

## बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	03-01-2026 17:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	03-01-2026 17:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Mines
विभाग का नाम/Department Name	Hindustan Copper Limited
संगठन का नाम/Organisation Name	Hindustan Copper Limited
कार्यालय का नाम/Office Name	Kolkata Corporate Office
वस्तु श्रेणी /Item Category	Custom Bid for Services - As per NIT
समान श्रेणी/Similar Category	<ul style="list-style-type: none"><li>• Financial Advisory Services</li><li>• Financial Audit Services</li></ul>
अनुबंध अवधि /Contract Period	2 Month(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	4213
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / <b>Financial Document Indicating Price Breakup Required</b>	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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#### ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :**

Price Breakup - [1765624259.xlsx](#)

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Introduction about the project /services being proposed for procurement using custom bid functionality:**[1765624268.pdf](#)

**Instruction To Bidder:**[1765624272.pdf](#)

**Pre Qualification Criteria ( PQC ) etc if any required:**[1765624276.pdf](#)

**Scope of Work:**[1765624282.pdf](#)

**Payment Terms:**[1765624287.pdf](#)

**Penalties:**[1765624292.pdf](#)

**GEM Availability Report ( GAR):**[1765624301.pdf](#)

**Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:**[1765624307.pdf](#)

**Custom Bid For Services - As Per NIT ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	As per NIT
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>एडऑन /Addon(s)</b>	

विवरण/ Specification	मूल्य/ Values
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**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	अतिरिक्त आवश्यकता /Additional Requirement
1	Saurabh Chaturvedi	333504,Khetri Copper Complex, Khetrinagar, Dist-Jhunjhunu, Rajasthan-333504	1	N/A

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

**2. Generic**

Option Clause: Excess Settlement. The excess settlement has been enabled for the service, allowing service providers to include additional charges up to a specified percentage of the item-level total value, including add-ons, in their invoices. Service providers must declare the applicability of additional charges during invoice creation and submit mandatory supporting documents to avail this option. The total invoice amount, including additional charges, shall not exceed the agreed-upon excess settlement percentage for the order.

**3. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**अस्वीकरण/Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms

of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**

RFQ: 11788



**HINDUSTAN COPPER LIMITED**

(Govt. of India Enterprise)

Email: md\_usman@hindustancopper.com  
Saurabh\_c@hindustancopper.com  
Fax No: 01593-220038 / 220002  
Tel. No: 01593-220060

**Khetri Copper Complex,**  
PO.Khetri Nagar-333504,  
Distt: Jhunjhunu (Raj.) INDIA.

RFQ: 11778

Dated: 13.12.2025

**NOTICE INVITING TENDER**

M/s.....  
.....

**Subject: Appointment of Chartered / Cost Firm for physical verification of Stores & Spares as on 31.12.2025 & other associated works related to the verifications.**

Dear Sir,

The AGM (M&C), Khetri Copper Complex, Khetri Nagar, Distt. Jhunjhunu, Rajasthan-333504 invites online tenders under two part system through GeM for above subject work.

EMD Mode of payment / EMD Exemption: NOT APPLICABLE

Scope of Work, Special Terms & Conditions & Scope of supply: Annexure-I

Submission of offer & General Terms & Conditions: Annexure II

Bidder's Pre-qualification (PQC): Annexure- III

Price bid quotation: In the Performa: On line through **GeM**: Annexure IV

(Md Usman)  
AGM -M&C

Bidder's Signature

**SCOPE OF WORK****1.0 i) Physical verification of 90% of total value of stores & spares as on 31.12.2025.**

The physical balance has to be verified at Main Stores & site stores with the Price Stores Ledger (PSL). The PSL balance as on 31.12.2025 has to be considered for this purpose. List of items will be provided from KCC. Discrepancies, if any, to be reconciled and necessary details of rectification entries to be passed by the unit has to be made out separately and given along with your report. The format of report will be as follows:

As per main stores		As per site stores		Total as per Physical Verification		As per PSL		Excess (+) / Shortage (-)	
Nos.	Value	Nos.	Value	Nos.	Value	Nos.	Value	Nos.	Value

Value of Stores & Spares as on 31.12.2025	- Rs.	Crore
90% of Value of Stores & Spares	- Rs.	Crore
Value of 'X' & 'Y' items physically verified	- Rs.	Crore
Quantum of Work - Items: <b>Approx 2800 Nos. (+ / 10%)</b>		

- ii) Unit/Office to be covered by the successful bidder is as under: **Khetri Copper Complex (KCC) in Rajasthan**
- iii) The entire assignment including submission of report to be completed within One Month from the date of the acceptance of the work order.

For above work one audit team will consist of minimum one senior qualified Accountant (either Chartered or Cost), one semi-qualified (either Inter Chartered or Inter Cost) Accountant and Graduate Assistants. However, the maximum number of the audit team will be restricted to 5 (Five) including one qualified partner. Partner will also visit the unit to plan, supervise the work, and discuss the draft report with the Project Head/Finance Head of the KCC unit only once for the report to be submitted.

The detailed Programme is to be worked out based on the scope of work.

**2.0 SUBMISSION OF REPORTS**

The successful bidders are required to submit **3 (three) copies** of the final report at KCC Office including separate list as mentioned in Point No. (i) and (ii) under the "Scope of work" within 30Days from the date of acceptance of work order. It may please be noted that the

draft report should be discussed and finally accepted by the unit before submission of final report.

**3.0 REMUNERATION AND ALLOWANCES**

- i) Bidders are requested to quote consolidated fees in rupees. This remuneration includes all the charges for supervision by the Partner/Consultant, their discussion with our officers at Unit Office at Khetrinagar, and also for writing of reports, typing etc. Evaluation will be made on the basis of fees quoted in this clause excluding GST. GST, if any, shall be reimbursed by HCL.
- ii) For outstation journey AC 1<sup>st</sup> Class/Air/ Taxi for Partners (maximum 2 Nos.) and AC II tier/1<sup>st</sup> Class for others are reimbursable (maximum 3 Nos.).
- iii) Guest House facilities along with Fooding at the KCC unit will be made available to you on Free of Cost basis.
- iv) In case hotel accommodation is essential, the same will be allowed at actual in reasonably good hotels/ Guest House for Boarding, Lodging and Fooding on Free of Cost basis.
- v) The company will provide local conveyance in the unit.
- vi) For local movement to our unit office where your firm is situated, no traveling expenses/reimbursement of expenses is payable.
- vii) TA will be paid from actual place of journey to KCC for the shortest route & back.

**4.0 PAYMENT OF FEES:**

Payment of fees and reimbursement of expenses will be made from KCC Office, Khetrinagar as per the HCL standard payment term, i.e., 30 days credit period after receipt and acceptance of the final report.

5.0 All working papers created in the course of job will be the property of the company, i.e., Hindustan Copper Limited (HCL), and be handed over to the Finance Head, KCC at the time of submission of the Final Report.

6.0 Unsatisfactory performance may terminate this appointment any time during period of physical verification for Stores & Spares.

7.0 Nodal Officer will be Mr D. S. Rathore, Designation Sr Manager (Finance) or any other officer nominated in his place shall be Nodal Officer.

**General Terms & Conditions:**

1. **Techno Commercial Bid: Don't forget to attach the scanned copy of required documents at the time of bidding on line:**
  - i) PQC supporting documents.
  - ii) Self-Declaration of Income Tax Return as per Appendix-I with ITRs, self-certificate for Class-I Local Content as per Appendix II.
  - iii) Your offer letter on your letter head.
  - iv) Signed copy of our tender document as an acceptance of all NIT terms & conditions. Appendix-IX, declaration against Conflict of Interest will be queried after opening of Techno-Comml. Bid.
  - v) Copy of GST Certificate and PAN card.
  - vi) **No rate should be mentioned in the Technical bid, otherwise the bid will be outrightly rejected.**
  - vii) **The Contract Value will be the sum of values of all items mentioned in price breakup Excel sheet attached with bid document.**
  
2. **Financial Bid:** Bid of Quotation (BOQ) Price bid in the given format.
  - a. Before bidding, bidder needs to download price break up excel file.
  - b. Bidder need to fill up the Name of the bidder and rates only in the designated (blue highlighted) field of price break up file. Rates should be considered upto two decimal places only. **The L1 shall be decided on the basis of total quoted basic rate.**
  - c. The total amount appearing in the yellow highlighted field will be the total contract value and the same need to be put in GeM custom bid as contract value.
  - d. The PDF file of the filled-up price break up excel file is to be uploaded in price bid document.
  - e. The quoted rate against each item should not be zero otherwise the bid will be rejected.
  - f. The rates will be governed by price breakup Excel sheet attached for measurement and billing purpose during execution.
  - g. Price in any form should not be referred in Technical Bid (Part-I), otherwise the bid will be rejected.
  - h. L-1 bidder will be as per Financial Ranking of GeM and as per GeM procedure. Quantity cannot be split.
  
3. **Conflict of Interest:** A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of the purchaser's interest. A declaration in Format provided at APPENDIX-IX will be taken from each bidder after opening of Techno-commercial bid & before price bid opening along with Shortfall documents or otherwise in GEM/e-mail. Submission of this form is must for being qualified. **The bidders found to have a conflict of interest are likely to be disqualified.**
  
4. All documents, as required in NIT, to be uploaded at GEM only. All shortfall documents also shall have to be submitted on line through GEM/ E-Mail only. **All shortfall documents also shall have to be submitted on line through GeM/ E-Mail only. The shortfall information/ documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. So far as the submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents will be asked for and**

RFQ: 11788

**considered. For example, if the bidder has submitted a supply order without its completion/ performance certificate, the certificate can be asked for and considered. However, no new supply order should be asked for so as to qualify the bidder.**

5. Offers of bidders submitting irrelevant documents in GEM against **Required Documents in Techno Commercial Bid** are likely to be rejected.
6. If found, at any stage, that any document/s submitted by a bidder is false or forged, their bid or awarded work order may be cancelled/discontinued at the discretion of HCL.
7. **FACILITY FOR MSME PARTICIPANTS**
  - a) Micro and Small Enterprises [MSEs] shall be eligible for availing all the benefits as laid down under the Public Procurement Policy for MSEs [Order 2012 & Order 2018]
  - b) The condition of prior turnover and prior experience shall not be relaxed for Startup Medium Enterprises [whether MSEs or otherwise] subject to meeting of quality and technical specifications of the tender.
  - c) Declaration of UDYAM number by MSME bidders on GEM portal is mandatory, failing which such bidders will not be able to enjoy the benefits as per the Public Procurement Policy for MSME order, 2012 & 2018.
  - d) All Central Ministries/ Departments/ PSUs may relax condition of prior turnover and prior experience with respect to Micro and Small Enterprises, subject to meeting of quality and technical specifications.
8. **Registration of UDYAM Number:** Bidders who have their UDYAM number by Ministry of Micro Small and Medium Enterprises (MSME), should declare their UDYAM Number on Central Public Procurement Portal (GEM), failing which such bidders will not be able to enjoy the benefits as per Public Procurement Policy for MSEs Order,2012 for the tenders invited electronically through GEM.

MSME bidders, who have registered their UDYAM number with GEM, should submit proof of the same along with their offer for availing the benefits available to MSEs as contained in Public Procurement Policy for MSEs Order 2012, issued by MSME.

MSEs owned by Scheduled Cast (SC) / Scheduled Tribe (ST) Entrepreneurs should also submit proof of the same along with their offer for procurement earmarked for MSEs owned by SC/ST.
9. **CONDITIONS FOR START-UP COMPANIES**

The START-UP entities have to qualify PQC. Quantity cannot be splitted.
10. **TENDER VALIDITY**

The tender should remain valid for a period of 120 days from the date of tender opening.
11. **EARNEST MONEY:**

**Not Applicable in this case.**
12. **PREFERENCE TO MAKE IN INDIA:** This contract is reserved for Class - 1 local contractors as defined in public procurement (Preference to Make in India), Order 2017 and as amended from time to time and its subsequent Orders/Notifications issued by

concerned Nodal Ministry for specific Goods/Products/Services.

**13. PARALLEL CONTRACT and RISK & COST**

- a) The company reserves the right to award parallel contracts.
- b) In case the contractor fails to execute the work as per the terms & conditions of the awarded work order after start of work, The Company reserves the right to award the balance work at his Risk & Cost.
- c) In case the bidder backs out after the bid opening in single bid or after the opening of Techno-Commercial bid/Price bid in two bid system, the EMD shall stand forfeited along with other administrative measures as may be decided by the company including debarment etc.
- d) In case the contractor fails to start the work after award of work order within time frame stipulated in the work order, his EMD shall be forfeited along with other administrative measures as may be decided by the company including debarment etc.

**14. SUB-CONTRACTS**

No sub-contract is allowed either in part or in whole.

**15. Quantity Variation**

**HCL/KCC reserves the right to increase/decrease the ordered quantity by up to 25% (Time & Jobs) at any time at the same rates and terms & conditions, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity ordered initially has been executed in full before the last date of delivery period (or the extended delivery period). No claim for less work will be entertained.**

Further, in case there is stoppage of work due to any reason in u/g mines, the contractor shall be advised to suspend the work till the situation is normalized and for such suspensions no compensation will be paid to contractor and completion period shall be increased accordingly.

**16. PRICE VARIATIONS**

Rates given in the contract are firm & fixed. No price escalation will be allowed for any reasons whatsoever during the execution of the work.

**17. If the quoted price is less than (-) 20% of the estimated price and is considered for placement of order, the party will be asked to justify the rate quoted and proper justification should be recorded, in order to ensure proper execution of work by that L-1 bidder both in terms of quality and quantity.**

**18. LOSSES & DAMAGES**

Losses & damages caused to the company's assets & goods due to contractor's negligence shall be recoverable from the contractor's accounts bills or any other amount lying with the company, HCL/KCC.

**19. COMPLETION PERIOD AND CONTRACT VALIDITY**

The entire assignment including submission of report to be completed within One Month from the date of the acceptance of the work order. The contract shall be valid for 60 Days from the date of receipt of LOI/Work order excluding maximum mobilization period of seven days.

**20. DEFECTS LIABILITY PERIOD**

## 21. JURISDICTION

The jurisdiction shall be with the courts of Khetri (Raj.) only.

## 22. TERMINATION OF CONTRACT IN FULL OR PART

- i. Failure to discharge in any of the contractual obligations like non commencement of work/non-performance/deficiencies of the performance of the successful bidder will give HCL a right to:
  - a. Award the whole or part of the work to any other agency at the cost and risk of the Contractor.
  - b. Debarment/Banning of Contractor (s) and display the details of the contractor in HCL website as well as in GEM portal.
- ii. The contract can also be terminated by giving minimum 15 (fifteen) days notice at the discretion of HCL, if HCL feels that there is no further requirement.

## 23. ARBITRATION CLAUSE

Any dispute(s) of difference(s) **not more than one crore** of any kind whatsoever arising between the parties out of, or relating to the construction, meaning, scope, operation or effect of the contract or its validity or its breach thereof, if not settled mutually, shall be referred by the parties to this contract for Arbitration under the Arbitration and Conciliation Act, 1996 and any amendments thereof, and the provisions there under, and the award made in pursuance thereof shall be binding on the parties.

The Arbitrator will be appointed within 30 days of reference to the arbitration. A sole Arbitrator will be appointed by the mutual consent of the parties to the contract, who according to Arbitration and conciliation Act, 1996 and any amendments thereof, will not stand in conflict of interest with any of the organizations. A declaration to the effect shall be submitted by the Arbitrator, to guarantee impartiality in the proceedings.

In the event of such an arbitrator to whom the matter is originally referred, being transferred or has vacated his office because of retirement, or resignation or otherwise or refuses to act or is incapable of acting for any reason whatsoever, the appointment of arbitrator in his place will be done by mutual consent of the Parties to the Contract, who again would not stand in any conflict of interest with both the parties such person(s) shall be entitled to proceed from the stage at which his predecessor left it.

The duration of proceedings and the fee structure will be governed by the 1996 Act, and any amendments thereof. The venue of the arbitration shall be Khetri. The award of the arbitrator shall be final and binding on the parties. Any dispute, which arises at any point of time out of arbitration, shall have the jurisdiction of the court of Khetri.

Subject to the above, the provision of Arbitration and Conciliation Act, 1996 and the rules there under and the statutory modifications thereof shall govern such arbitration proceedings and shall be deemed to apply and be incorporated in this contract.

**Disputes which are not covered under para 24 and 28 shall be referred to the Commercial Courts as per The Commercial Courts Act, 2015.**

## 24. Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD)

In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial Contract(S) between Central Public Sector (CPSEs)/Port Trust inter se and also between CPSEs and Government Departments/Organizations/State Governments/State

PSUs/Public Authority/University under Central & State Government (excluding disputes concerning Railways, Income –Tax, Customs & Excise Department), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in DPE OM No.4(1)/2013-DPE (GM)/FTS-1835 DATED 22-05-2018 and DPE OM dt. 25-07-2024 DPE-05/0002/2023-AMRCD.

**25. FORCE MAJEURES**

If at any time during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of war, act of hostility of public enemy, civil disruption or sabotage, fires, floods, explosions, epidemics, quarantine restriction, strikes, lock-outs or acts of God (here-in-after referred to as events), provided notice of the happening of any such eventuality is given by the either party to the other within 21 days from the date of occurrence thereof, neither party shall by reasons of such event be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance/execution under the contract. Provided also that such performance/execution under the contract should commence as soon as practicable, after such event has come to an end or ceased to exist, and the decision of HCL as to whether the performance has been so resumed or not shall be final and conclusive. Provided further that if the performance in whole or in part or any execution under this contract is prevented or delayed by reasons of any such event for a period exceeding 60 days, either party may opt to terminate the contract. If the contract is terminated under this clause, HCL shall have liberty to take over from the contractor at a reasonable price, all unused, undamaged and acceptable materials, machinery, equipments, etc. at the site, being used for the performance of the contract and in the possession of the contractor at the time of such termination of such portion thereof as HCL may deem it fit, except such materials, equipments, etc that the contractor may with the concurrence of HCL elect to retain. It is also understood in addition that this force Majeure clause will cover parties' inability to perform on account of change in law or imposition of rules or restrictions by the Government.

**26. Termination due to Events of Default**

- (a) If HCL decided to terminate this contract, it shall in the first instance issue Preliminary Notice to the Contractor. Within 15 days of receipt of the Preliminary Notice, the Contractor shall submit to HCL in sufficient detail, the manner in which it proposes to cure the underlying Event of Default (the "Contractor's Proposal to Rectify"). In case of non-submission of Contractor's Proposal to Rectify within the said period of fifteen (15) days, HCL shall be entitled to terminate this contract by issuing Termination Notice, and to appropriate the Performance Security, if subsisting.
- (b) If the Contractor's Proposal to Rectify is submitted within the period of stipulated thereof, the Contractor shall have to its disposal a further period of fifteen (15) days to remedy / cure the underlying Event of Default. If, however the Contractor fails to remedy / cure the underlying Event of Default within the stated period, HCL shall be entitled to terminate this contract, and to appropriate the Performance Security, if subsisting.

**27. Foreclosure of Contract Full or in Part**

If at any time after acceptance of the TENDER, HCL shall decide to foreclose or reduce the scope of the Works and hence not require the whole or any part of the Work to be carried out, the Person in Charge shall give 10 days' notice in writing to that effect to the Contractor,

RFQ: 11788

provided that, in the event, any such action is taken by HCL, the Contractor shall be paid full amount for the up to date quantum of work executed at work site as per billing schedule under the relevant items of Work under the Contract and in addition, a reasonable amount as certified by the Person in charge or any other agency appointed by HCL for those supplied items which could not be utilized for execution of the Work to the full extent because of the foreclosure.

## 28. Amicable Resolution

- (a) Save where expressly stated to the contrary in this Contract, any dispute, difference or controversy of whatever nature between the Parties, howsoever arising under, out of or in relation to this Contract including disputes, if any, with regard to any acts, decision or opinion of the Engineer-in-Charge and so notified in writing by either Party to the other (the "Dispute") shall in the first instance be attempted to be resolved amicably in accordance with the procedure set forth in Article below.
- (b) Either Party may require such Dispute to be referred to the work in charge of HCL and the Contractor for amicable settlement. Upon such reference, the two shall meet at the earliest as per their mutual convenience and in any event within fifteen (15) days of such reference to discuss and attempt to amicably resolve the Dispute. If the Dispute is not amicably settled within fifteen (15) days of such meeting, either Party may refer the Dispute in accordance with the provisions of Article (c) below.
- (c) In the event that any Dispute has not been resolved as per the provisions of Article (b) above, the same shall be referred to the director or a person of equivalent designation, of HCL and the Contractor for amicable settlement. Upon such reference, the two shall meet at the earliest as per their mutual convenience and in any event within fifteen (15) days of such reference to discuss and attempt to amicably resolve the Dispute. If the Dispute is not amicably settled within fifteen (15) days of such meeting between the two, either Party may refer the Dispute to arbitration in accordance with the provisions of Article of Arbitration Clause 24.

## 29. PAYMENTS

Payment of fees and reimbursement of expenses will be made from KCC Office, Khetrinagar as per the HCL standard payment term, i.e., 30 days credit period after receipt and acceptance of the final report.

PLEASE MENTION YOUR E-MAIL ADDRESS IN YOUR OFFER WHICH IS ESSENTIAL FOR E-PAYMENT & post tender communication.

## 30. SECURITY REGULATIONS

Contractor and their representatives shall abide by all the Security regulations existing at KCC in all phases of the work emanating from this contract. The workers and other representatives deployed by the Contractor against the job are liable to security check while entering the premises or anytime during the work as long as they are within the premises of KCC. The Contractor will arrange necessary Gate Pass from the HR dept. / Security Section sufficiently in advance. HCL shall not be responsible for any delay caused in issue of gate passes. The workers to be deployed by the contractor should not have anything adverse in their name in the police records. Police Verification Report to this effect in respect

of the contractor's workers has to be submitted to the Security department by the contractor for issuance of gate-pass.

31. STATUTORY OBLIGATIONS:

- a. The contractor shall have to comply all rules and regulation under Mines Act, Mines Rules and Metalliferous Mines Regulation such as provisions *related to Leave with wages, Health & Safety etc* and various States/Central Govt. Acts etc. Applicable from time to time while working in underground mining areas/surface areas. The said provisions are illustrative only and not exhaustive. The contractor will ensure all safety measures during the operations. The contractor will be solely responsible for all consequences arising out of and during operation of the contract including payments/ compensation etc to be made under the various statutes / acts of State or Central Govt. etc. issued there under.
- b. The contractor shall maintain and produce relevant record as per the provisions of the aforesaid act, rules and instructions, on demand from statutory authorities or from the authorized concerning officers of the company and shall also file returns/reports to concerned statutory authorities and any failure on the part of the contractor in this regard will be deemed as violation of the contract.
- c. Persons engaged by the contractor in connection with the performance of the contract, shall be employees of the contractor and there shall be **NO** Employee and Employer relation between the labour engaged by the contractor and HCL/KCC and if any claim shall be lodged against the Principal Employer in respect of non-payment of wages etc. of any description, due from the contractor in the discharge of his duties to his employees, such amount will be recovered from the contractor.
- d. The contractor shall not at any time do, cause or permit any nuisance on site or do anything which shall cause unnecessary disturbance or inconvenience to owner and to the general public.
- e. The Contractor shall employ such labour on the works of the Principal Employer who have educational qualifications, age, experience and medical standards as per mutually agreed specifications. The Contractor shall be responsible for his workmen, to take attendance of labour, to disburse payment of wages and to do such things as are necessary to maintain discipline among workers. The Contractor shall have the sole discretion to decide on engaging, rewarding or terminating the services of his workmen.
- f. The Contractor shall observe all provisions of the Mines Act / Factories Act and rules there under (as the case may be), including in respect of Working hours, Holidays, Rest intervals, spread over, Leave and Over-time to his Contract Labour. All payments, as due and admissible under the law in this respect shall be his sole responsibility.
- g. Contractor shall have to pay all statutory settlement dues like Retrenchment benefits, leave salary, Gratuity and Notice period pay etc. as per applicable labour laws to the eligible manpower engaged by him. Final Bill of contractor will be processed only on submission of documentary evidence in this regard & clearance from HR dept. to the contractor.
- h. Contractor will provide canteen facility and all other welfare facilities like Rest rooms, wash

RFQ: 11788

rooms, Drinking water, conservancy and First Aid etc. as per rules under Mines Act / Factories Act / Contract Labour (Regulation and Abolition) Act etc as applicable to his workmen / labours.

**32. INCOME TAX etc.**

The taxes at source shall be deducted from the payment made to the contractor as required under relevant statutes.

**INCOME TAX(On GST) .**

The taxes at source shall be deducted from the payment made to the contractor as required under relevant statutes.

- i) As per Section Section 51 of the CGST Act 2017 provides for deduction of tax by the Government Agencies including PSUs (Deductor) , from the payment made or credited to the supplier (Deductee) of taxable goods or services or both, where the total value of such supply, under a contract, exceeds two lakh and fifty thousand rupees.
- ii) The subject section which provides for tax deduction at source was not notified to come into force with effect from 1st July, 2017, the date from which GST was introduced. Government has recently notified that these provisions shall come into force with effect from 1st October, 2018, vide Notification No. 50/2018 - Central Tax dated 13th September, 2018.
- iii) The amount deducted as tax under this section shall be paid to the Government by deductor within ten days after the end of the month in which such deduction. The TDS deducted will be made available in Deductees Electronic Cash Ledger, which they may use to pay their future tax liabilities.

As evident from above, It is hereby communicated to all contractors that GST TDS would be deducted from their bills as per GST Law notified by Govt. of India.

**33. ABSOLUTE INTEGRITY OF THE CONTRACTOR**

The Contractor and his persons shall maintain absolute integrity in carrying out the work, and in case of any act detrimental to the interest of Company(HCL/KCC) including theft of Company's property by the contractor or any of his persons, the contract shall be suspended/terminated without any notice and the balance work shall be executed through alternate sources at the risk & cost of the contractor. In the event of suspension/termination of the work, the contractor shall not raise any claim for the period of suspension/termination nor shall the company be liable to pay for it.

34. The contractor is required to submit copy of the PAN & GST Registration number along with the offer.

**35. GST COMPLIANCE BY CONTRACTOR:**

GST will be paid extra by HCL to be claimed in the bills so that HCL can avail Input Credit Tax for the same. No subsequent claim on this account will be entertained by HCL. The GST shall be deposited with the Government by the contractor in accordance with the

## RFQ: 11788

statutory provisions of the GST Law. Further, the contractor agrees that he shall maintain high GST compliance rating track record at any given point of time and consents to the following:

- a. The details of outward supplies made by the contractor to HCL will be uploaded in Form GSTR-1 by 11th of the month following the month/quarter for which the return is to be filed.
- b. Once contractor has uploaded the details of outward supplies in Form GSTR- 1, contractor agrees to file the return in Form GSTR-3B by 20th of the month succeeding the month/quarter for which return is to be filed without any delay.
- c. Wherever contractor is required to issue e-invoice containing all the particulars as specified in Form GST INV-01 in terms of Rule 48(4) of the CGST Rules, it is agreed that contractor will comply with such e-invoicing requirements.
- d. In case the Input Tax Credit of GST is denied or demand is recovered from HCL on account of any non-compliance by HCL, including non-compliance with e-invoicing provisions, delay or non- filing of Form GSTR-1 and Form GSTR- 3B, non-payment of GST charged and recovered, contractor shall indemnify HCL in respect of all claims of tax, penalty and/or interest, input tax credit, loss, damages, costs, expenses and liability that may arise due to such non-compliance
- e. Notwithstanding any other clause of the tender document the payment to the contractor shall be made only upon invoices being reflected in FOMR GSTR-2A/2B of the relevant month.

## 36. INSPECTION

Inspection will be carried out by Nodal Officer or his authorized representative who shall act as Engineer-in-Charge who shall reserve the right to inspect the work of the contractor and check the quality & workmanship during the execution of the work and shall have the right to stop the work, in case of defective process or poor workmanship is noticed & his decision will be final and binding on the contractor.

## 37. SUPERVISION

**The contractor shall himself supervise the execution of the work or shall appoint a competent authorized representative with the approval of the Nodal Officer to act in his place. The whole responsibility for supervision of the works and the workers employed on the works by the contractor shall rest with the contractor only.**

## 38. LIQUIDATED DAMAGES/PENALTY CLAUSES

Time is the essence of the contract. For delay of work, the company shall be entitled to levy liquidated damaged @ 1% per Week of total contract value subject to maximum of 10% of the awarded contract value and amount based there on shall be treated as predetermined compensation for which no proof will be required and contractor shall have to pay the same forth with. L.D. will be recovered from the contractor's bills or any other dues of contractor with the company.

39. RECOVERY OF SUM DUE

Whenever any claim arises against the contractor for payment of any sum of money out of or under the order, HCL/KCC Khetri Nagar shall be entitled to recover such sums any time from the contractor under this or any other order of the contractor with HCL.

In case the amount of existing bill is not sufficient for recovery of pending dues, the contractor shall pay to HCL/KCC Khetri Nagar the balance remaining dues immediately.

40. DEMURRAGE/DETENTION CHARGE

Demurrage / detention charges or any other claims paid by the company for reasons attributed to the contractor shall be recoverable from the contractor's account. The decision of the Engineer-in- Charge in this regards shall be final and legally binding on the contractor.

41. HCL reserves the right to reject any or all the offers and award in part or in whole, the contract, at its sole discretion without assigning any reasons thereof.

42. NIL CONSIDERATION:

**'NIL' charges / consideration/nil quoted in any item in price bid shall be treated as unresponsive and will not be considered.**

43. MEDICAL TREATMENT:

First-aid facility in case of injury at work site will be provided free of cost at KCC Hospital. For all other treatment / medical expenditure, it will be the responsibility of the contractor. The charges of such medical treatment will be borne by the contractor in addition to the various provisions under the Employees Compensation Act, 1923 (as amended up to date).

**44. HCL management shall immediately be informed in case of any change in the members of the firm/company or its address or in case of any merger.**

45. The contractor shall not engage any child labour in any work i.e. less than 18 years of age.

**46. The Parties, who are interested in jointly bidding for the work as members of a Consortium and in accordance with the terms and conditions of the NIT, are not allowed in the Bidding Process.**

47. INDEMINITY:

The Contractor shall at all times indemnify HCL/KCC against all claims, damages, compensation etc. that might become payable under the said Employees' Provident Funds and Miscellaneous Provisions Act 1952 and Employee's Compensation Act 1923 and all other labour, industrial and other laws of the land applicable to the employees and workers engaged by the contractor (Including sub-contractor, if the terms & conditions allow).

48. INSURANCE

Employees' Compensation Insurance Policy as per Employees' Compensation Act, 1923 shall be accepted as a valid insurance policy and HCL's contribution as a premium to the policy as per

RFQ: 11788

Minimum Wages Act, 1948 @per manday has been included in the rate. However, in case of any claim(s) due to any untoward incident which does not come under EC Act, 1923, the expenses will be borne by the contractor. Before commencement of the work, the Contractor must submit a copy of the insurance covered under Employee's Compensation Act 1923 of its employees to be deputed under this Work Order in Human Resource Department and then only they will be allowed to start the work contract.

Valid employee compensation insurance policy of requisite nos. of workmen (Gate pass will be issued to that number of persons only) of Contractor is required to be submitted by the Contractor to the Human Resource Department before starting the Job, which shall cover the employment risk of the engaged employees arising out of and in the course of his employment. Engineer-in-Charge must ensure the same. Gate Pass will be issued to that number of workmen only for which insurance coverage has been obtained by the contractor.

Without Valid Insurance no "Gate Pass" will be issued by the HR Department in the name of any employee of the Contractor. Gate pass will be issued only after appropriate verification of all IR related documents and due signature by the HR Executive.

The risk, cost and consequence of the Contractor's failure to arrange for insurance coverage as specified above shall to be solely to Contractor's cost and account and Principal Employer shall have no liability whatsoever thereof.

**Note:** - Insurance of Contractor is also necessary, for the purpose of issuing him "Gate Pass" and the cost of his insurance premium will be borne by the contractor himself.

49. The Special Terms & Conditions mentioned shall supercede the General Terms & Conditions of the NIT.
50. All changes in the NIT including the extension of date of opening etc., if any, would be posted on the website of the company "[www.hindustancopper.com](http://www.hindustancopper.com)" and on GEM Portal, the prospective bidders should keep in touch with the GEM Portal for updates before submitting their bids.

The Corrigendum, if any shall be given only at our website [www.hindustancopper.com](http://www.hindustancopper.com)"

**PRE QUALIFICATION CRITERIA (PQC)**

1. Bidder is to submit membership certificate of ICAI/ICWAI/ICMAI as a proof of their qualification being suitable for the tendered job.
2. Bidder has to submit the proof of similar Job in last Seven Years, i.e., Physical Verification in any Govt./PSU organization.

**Additional Documents to be Submitted by the bidder: with Part -1 (Technical) Bid**

1. The bidder should submit the Self-Declaration in their Letterhead regarding filing of Income Tax Return, specimen Format provided at Appendix-I with corresponding Income Tax Return of two Years.
2. The bidder should submit an undertaking as per Appendix-II for mandatory minimum Local Content requirement of Class-I Local Contractors.
3. Offer letter on letter head for acceptance of tender terms & conditions of NIT.
4. Signed copy of our tender document as an acceptance of all NIT terms & conditions.
5. Appendix-IX, declaration against Conflict of Interest will be queried after opening of Techno- Comml. Bid. The bidders found to have a conflict of interest are likely to be disqualified.
6. Completed Tender Form (Appendix-III)
7. Copy of GST Certificate and PAN card.

**Note: - Bids are liable to be rejected in case the above documents are not submitted.**

(Md Usman)  
AGM -M&C

**ANNEXURE - IV****PRICE BID (Specimen Format)**

**Subject: - Appointment of Chartered / Cost Firm for physical verification of Stores & Spares as on 31.12.2025 & other associated works related to the verifications.**

Sl. No.	Item	Description	QTY	UOM	Rate (IN Rs.)	Amount (In Rs.)
1	906330084	Appointment of CA/CWA Firms for physical verification of Stores & Spares etc.	01	Lump sum	Rate & Applicable GST percentages are to be filled on-line through GeM	

- In case, more than one bidder qualify as L-1 bidders; GeM itself run L1 bidder for deciding the L-1 ranking. The quantities cannot be split.

>>To be printed **on your** letter head and to be signed with seal<<

**Annexure: -Declaration under Section 206AB of Income Tax Act, 1961**

To,  
M/s .....  
.....  
.....

**Subject - Declaration with respect of filling on of Income tax return as provided under Section 206AB of Income Tax Act, 1961**

Sir/Madam,

Following is the Declaration with respect to filing of Income tax return

1. **Name of the Assesse:**
2. **PAN of the Assesse:**
3. **Following income Tax return filing information for last two years.**

<b>S. No</b>	<b>Particulars</b>	<b>Previous Year 2024-25 (A.Y. 2025-26)</b>	<b>Previous Year 2023-24 (A.Y. 2024-25)</b>
1	Filling of Income tax return as per the time limit prescribed under sub- section (1) of section 139 of Income Tax Act,1961(Yes / No)		
2	Date of Filling Return		
3	Acknowledgement Number		
4	Aggregate of TDS and TCS is INR 50,000 or more in each year.		

Enclosure: Copies of ITR of last 2 years

I/ we hereby certify that the declaration made above is true and

correct. Thanking You,

For.....  
.....

Name:

Designation,;

-

SELF CERTIFICATE FOR LOCAL CONTENT (CLASS-I)

Tender No. 11788 Dated: 13.12.25

Name of the Work: Appointment of Chartered / Cost Firm for physical verification of Stores as on 31.12.2025 & other associated works related to the verifications.

To,  
AGM ( M & C )  
Hindustan Copper Limited,  
Khetri Copper Complex,  
Khetrinagar - 333504.  
Distt. Jhunjhunu (Rajasthan).

Sir,

This is to certify that we \_\_\_\_\_(Bidder's Name) fall in the category of Class I Local Contractor and the Goods/Services/Works offered by us against this tender has the local content equal to or more than 50%. The details of Locations (Addresses) at which the Local value addition is made are as under:

\_\_\_\_\_

—

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rule for which for which a bidder or its successors can be debarred for up two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

Name of Authorized Signatory of Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

Sign with Seal: \_\_\_\_\_

TENDER FORM

From-

.....

.

To,  
AGM(M&C),  
Khetri Copper Comlex,  
Khetrinagar- 333504,

Name of work: Appointment of Chartered / Cost Firm for physical verification of Stores as on 31.12.2025 & other associated works related to the verifications.

Having carefully examined the tender document attached to your Tender no: 11788 dated 13.12.25 we offer to complete the work in conformity with all the conditions stated in invitation to tender, instructions, terms and conditions of the contract, technical specifications, drawings, time schedule of completion of work and other tender documents and papers, as detailed in the tender documents. We understand that the time stipulated for completion of work in all respect mentioned in the "Time Schedule" of completion of work and signed and accepted by us is the essence of the CONTRACT. We agree that in case of our failure to strictly observe the Time of Completion mentioned for work or any of them and to the final completion of the work in all respects according to the schedule set out in the said "Tender Schedule" of completion of work, we shall pay compensation to you, as per provision and stipulations contained in the terms and conditions.

We certify that we have carefully read each and every condition and technical specifications given in this tender document and understood the same, and we confirm our acceptance of the same. We agree to abide by this tender initially for a period of 120 days from the last date fixed for the receipt of tender by you, and our quoted price shall remain firm and binding on order and us may be accepted at any time before the expiry of that period. We also agree that we shall not withdraw this tender during this period of 120) days.

Should this tender be accepted, we hereby agree to abide by and fulfill all Terms and Conditions of tender document and in default thereof, to forfeit and pay to HCL or its Successors or its Authorised Nominees such sums of money as are stipulated in Conditions contained in tender document together with the written acceptance. We understand that you are not bound to accept the lowest or any tender, without assigning any reason.

We further agree to sign an agreement to abide by the General conditions of contract to be stipulated therein and work according to the specifications acceptable to you for the works. In case of acceptance of the tender by Company, we bind ourselves to furnish the required security deposit as per NIT conditions, to execute the contract document including any guarantee bond, and to commence the work within specified time after receipt of order, failing which of we shall have no objection to the forfeiture of the Earnest Money lodged (if any) with Company along with other administrative measures including debarment and to your awarding the job to a third party at our risk and peril.

Unless and until a formal agreement is executed, this tender together with written acceptance thereof, shall constitute a binding CONTRACT between HCL and ourselves.

Dated this.....day of.....2025

For and on behalf of the contractor (with seal)

**MANDATE FORM FOR ELECTRONIC PAYMENT THROUGH INTERNET)  
(For RTGS Facility)**

To  
Hindustan Copper Limited

-----  
-----  
-----

Dear Sir

Sub: Authorization for release of payment due from HCL -- through Electronic fund transfer  
RTGS

(Please fill in the information in CAPITAL LETTERS .Please TICK wherever it is applicable)

1 Name of the Party \_\_\_\_\_  
2 Address of the Party \_\_\_\_\_

City \_\_ PinCode \_\_\_\_  
Pan No \_\_\_\_\_ e-mail I.D \_\_\_\_\_

3 Particulars of the Bank  
4 Date from which mandate Should be effective

Bank Name		Branch Name	
Branch Place		Branch City	
Pin Code		Branch Code	
MICR No			
(9 digit code number appearing on the MICR Band of the cheque supplied by the bank .please attach a Cancelled cheque of your bank for ensuring accuracy of your bank name , branch name and code number)			
Account Type	Saving	Current	Cash Credit
Account Number (as appearing in the cheque book)			
RTGS/IFSC Code			

I hereby ensure that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information, I shall not hold Hindustan Copper Limited responsible. I also undertake to advice any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through RBI EFT/ Internet/RTGS.

Place \_\_\_\_\_ Date \_\_\_\_\_  
Signature of the Party/ Authorized Signatory  
-----  
-----

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date:

( Signature of the authorized Official from the Banks)

N.B.: RTGS charges if any, is to be borne by the party.

Bidder's Signature

**APPENDIX-V: Declaration of the bidder against clause no. 3 Annexure-II of 'Conflict of Interest' (To be queried after techno-commercial bid opening. The bidders found to have a conflict of interest are likely to be disqualified.)**

The following Bidders have participated in the tender.

- 1.
- 2.

With respect to the above bidders (except the bidder signing the document), please reply to the following:-

Sl. No.	PARTICULAR	Reply
1.	Do you have any controlling partner(s) in common with above mentioned bidders?	Yes/No
2.	Do you receive or have received any direct or indirect subsidy/ financial stake from any of them?	Yes/ No
3.	Do you have the same legal representative/agent for purposes of this bid?	Yes/No
4.	Do you have relationship with each other, directly or through common third parties?	Yes/ No
5.	Do you have participated in more than one bid in this bidding process, in which the parties are involved and/or such applicant has the same authorized signatory for the purposes of this bid as any other applicant or an applicant of such applicant/ bidder is also a member of another applicant/ bidder?	Yes/ No
6.	Do you or any of your affiliates (i) has participated as a consultant in the preparation of any document, design or technical specifications of the contract that is the subject of the bid? or (ii) has been engaged as legal, financial or technical adviser of HCL for this project? or (iii) has been engaged by the applicant, its member or any of its constituents in any manner for matters related to or incidental to this project during or prior to the bidding process up to the signing of the agreement?	Yes/ No
7.	Does any of your Members (in case of Consortium) or any of your Constituents and any other Applicant, its member or any of its Constituents have crossed HCL interest in HCL?	Yes/ No
8.	Do you or any of your affiliates has been hired (or is proposed to be hired) by the employer as engineer (or construction supervision consultant) for the contract?	Yes/ No
9.	Do other bidders are too closely related sister companies?	Yes/No

Name of Authorized Signatory of Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

Sign with Seal: \_\_\_\_\_

Undertaking for Custom Bid for Services Creation on GeM  
(to be filled by the Hold)

File number: RFQ No. 11788

Date: 13.12.2025

Subject: Undertaking for Creation of Custom Bid for Services required on GeM

1. Services Required (Please specify the exact services required):  
Appointment of Chartered / Cost Firm for physical verification of Stores & Spares as on 31.12.2025 & other associated works related to the verifications.

Search String Used in the GeM Availability Report & Past Transaction Summary (Please state the exact search string used to find suitable service categories):

Appointment of Chartered / Cost Firm for physical verification of Stores & Spares as on 31.12.2025 & other associated works related to the verifications.

2. GARPTS ID (mention GeM Availability Report ID):

GEM/GARPTS/13122025/6E12ZIFMC1CI

3. Categories to which notification was sent:

1: Financial Audit Services

2: Financial Advisory Services

3:

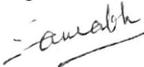
4. Undertaking:

I understand that the creation of a custom bid for services is an exceptional process and should only be used when existing service categories on GeM are not suitable for the required services.

I, (Your Name), undertake the following:

- I have conducted a thorough search using the search string mentioned above and determined that existing categories are not appropriate for the required services.
- I have provided an accurate and detailed description of the required services in Section 1.
- I have selected the most relevant categories for notification in Section 4.
- I am fully prepared to justify the need for a custom bid to GeM upon request.

Signature



(Saurabh Chaturvedi)

(Manager – M&C, KCC-HCL, Rajasthan)