

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
PASCHIM MEDINIPUR DISTRICT, MIDNAPORE-721101
(MGNREGA CELL)**

Phone No.: 03222-297594 / E-mail: nrega.midwest1@gmail.com

Memo No. **125** /MGNREGA/RF-7

Date: **31/5/2023**

**NOTICE INVITING "EXPRESSION OF INTEREST
FOR MGNREGS FUND AUDIT FOR 2022-23."**

The Expression of interest is hereby invited from reputed Chartered Accountant (CA) Firms empanelment with the CAG for conducting Statutory Audit, for audit of MGNREGS fund utilized by this district and 21 Blocks, 21 Panchayat Samities, 211 Gram Panchayats, 3 Sub Divisional Offices & 10 other Programme Implementing Agencies in the year 2022-23. The selected Chartered Accountant Firm will have to depute auditors at Block head quarters for audit of accounts of Blocks, Panchayat Samities and Gram Panchayats. Also, auditors shall be required to visit office of Sub Division Offices and other 10 Project Implementing Agencies for audit of accounts at those offices. The selected firm shall send proforma reports as per requirement of MoRD and P&RD for submission of Audit Reports. The audit of all offices mentioned above have to completed by 15th July 2023 and final audit report has to be submitted by 24th July 2023. Sufficient numbers of audit teams have to be deployed to complete the work in time.

The intending firms may submit their applications by 07-06-2023 up to 12 noon to the District MGNREGA Cell. Intending audit firms shall mention in their applications in the prescribed proforma provided herein, Technical Bid (Experience, Capability Criteria, the maximum time required, not more than 15th July 2023 for the entire audit and report, number of audit teams, number of auditors in each audit team) as per Annexure - I and the Financial Bid (Professional Fee including all types of expenditure, conveyance allowances, service charges and any other expenditure to be paid for the same) as per Annexure – II. **Base rate fixed at Rs 73,367/- , Audit fees including all types of expenditure, conveyance allowances, service charges and any other expenditure to be paid for the audit must be greater than the Base rate amounting to Rs. 73,367/-(Seventy three thousand three hundred sixty seven only).**

The sealed application may be submitted in one big envelope superscripted "EXPRESSION OF INTEREST FOR MGNREGS FUND AUDIT FOR 2022-23" containing two separately sealed small envelopes, one for "Technical Bid" and another for "Financial Bid" superscripted as such.

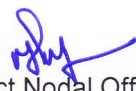
District MGNREGA Cell reserves the right to accept/reject any/all applications without assigning any reason.

District MGNREGA Cell reserves the right to cancel this inviting notice for audit at any time without assigning any reason before the selection of statutory auditors and the tendered shall not be entitled to claim any damage or compensation due to such cancellation.

The application will be opened before the participants at 2:30 p.m. on 07-06-2023 in the MGNREGA Cell (Office of the District Magistrate, Paschim Medinipore, MGNREGA Cell, 2nd floor, Multipurpose Office Building Collectorate Compound).

The application must be supported with documents on:-

1. Registration of the CA Firm.
2. Document of Empanelment with the CAG for conducting Statutory Audit.
3. Minimum 3 years experience certificate of MGNREGA audit.
4. Minimum 5 years experience certificate of Centrally Sponsored Scheme audit other than MGNREGA audit.
5. Details of partners along with photo copy of certificate of Institute of Chartered Accountants of India indicating fellow membership, if the CA Firm is partnership firm.
6. Maximum time required for the audit, number of audit teams, and number of auditors in each team.
7. Audit fees including all types of expenditure, conveyance allowances, service charges and any other expenditure to be paid for the audit.
8. There should not be any proceedings against the auditor or audit firm or any partner of the Audit firm respect to professional matter of conduct up to the engagement date as an auditor. Self declaration is to be attached.

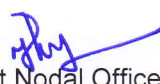

District Nodal Officer
MGNREGA Cell
Paschim Medinipur

Memo No. 125/1(31)/MGNREGA/RF-7

Date: 31/5/2023

Copy forwarded for information, with the request to display in the Notice Board, to the:-

- 1 The Commissioner, P&RD Department, Joint Administrative Building, Kolkata-700006
- 2-4) The Sub-divisional Officer, Midnapore Sadar/Kharagpur/ Ghatal
- 5 The Project Director, DRDC, Paschim Medinipur
- 6 The Secretary, Zilla Parishad, Paschim Medinipur
- 7 The District Informatic Officer, Paschim Medinipur for display in the district website.
- 8 The DICO, with request to publish the above notice in one leading Bangali daily newspaper and one local news paper.
- 9-29) The Block Development Officers (all)
- 30 CA to the DM & DPC, Paschim Medinipur for kind appraisal of DM & DPC, Paschim Medinipur.
- 31 Notice Board of MGNREGA Cell.


District Nodal Officer
MGNREGA Cell
Paschim Medinipur

TECHNICAL BID
(The details to be provided)

General Information		
1	Name of the Chartered Accountant Firm	
2	Date of Registration of Chartered Accountant Firm	
3	Registered / Main Office Address	
4	Whether firm is empanelled with C&AG for 2022-23	
5	C&AG empanelled number.	
6	Name of Nodal Person of CA Firm	
7	Contact No. of Nodal Person of CA Firm	
8	Maximum time required for the audit.	

Other Information		
1	No. of Partners (as on closing date of tender), if partnership Firm	
2	No. of CA Employees (as on closing date of tender)	
3	Number of audit teams.	
4	Number of auditors in each team.	

Credential		
No. of years of experience for MGNREGA audit as asked for in the notice.		
No. of years of experience for Centrally Sponsored Scheme audit other than MGNREGA audit as asked for in the notice.		

Signature by Proprietor/Partner
(With name and Firm Seal)

FINANCIAL BID

The interested Chartered Accountant Firm may quote their professional fees (all inclusive) in the following format:-

SI No	Particulars	Amount (Rs)
1	Audit fees including all types of expenditure, conveyance allowances, service charges and any other expenditure to be paid for the audit.	

Signature by Proprietor/Partner
(With name and Firm Seal)