided Project (RUIDP)  
Rajasthan Urban Drinking Water Sewerage and Infrastructure Corporation Ltd

Address: AVS Building, Jawahar Circle, JLN Marg, Jaipur - 302017

Ph. - 141 2721966 Fax No. 141 2721919,

E-mail:- mail.ruidp@rajasthan.gov.in

Website:-www.ruidp.rajasthan.gov.in

**Annexure- 'I'**

आरयूआईडीपी में वर्ष 2026-27 में कार्यरत कार्यालय

**List of offices working in financial year 2026-27**

| S. No. | Name of Offices                                                                                                                                              |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | PMU, Jaipur                                                                                                                                                  |
| 2.     | Zone- Jaipur                                                                                                                                                 |
| 3.     | Zone - Jodhpur                                                                                                                                               |
| 4.     | PIU, Sri Ganganagar & Hanumangarh (UIDSSMT Hanumangarh)                                                                                                      |
| 5.     | PIU Sirohi (Ph-IV,Tr-I)                                                                                                                                      |
| 6.     | PIU Ratangarh (Ph-IV,Tr-I) [PIU, Kota (Bundi) of Ph-III , PIU jhalawar is merged with PIU Ratangarh]                                                         |
| 7.     | PIU Kuchaman (Ph-IV,Tr-I)                                                                                                                                    |
| 8.     | PIU Banswara (Ph-IV,Tr-I)                                                                                                                                    |
| 9.     | PIU Mandawa (Ph-IV,Tr-I)                                                                                                                                     |
| 10.    | PIU Jodhpur (Ph-IV,Tr-II) [PIU, Pali of Ph-III is merged with PIU Jodhpur]                                                                                   |
| 11.    | PIU Dungepur (Ph-IV,Tr-II)                                                                                                                                   |
| 12.    | PIU Nathdwara (Ph-IV,Tr-II) [PIU Udaipur ( Rajsamand, Chittorgarh)& PIU Mt. Abu (UIDSSMT Mt. Abu) of Ph-III is merged with PIU Nathdwara]                    |
| 13.    | PIU Balotara (Ph-IV,Tr-II)                                                                                                                                   |
| 14.    | PIU Bharatpur (Ph-IV,Tr-II) [PIU Sawai Madhopur (Bharatpur, Karouli, Dholpur)of Ph-III is merged with PIU Nathdwara & PIU tonk is merged with PIU bharatpur] |
| 15.    | PIU Ajmer (Ph-IV,Tr-II) – [PIU, Jhunjhunu (Sikar, Churu, UIDSSMT Jhunjhunu, UIDSMT SardarShahar) & PIU Bhilwara of Ph-III is merged with PIU Ajmer]          |
| 16.    | PIU Nokha (Ph-IV,Tr-II) [PIU Bikaner (Jaisalmer, Nagaur, Barmer) of Ph-III is merged with PIU Nokha]                                                         |

(Naresh Kumar Sonotiya)  
Assistant Accounts Officer Grade-IAnil Jatav  
EE, PMU, RUIDP(महेन्द्र कुमार गुर्जर)  
सहायक परियोजना अधिकारी (मुख्यालय)  
आरयूआईडीपी, जयपुर

No.F2(25)(8)/RUIDP/PMU/Acct./Int.Audit/2026-27/ 6844

Date: 01/10/2026

**Notice Inviting Bid No. /2026-27**

Bids for Hiring of CA/CMA services for Internal audit of RUIDP, Jaipur for FY 2026-27 are invited from interested bidders up to 12:00 PM dated 09.10.2026. Other particulars of the bid may be visited from <https://sppp.rajasthan.gov.in> and our official website <https://lsg.urban.rajasthan.gov.in>. The approximate value of the procurement is Rs. 2.30 lakhs.

UBN No.:

  
Dy PD(Adm)  
RUIDP, Jaipur

No.F2(25)(8) /RUIDP/PMU/Acct./Int.Audit/2026-27/ 6845-47

Date: 01/10/2026

Copy to: -

1. Director, Information and Public Relations for publish in one Regional daily newspaper as earliest.
2. Assistant Programmer, RUIDP, Jaipur to upload the bid on SPPP Portal or departmental website.
3. Guard file.

  
Dy PD(Adm)  
RUIDP, Jaipur

