

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	12-03-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	12-03-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Health & Family Welfare Department Gujarat
संगठन का नाम/Organisation Name	National Rural Health Mission (nrhm) State Health Society
कार्यालय का नाम/Office Name	Commissionerate Of Health
वस्तु श्रेणी /Item Category	Financial Audit Services - Review of Financial Statements, Financial Reporting Framework, Audit report; CAG Empaneled Audit or CA Firm
अनुबंध अवधि /Contract Period	1 Month(s) 1 Day(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details

बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	30000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Price Breckup - [1771652928.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Price Breakup Format for the bidders to upload for providing break-up of overall project cost:[1771653017.pdf](#)

Financial Audit Services - Review Of Financial Statements, Financial Reporting Framework, Audit Report; CAG Empaneled Audit Or CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Review of Financial Statements , Financial Reporting Framework , Audit report
Type of Financial Audit Partner	CAG Empaneled Audit or CA Firm
Type of Financial Audit	Statutory Audit
Category of Work under Financial Audit	Audit of financial statements , Reliability of financial reporting , Risk Management , Review system & processes , Bank Transactions , Internal Control over Financial Reporting , As per scope of work
Type of Industries/Functions	Inventory & Store management , Human Resource & Payroll , Operational & Administrative , Cash and Bank Balance , As per scope of work
Frequency of Progress Report	As per scope of work

विवरण/ Specification	मूल्य/ Values
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	As per scope of work
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Shah Kartikkumar	380016,5th Floor, Bahumali Bhavan, Manjushri Mill Compound, Nr. Girdharnagar Bridge, Girdharnagar (Asarwa), Ahmedabad-380004	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The

Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

FINANCIAL AUDIT SERVICES

(STATUTORY AUDIT OF PROJECT JATAN(OTHER FUND) AND BTS FOR F.Y 2024-25)

Project

National AIDS Control Program

Gujarat State AIDS Control Society

5th Floor, Block A-B-C-E,

BahumaliBhavan, Near Girdharnagar Bridge,

Manjushree Mill Compound,Asarwa, Ahmedabad – 380 004

Phone: 079-22685210, 22680211-12-13, Fax: 079-22680214

E-mail: sacsgujarat@gmail.com, Web site: www.gsacsonline.org

FINANCIAL AUDIT SERVICES

General Terms and Conditions

(STATUTORY AUDIT OF PROJECT JATAN (OTHER FUND) AND BTS FOR F.Y 2024-25)

- 1) Auditor has to give Scheme wise as well as consolidated audit report of all (2 schemes **JATAN (OTHER FUND) AND BTS**) to GSACS
- 2) Auditor should also comment on unsettled suspense account, Current liabilities and differences in accounts
- 3) Any matter requiring urgent attention involving financial or administrative lapse will have to be separately reported and brought to the notice of authorities concerned.
- 4) It will be the responsibility of the auditor to carry out fast, prompt, accurate and correct audit.
- 5) The auditor shall place qualified personnel for audit work not below the Inter C.A. or CA with minimum experience of one year of audit and with working knowledge of computer.
- 6) The auditor should be well conversant with all the schemes/ guidelines /G.R. circulars, standing instructions, orders issued from time to time by Central /State Government.
- 7) GSACS reserves the right to reject any or all bids received or cancel the Tender, without assigning any reason.
- 8) PAYMENT TERMS
 - I. No advance payment shall be made by GSACS under any circumstances.
 - II. Subject to satisfaction of GSACS, payment will be processed as per requirement of Corporation from time to time.
 - III. If a CA firm fails to submit the report within the stipulated time frame, a 20% penalty will be imposed after 31 March 2026.
- 9) For legal issues the place of jurisdiction will be the District Court of Ahmadabad only.
- 10) Conditional Tender will not be accepted.
- 11) All the DOCUMENTS and PRICE BREAKUP IS MANDATORY TO BE UPLOADED ON THE GEM PORTAL as per given in the annexure-1 AND 2

Scope of Work for Statutory Audit Services (F.Y 2024-25)

(STATUTORY AUDIT OF PROJECT JATAN (OTHER FUND) AND BTS FOR F.Y 2024-25)

1. Introduction & Objective

Gujarat aids control society is an autonomous society under the health department, Government of Gujarat. The objective of this assignment is to conduct a Statutory Audit for the Financial Year 2024-25 to ensure that the financial statements reflect a true and fair view and that all Government Grants are utilized as per the mandated guidelines.

2. Detailed Scope of Work

A. Core Audit Objectives (As per ICAI & Govt. Norms)

Verification of Grant Utilization: The auditor must verify that grants received from Central and State Governments are utilized strictly for the purposes for which they were sanctioned.

Compliance with GFR (General Financial Rules): Auditor shall ensure that all procurements and expenditures are in compliance with GFR-2017 and subsequent amendments by the Government of Gujarat.

Accounting Standards: Ensuring that the financial statements are prepared in accordance with The Accounting Standards issued by the ICAI as applicable to Autonomous Bodies/Societies.

B. Financial Audit & Finalization:

Audit Standards: Conduct audit in accordance with the Standards on Auditing (SAs) issued by ICAI and the Technical Guide on Accounting for NPOs.

Financial Statements: Verification of Balance Sheet, Income & Expenditure Account, and Receipts & Payments Account.

Fund-Based Accounting: Ensure proper accounting for Corpus Funds, Earmarked Funds, and Scheme-specific Grants.

Bank Reconciliation: Monthly verification of Bank Reconciliation Statements (BRS) for all operational and scheme-specific accounts.

C. Grant Management & GFR Compliance:

Grant Sanction Orders: Verify all Grant Sanction Orders and ensure adherence to the specific Terms & Conditions (T&C) mentioned therein.

Utilization Certificates (UC): Verification and certification of FORM. Ensure that the expenditure reported is incurred for the specific purpose of the scheme and that interest earned on unspent balances is correctly accounted for.

Diversion of Funds: Ensure that there is no unauthorized diversion of funds from one scheme/project to another.

Interest Treatment: Audit the interest earned on unutilized grants and ensure its treatment (remittance or addition to fund) is as per the specific Sanction Orders.

3. Auditor's Checklist (Annexure for Bid)

The appointed Auditor will be required to verify the following specific points during the audit:

1. Grant Receipt

Cross-check Sanction Orders with Bank Credits.

2. Expenditure

Ensure expenditures are within the approved budget heads of the scheme.

3 Vouching Ensure all vouchers are supported by original bills and approved by the competent authority.

4Advances

Scrutiny of long-pending advances to staff or contractors/implementing agencies.

Annexure- 1

Minimum Eligibility Criteria

(ALL BELOW DOCUMENTS IS MANDATORY TO BE UPLOADED ON THE GEM PORTAL)

(CHECK LIST OF TENDER SUPPORTING DOCUMENT)

- 1.** Average Annual turnover during the immediate last three consecutive financial years should be at least Rs. 60,000/-. (Upload C.A Certified Turn Over Certificate)
- 2.** Bidders must have ICAI/ICMAI Registration Certificate. (UPLOAD THIS CERTIFICATE)
- 3.** UPLOAD a copy of PAN card
- 4.** UPLOAD a copy of GST registration number
- 5.** HQ/ Branch Office must be in Gujarat (UPLOAD PROOF)
- 6.** 3 years' experience of Central Government/State Government/Semi Government/Nigams (UPLOAD CONTRACT NOTE OR EXPERIENCE CERTIFICATE)
- 7.** The Organization or Firm should not have been Banned/Blacklisted by any Government/Semi Government Department/Organization for any reason. (UPLOAD SELF DECLARATION)

Annexure- 2

Format for Price Break-up

Sr. No	Activity	fee (Inclusive GST and all other charges)
1	<u>STATUTORY AUDIT OF PROJECT JATAN (OTHER FUND) F.Y 2024-25</u> INCOME-5.29 CR. AND EXPENDITURE-1.68 CR. (APPROX)	
2	<u>STATUTORY AUDIT OF BTS FUND F.Y 2024-25</u> INCOME- 5.50 CR. AND EXPENDITURE- 5.50 CR. (APPROX)	
	TOTAL (1+2)	

NOTE - All the bidders must have to fill all the applicable amounts given in the ANNEXURE-2 AND L1 WILL BE TREATED AS PER TOTAL LOWEST VALUE OF ABOVE ANNEXURE-2 SR NO-1 AND SR NO-2.