बिड संख्या/Bid Number: GEM/2025/B/6848073
दिनांक /Dated: 04-11-2025

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	22-11-2025 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	22-11-2025 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Urban Development And Urban Housing Department Gujarat
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	Bharuch Ankleshwar Urban Development Authority
वस्तु श्रेणी /Item Category	Financial Audit Services - Audit report; CA Firm
अनुबंध अवधि /Contract Period	11 Month(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	3 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes | Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	100000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	HDFC Bank
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	12

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance securityshould be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

DEPUTY MAMLATDAR
Bharuch Ankleshwar Urban Development Authority, Urban Development and Urban Housing Department Gujarat, N/A,
(Cea-bharuch Ankleshwar Urban Development Authority)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	50

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs) from the State of Bid Inviting Authority: Purchase preference will be given to MSEs as Micro and Small Enterprises from the State of Bid Inviting Authority. If the bidder wants to avail the Purchase preference, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+50% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
6. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 50% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March

prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Number of Years of firm/company'sexistence as per ICAI certificate:3

Number of years of experience as on date of which at least XX years should be in internal/external audit of companies, PSUs and centrally funded institutions.:3

Number of full-time partners/experienced and qualified professionals in full time employment at senior level with experience in handling similar or relevant projects:3

Number of partners/ qualified professionals in full time employment with DISA/CISA qualification:3

Number of XX fulltime CA's required and YY professional audit staff:3

Price Breakup Format for the bidders to upload for providing break-up of overall project cost:1761998781.pdf

Financial Audit Services - Audit Report; CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Audit report
Type of Financial Audit Partner	CA Firm
Type of Financial Audit	Statutory Audit
Category of Work under Financial Audit	Bank Transactions , Audit of financial statements , Reliability of financial reporting , Compliance with law & regulations , Compliance with contracts , Review system & processes , Governance of company , Internal Control over Financial Reporting
Type of Industries/Functions	GOVEREMENT OFFICE
Frequency of Progress Report	Monthly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Monthly
State	NA
District	NA

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	
Post Financial Audit Support	Yes

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / To be set as 1	अतिरिक्त आवश्यकता /Additional Requirement
1	Somani Pankajkumar Jivanlal	392001,Bharuch Ankleshwar Urban Development Authority (BAUDA),Old collector office, Kanbivaga, Bharuch	1	• Number of Months for which Post Audit Support is required : 11

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. **Generic**

   Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

   Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 1 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

4. **Purchase Preference (State)**

   Bid reserved for MSE from the State of Bid Inviting Authority: Procurement under this bid is

reserved for purchase from Micro and Small Enterprises from the State of Bid Inviting Authority having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal. If the bidder wants to avail themselves of the reservation benefit, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible to participate in this bid. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility based on documentary evidence submitted, while evaluating the bid. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

5. **Past Project Experience**

   Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

6. **Buyer Added Bid Specific ATC**

   Buyer Added text based ATC clauses

   1. GST CERTIFICATE.

   2. PAN CARD

   3. AADHAR CARD OF OWNER

   4. LAST 3 YEAR CA CERTIFICATE.

   5. LAST 3 YEAR GST RETURN.

   6. KINDLY DOWNLOAD THE ATATCHED FILE AND READ CAREFULLY ALL THE TERMS AND CONDITION AND R EUPLOAD IT WITH YOUR FIRM SIGN AND STAMP.

   7. PRIORITY WILL BE GIVEN TO LOCAL BIDDERS.

   8. PHYSICAL DOCUMENTS ARE ALSO SUBMITED WITHIN BID TIME PERIOD AT OFFICE LOCATION.

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7. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum

issued by DPIIT in this regard.

2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditons stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

ભરૂચ-અંક્લેશ્વર શહેરી વિકાસ સત્તામંડળ

ચાર્ટર્ડ એકાઉન્ટન્ટ/સ્ટેચ્યુટરી ઓડિટરની નિમણૂક માટેની

મુખ્ય શરતો અને લાયકાત

(અ) સત્તામંડળ અંગેની પ્રાથમિક માહિતી :-

- ગુજરાત સરકારશ્રીના શહેરી વિકાસ અને શહેરી ગૃહ નિર્માણ વિભાગનાં તા.૦૭/૦૧/૨૦૧૨ ના જાહેરનામાંથી ભરૂચ-અંક્લેશ્વર શહેરી વિકાસ સત્તામંડળની રચના કરવામાં આવેલ છે.
- બૌડાનો વ્યાપ કુલ ૬૩૫ ચો.કી.મી.માં છે. જેમાં કુલ ૮૯ ગામો તથા બે નગરપાલિકા સમાવિષ્ટ છે.
- સત્તામંડળની રચના થયા બાદ ગુજરાત નગર રચના અને શહેરી વિકાસ અધિનિયમ ૧૯૭૬થી કલમ-૧૭(૧)ની જોગવાઇ હેઠળ તા.૨૮/૦૩/૨૦૧૭થી બૌડાની વિકાસ યોજના મંજૂર થઇ અમલમાં છે. ભરૂચ-અંકલેશ્વર શહેરી વિકાસ સત્તામંડળ (બૌડા) દ્વારા નગર રચના યોજના બનાવવાની કામગીરી સને-૨૦૨૨થી ચાલુ કરેલ છે. જેમાં અત્રેની બૌડા કચેરી દ્વારા તૈયાર થયેલ મુસદ્દારૂપ નગર રચના યોજના નં. ૧૭/એ (તવરા), ૧૭/બી (તવરા), ૧૭/સી (તવરા), ૧૬/એ (તવરા), ૧૬/બી (તવરા), ૧૮/એ (ઝાડેશ્વર), ૧૮/બી (ઝાડેશ્વર) ને સરકારશ્રી દ્વારા મંજૂરી મળી ગયેલ છે. જેમાં ૧૭/સી (તવરા)નો ઇરાદો જાહેર કરી તેની અનુષાંગિક કામગીરી પણ ચાલુ કરવામાં આવેલ છે. ત્યારબાદ અત્રેથી તા.જી. ભરૂચના નંદેલાવ, ઉમરાજ, ચાવજ, કાસદ અને મોજે. બાકરોલ તા.અંકલેશ્વર વિસ્તારની કુલ-૧૮ જેટલી નગર રચના યોજના બનાવવા માટે બોર્ડ બેઠકમાં ઠરાવી ગુજરાત નગર રચના અને શહેરી

વિકાસ અધિનિયમ ૧૯૭૬ની કલમ-૪૧(૧) હેઠળ મુખ્ય નગર નિયોજકશ્રી, ગાંધીનગરના અનુમોદન અર્થે પાઠવવાની કામગીરી ચાલુમાં છે.

- ભરૂચ-અંક્લેશ્વર શહેરી વિકાસ સત્તામંડળ (બૌડા)ની વર્ષ ૨૦૨૪-૨૫ની અંદાજિત આવક ૪૧૦૦.૦૦ લાખ અને અંદાજિત ખર્ચ ૫૦૦.૦૦ લાખ છે.

(બ) ચાર્ટર્ડ એકાઉન્ટન્ટ તરીકેની જરૂરી લાયકાત :-

- ફર્મની ઓડીટ અને એટેસ્ટેશનની આવક રૂ. ૧૦ લાખથી વધુ હોવી જોઇએ.
- ફર્મનો નોંધણી સમયગાળો ઓછામા ઓછો પાંચ વર્ષ હોવો જોઇએ.
- ફર્મમાં ઓછામાં ઓછા બે ચાર્ટર્ડ એકાઉન્ટન્ટ હોવા જોઇએ.
- ફર્મની રજીસ્ટર્ડ ઓફીસ ગુજરાતમાં હોવી જોઇએ. જો રજીસ્ટર ઓફીસ ગુજરાતમાં ના હોય તો બે પૂર્ણ સમયની શાખાઓ ગુજરાત રાજ્યમાં ઓછામાં ઓછા ત્રણ વર્ષથી કાર્યરત હોવી જોઇએ.
- જો ચાર્ટર્ડ એકાઉન્ટન્ટ, સી.એ. ફર્મનો કર્મચારી હોય તો તે ફર્મ સાથે ઓછામાં ઓછો એક વર્ષ માટે કર્મચારી તરીકે ફર્મ સાથે જોડાયેલા હોવા જોઇએ.
- સ્થાનિકને પ્રાધન્ય આપવામાં આવશે.

(ક) કામગીરીની વિગત :-

(૧) ચાર્ટર્ડ એકાઉન્ટન્ટ તરીકેની કામગીરી :-

- TDS સંલગ્ન તમામ કામગીરી, વાઉચર અને બીલો તપાસી TDS લાગુ પડતો હોય તેવા કેસોમાં ગણતરી વિગેરેની ચકાસણી કરી તે અંગે માર્ગદર્શન અને સલાહ-સૂચનની કામગીરી કરવી.

- સત્તામંડળનાં હિસાબોની ચકાસણી કરી વાર્ષિક-હિસાબ તૈયાર કરવાની કામગીરી.
- GST સંલગ્ન તમામ કામગીરી, બીલો-વાઉચરોની ચકાસણી કરી GSTની આવક-જાવક વિગેરે તપાસી GST રીટર્ન ભરવાની કામગીરી તેમજ તે અંગે માર્ગદર્શન આપવાની કામગીરી કરવાની રહેશે.
- સંસ્થાનાં ચાર્ટર્ડ એકાઉન્ટન્ટ દ્વારા સત્તામંડળની કચેરીની મહિનામાં એક વખત નિયત તારીખે રૂબરૂ મુલાકાત લઇ તમામ માહિતી અને હિસાબો મેળવી ચકાસવાનાં રહેશે. તેમજ GST, TDS કે અન્ય કોઇ સરકારી કરો, ઉપકરો વિગેરેને લગતા તમામ ફોર્મ, ચલણ વિગેરે તૈયાર કરી ફાઇનલ કરવાનાં રહેશે.
- ઇન્કમટેક્ષ એક્ટ, જીએસટી એક્ટ તથા અન્ય કોઇ લાગુ પડતા નિયમો/અધિનિયમો/વિનિયમોની જોગવાઇ હેઠળ વિવિધ સંસ્થાઓમાં સાદર કરવાનાં થતાં માસિક/ત્રિમાસિક/અર્ધમાસિક/વાર્ષિક કે રીટર્ન ફાઇલ જેવી તમામ કામગીરી કરવાની રહેશે. તેમજ અંગેનું માર્ગદર્શન આપવાનું રહેશે.
- ઇન્કમટેક્ષ એક્ટ, જીએસટી એક્ટ વિગેરેનાં નિયમોમાં સરકારશ્રી દ્વારા થતાં તમામ ફેરફારથી સત્તામંડળને વાકેફ કરી તેની અદ્યતન માહિતી અને તે અંગેનું માર્ગદર્શન પૂરૂ પાડવાનું રહેશે.
- કચેરીનાં કર્મચારી તેમજ કચેરીને સેવા પુરી પાડતા કન્સલ્ટન્સીશ્રીઓને ટી.ડી.એસ. અંતર્ગત આપવાનાં ફોર્મ-૧૬, ૧૬-એ તૈયાર કરવાની કામગીરી તેમજ સંસ્થાનું રીટર્ન ભરવાની કામગીરી રહેશે.

(૨) સ્ટેચ્યુટરી ઓડિટર તરીકેની કામગીરી :-

- સ્ટેચ્યુટરી ઓડિટર દ્વારા કચેરીની રૂબરૂ મુલાકાત લઇ જે તે નાણાકીય વર્ષ માટે થયેલા તમામ નાણાકીય વ્યવહારો અને તે સંલગ્ન ટી.ડી.એસ.,

જી.એસ.ટી. વિગેરેની માહિતી મેળવી તેનો નિયમોનુસાર ઓડિટ કરી ઓડિટ રીપોર્ટ સત્તામંડળને સાદર કરવાનો રહેશે તથા નિયત સમય મર્યાદામાં અને નિયત નમૂનામાં સત્તામંડળનું રીટર્ન ફાઇલ કરવાનું રહેશે.

(ડ) અન્ય સામાન્ય શરતો :-

- અર્નેસ્ટ મની ડિપોઝીટનો ચેક/ડી.ડી. **'CEA BHARUCH-ANKLESHWAR URBAN DEVELOPMENT AUTHORITY'** ના નામનો રૂ. ૫,૦૦૦/-નો આપવાનો રહેશે.
- ભરેલ ટેન્ડર ફોર્મ સ્પીડ-પોસ્ટ/રજી.એડી.પોસ્ટ/કુરીયર મારફતે જ મોકલવાનાં રહેશે. પોસ્ટલ ડિપાર્ટમેન્ટ દ્વારા થયેલ વિલંબ બાબતે સત્તામંડળ જવાબદાર ગણાશે નહીં. નિયત સમયમર્યાદા બાદ મળેલ ટેન્ડર ફોર્મ/અરજીને માન્ય રાખવામાં આવશે નહી. તેમજ રજૂ કરાયેલા ટેન્ડર ફોર્મમાં કોઇપણ પ્રકારનો સુધારો કે પુરાવા દસ્તાવેજ માન્ય રાખવામાં આવશે નહીં.
- કોઇપણ અરજીને સ્વીકારવા કે રદ્દ કરવા કે સમગ્ર ટેન્ડરની પ્રક્રિયાને રદ્દ કરવાની સંપૂર્ણ સત્તા સત્તામંડળની રહેશે.
- ટેન્ડર ફોર્મ/અરજી સંપૂર્ણ રીતે ભરેલા હોવા જોઇશે. તેમજ તમામ આનુષંગિક પુરાવા રજૂ કરેલા હોવા જોઇશે. કોઇપણ અપૂર્તતાના કેસમાં અરજદાર સાથે કોઇપણ પ્રકારનાં મૌખિક કે લેખિત પત્રવ્યવહાર વિના ટેન્ડર ફોર્મ/અરજી રદ્દ કરવામાં આવશે.
- નિમણૂક પામેલ સંસ્થા દ્વારા તેમને સોંપાયેલ કામગીરી કોઇ અન્ય સંસ્થાને આંશિક કે પૂર્ણ રીતે તબદીલ કરી શકાશે નહીં કે તેમની નીચે પેટા સંસ્થા તરીકે નિમણૂક કરી શકાશે નહીં.

- બૌડાની લેખિત પરવાનગી વિના બૌડાની કોઇપણ માહિતી/દસ્તાવેજ નિમણૂક પામેલ સંસ્થા કોઇપણ સ્વરૂપે જાહેર કરી શકશે નહીં કે અન્ય કોઇને આપી શકશે નહીં.
- કોન્ટ્રાક્ટ સમયગાળા દરમિયાન કે પૂરા થયા બાદ બૌડા વતી સાદર કરેલ વિવિધ અહેવાલ/દસ્તાવેજ વિગેરેની યાદી બનાવી તેની એક નકલ સંસ્થા પોતાની પાસે રાખી શકશે. પરંતુ બૌડાની મંજૂરી વિના કોન્ટ્રાક્ટ સમયગાળા દરમિયાન કે બાદ સદરહું દસ્તાવેજ/અહેવાલનો ઉપયોગ અન્ય કોઇ જગ્યાએ કરી શકશે નહીં.
- નિમણૂક પામનાર સંસ્થાએ બાંહેધરી આપવી પડશે કે, જાહેર ક્ષેત્ર/હેતુથી પ્રસિધ્ધ થયેલ માહિતી સિવાય અન્ય કોઇ માહિતી/કાર્ય પધ્ધતિ બૌડાની કામગીરી દ્વારા વિકસાવેલ હશે તો બૌડાની લેખિત પરવાનગી વિના તે માહિતી/કાર્ય પધ્ધતિ અન્ય કોઇ સંસ્થા/વ્યક્તિને જાહેર કરશે નહીં.
- સદરહું નિમણૂક એક (૧) વર્ષની રહેશે. ત્યારબાદ સંસ્થાની કાર્યરીતી, કૌશલ્યને આધારે તેને વધુ વર્ષો માટે નિમણૂક આપવામાં આવશે.
- નિમણૂક પામનાર સંસ્થાની કામગીરી સંતોષકારક ન જણાય અને/અથવા સંસ્થા દ્વારા કોન્ટ્રાકટની શરતોનો ભંગ કરવાનો જણાયે બૌડાને કોઇપણ સમયે તેમની નિમણૂક રદ્દ કરાવાની અબાધિત સત્તા રહેશે.
- કોઇપણ પ્રકારની તકરાર બાબતે કાનુની ક્ષેત્ર ભરૂચ શહેરનું રહેશે.

(UPLOAD SCAN COPY AND TO BE SUBMITTED PHYSICALLY)

ANNEXURE- 5

AFFIDAVIT

(TO be submitted IN ORIGINAL ON NON-JUDICIAL Stamp paper of Rs 300/- duly attested by first class magistrate/ notary public)

I/we, _____age_____ year residing at _____in capacity of _____M/s_____ hereby solemnly affirm that

1. All general instructions, general terms and conditions, as well as special terms & conditions laid down on all the pages of the tender form, have been read carefully and understood properly by me which are completely acceptable to me and I agree to abide by the same.

2. I/We have submitted following certificates /document for T.E as required as per general terms& conditions as well as special terms & conditions of the tender.

Sr. No	Name of the Document
Onwards	

3. All the certificates /permissions /Document / Permits /Affidavits are valid and current as on date and have not been withdrawn/ cancelled by the issuing authority.

4. It is clearly and distinctly understood by me that the tender is liable to be rejected if on scrutiny at any time, any of the required certificates / permissions /Document/ permits/ affidavits is /are found to be invalid/wrong /incorrect/ misleading /fabricated/expired or having any defect.

5. I/We further undertake to produce on demand the original certificate/permission/Document/ permits for verification at any stage during the processing of the tender as well as at any time asked to produce.

6. I/We also understand that failure to produce the Documents in "prescribed Performa" (wherever applicable) as well as failure to give requisite information in the prescribed Performa may result in to rejection of the tender.

7. My /our firm has not been banned/debarred/black listed at least for three years (excluding the current financial year) by any government department /state government/government of India /Board /corporation/government financial institution in context to purchase procedure through tender.

8. I/We conform that I/We have meticulously filled in, checked and verified the enclosed Documents/certificates/ permission/permits/ affidavits /information etc. from every aspect and the

same are enclosed on order(i.e. in chronology) in which they are supposed to be enclosed. Page numbers are given each submitted Document. Important information in each Document is "highlighted" with the help of "marker pen" as required.

9. The above certificates/documents are enclosed separately and not on the Performa printed from tender document.

10. I /We say and submit that the permanent account Number (PAN) given by the income tax Department is _____Which is issued on the name of _____[Kindly mention here either name of the proprietor (in case of proprietor Firm) or name of the tendering firm, Whichever is applicable].

11. I / We understand that giving Wrong information on oath amounts to forgery and perjury, and I/We am/are aware of the consequences thereof, in case any information provided by us are found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/PBG/cancel the award of contract, in this event, this office reserves the right to take legal action on me/us.

12. I/We have physically signed & stamped all the above Documents along with copy of tender Documents (page no.____ to ___).

13. I/We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliment with specification mentioned in the bid Document .

14. My /our company has not filed any writ petition, court matter and there is no court matter filed by state government and its Board corporation, is pending against our company.

15. I/We hereby commit that we have paid all outstanding amounts of dues/taxes/ cess/charges/fees with interest and penalty.

16. In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of tender committee for disqualification will be accepted by us.

Whatever stated above is true and correct to the best of my knowledge and belief.

Date: stamp & sign of the Tenderer

Place: (signature and seal of the notary)