

## **NOTICE INVITING QUOTATION**

Subject: Quotations are invited for “Appointment of Statutory Auditor for Audit of Accounts of AAI EDCP Trust for the Financial Year 2024-2025, e-filing of income tax return for the Assessment year 2025-26 and replying to queries raised by Income Tax Department, if any irrespective of AY, for a period of 12 months from date of award of contract.”

Financial quotes in sealed cover are invited from the bidders (i.e. Technically qualified in tender called for appointment of concurrent auditors for the year 2024-25 and are based **in Delhi/NCR**) for the work “Appointment of Statutory Auditor for Audit of Accounts of AAI EDCP Trust for the Financial Year 2024-2025 and e-filing of income tax return for the Assessment year 2025-26 and replying to related queries raised by Income Tax Department if any irrespective of AY for a period of 12 months from date of award of contract” by Dy. General Manager (F&A)-EDCP, Airports Authority of India,(AAI EDCP Trust).

Last date of submission of quotation is 06.08.2025 upto 1500 hours.

NIQ details and quotation format to be filled, are available on AAI website.

### **General information about AAI EDCP Trust:-**

Airports Authority of India has created a duly approved Superannuation Pension Trust namely “AAI Employees Defined Contribution Pension Trust” vide Trust Deed dated 11.02.2019 to manage the Pension fund of AAI employees eligible for EDCP scheme. Funds are invested with IRDAI approved Fund Managers and Annuity pension policies are purchased from the Annuity service providers based on application submitted by the Superannuated employees. The total fund value of AAIEDCP Trust as on 31.03.2025 is Rs.1241 Crores approx.

### **TERMS AND CONDITIONS for Quotation:**

1. The quoted audit fees shall be inclusive of all charges. While quoting the price, the bidder shall consider all expenses including travelling, boarding, conveyance & other miscellaneous and out of pocket expenditure. No claim for expenditure other than the price quoted will be entertained by AAI EDCP Trust. Rates quoted shall be firm & all inclusive and shall not be quoted with price variation / discount clause etc. The GST (as applicable) shall be payable extra and to be quoted separately in the price bid. Non-quoting of GST separately in the price bid will be deemed to be included in the rates quoted and thus additional claim on account of GST shall not be entertained at any cost. The bidder shall quote the price in Indian rupees.
2. The estimated cost for the proposed work is Rs. 46000+GST [Rupees Forty Six thousand only plus GST as applicable].
3. All the quotation shall be evaluated and the contract shall be awarded to the lowest quoted bid.
4. **PAYMENT TERMS** : No Advance shall be paid by AAI EDCP Trust. Payment of 80% of the fees will be released on completion of statutory audit, furnishing the auditor report and filing of ITR. The remaining 20% of quoted fees will be released only after completion of 12 months period from the date of award. Payments shall be made on

production of original invoice indicating GST Number. Invoice shall be raised on AIRPORTS AUTHORITY OF INDIA for payment.

5. AAI shall be authorized to make statutory deductions as applicable from amount payable to Auditor.
6. The CA firm must submit a copy of valid PAN, GST registration number and firm registration along with quotation.
7. The quotation as per given format must clearly indicate “APPOINTMENT OF STATUTORY AUDITOR FOR AUDIT OF ACCOUNTS OF AAI EDCP Trust FOR THE FINANCIAL YEAR 2024-2025 , e-filing of income tax return for AY 2025-26 and replying to queries raised by Income Tax Department, if any, irrespective of AY for a period of 12 months from date of award of contract” on the face of the envelope.
8. The quotation, addressed to the Dy. General Manager (F&A)-EDCP , Airports Authority of India, AAI EDCP Trust , Delhi – 110 003, shall be dropped in the quotation box kept in CPF Section in Room No. 7, Ground Floor, Airports Authority of India, Air India Reservation Office, Safdarjung Airport, New Delhi – 110 003, before **15:00 hours by 06.08.2025** and the same will be opened at 15:30 hours on same day, i.e. **06.08.2025**.
9. **Quotations received after 15:00 hours by 06.08.2025 will not be considered.**
10. Quotations received through Email or FAX will not be considered.
11. **REJECTION OF BID/CANCELLATION OF CONTRACT :-** Quotations may be submitted strictly as per above terms and conditions. Quotation not received as per above conditions is liable for rejection. AAI EDCP Trust reserves the rights to cancel the quotation without assigning any reason. If the firm/organization gives wrong information in its offer, AAI reserves the right to reject such offer at any stage or to terminate the contract, if awarded.
12. **WORK NOT TO BE LET OUT -** Sub-contracting in part or full of the assignment awarded to the successful Bidder is not permitted
13. **CONFIDENTIALITY CLAUSE -**Any and all information in written, electronic media or oral form and disclosed to the Auditor shall at all times remain the legal and absolute property of AAI EDCP Trust and the Auditor shall have no rights to use the information for any purpose other than that expressly authorized by AAI EDCP Trust.
14. **SETTLEMENT OF DISPUTES -** Except as otherwise specifically provided in the contract all disputes concerning questions of fact arising under the contract shall be decided by Chairman AAI EDCP Trust board subject to a written appeal by the Auditor to the Chairman whose decision shall be final to the parties hereto.
15. **PENALTY:-** The time period for completion of Audit and e-file of tax return on tax portal is before 30<sup>th</sup> September 2025. In the event of any delay in the submission of the Audit Report, e-filing of the Income Tax Return, or in responding to queries raised by the Income Tax Department beyond the due dates, a penalty of maximum up to 10% of the awarded contract value will be levied.

For AAI EDCP Trust  
Dy. General Manager (F&A)-EDCP

**QUOTATION FOR APPOINTMENT OF STATUTORY AUDITORS FOR AUDIT OF ACCOUNTS  
OF AAI EDCP TRUST FOR THE FINANCIAL YEAR 2024-2025**

(Quoted Amount)

<b>S No.</b>	<b>Particulars</b>	<b>Amount (In Rupees)</b>	<b>Amount (In Words)</b>
1.	Rate quoted for Appointment of Statutory Auditor for Audit of Accounts of AAI EDCP Trust for the Financial Year 2024-2025, e-filing of income tax return for the Assessment year 2025-26 and replying to queries raised by Income Tax Department, if any irrespective of AY, for a period of 12 months from date of award of contract.  ( inclusive of all charges).		
2.	<b>Goods and Services Tax(GST)</b>		
	<b>TOTAL</b>		

1. If there is a discrepancy between words and figures, the amount written in words shall prevail and considered.

2. The contract shall be awarded to the lowest quoted bid, subject to all other conditions for evaluation is satisfied. It is requested to put transparent cello tape on the quoted fee to avoid tampering.

**Firm PAN No.**\_\_\_\_\_

**Firm GST No.**\_\_\_\_\_

**Firm Registration No.**\_\_\_\_\_

**SIGNATURE & STAMPS OF THE FIRM**

To:

Technically qualified CA firms for Concurrent audit of CHQ, Airports Authority of India for FY2024-25 based in Delhi/NCR.

S. No.	Name of Company	E-mail ID's	Contact Numbers
1	Dharam Raj & Co.	<a href="mailto:drc@drcca.in">drc@drcca.in</a>	9811327272
2	Kirtane & Pandit LLP	<a href="mailto:kpca@kirtanepandit.com">kpca@kirtanepandit.com</a>	9811490608
3	Grandmarks	<a href="mailto:info@grandmarkca.com">info@grandmarkca.com</a>	9811085147
4	Amit Ray & Co.	<a href="mailto:pradeep_mukherjee26@yahoo.com">pradeep_mukherjee26@yahoo.com</a> <a href="mailto:allahabad@amitraysco.com">allahabad@amitraysco.com</a>	9415235141 0532-2402763, 2407258
5	Jitendra Agarwal & Asso.	<a href="mailto:prashant.singh2012@mail.ca.in">prashant.singh2012@mail.ca.in</a> / <a href="mailto:caprashantsingh20@gmail.com">caprashantsingh20@gmail.com</a>	9972277550/ 080-41521326
6	Gianender & Associates	<a href="mailto:gka_ma@yahoo.com">gka_ma@yahoo.com</a> / <a href="mailto:manju@gacaindia.com">manju@gacaindia.com</a>	9810555448, 9810136499
7	J. Singh & Associates	<a href="mailto:ca_jsingh@rediffmail.com">ca_jsingh@rediffmail.com</a>	022-6694617 / 18
8	D. K. Chhajer & Co.	<a href="mailto:kolkata@dkcindia.com">kolkata@dkcindia.com</a>	033-22627279, 22627280
9	Chandra Gupta Associates	<a href="mailto:cgdelhi@gmail.com">cgdelhi@gmail.com</a>	9811297522
10	HDSG Associates	<a href="mailto:hdsgindia@yahoo.in">hdsgindia@yahoo.in</a>	9811071885
11	Arvind Ratan & Co.	<a href="mailto:arvindguptafca@gmail.com">arvindguptafca@gmail.com</a>	9213992551
12	Amma & Associates	<a href="mailto:mukesh@amaa.in">mukesh@amaa.in</a>	9212327628
13	Hari Bhakti & Co.	<a href="mailto:varshney@haribhakti.co.in">varshney@haribhakti.co.in</a>	9820288709
14	JN Gupta & Co.	<a href="mailto:jnguptaca@icai.org">jnguptaca@icai.org</a>	9001893895
15	UCC & Associates	<a href="mailto:info@uccglobal.in">info@uccglobal.in</a>	9910044684
16	Vinay Naveen & Co.	<a href="mailto:vncgzb@gmail.com">vncgzb@gmail.com</a>	9910691575
17	Singhi & Co.	<a href="mailto:accounts@singhico.com">accounts@singhico.com</a>	8514023034
18	SARC & Associates	<a href="mailto:subal@sarcmail.in">subal@sarcmail.in</a>	9811151787
19	S. N. Nanda & Co.	<a href="mailto:snnco@snnco.net">snnco@snnco.net</a>	9810123166
20	S. L. Chhajer & Co.	<a href="mailto:chhajer_abhay@hotmail.com">chhajer_abhay@hotmail.com</a>	9893697670
21	Ravi Rajan & Co.	<a href="mailto:ravirajan.co@gmail.com">ravirajan.co@gmail.com</a> / <a href="mailto:ravirajan@sravigroup.com">ravirajan@sravigroup.com</a>	9899545049
22	MC Bhandari & Co.	<a href="mailto:mcbncokol@gmail.com">mcbncokol@gmail.com</a>	9831151529
23	Rama K. Gupta & Co.	<a href="mailto:ramakantgupta@yahoo.com">ramakantgupta@yahoo.com</a>	9425112778
24	Raj Har Gopal	<a href="mailto:shrey@rajhargopal.com">shrey@rajhargopal.com</a>	9810133967

25	<b>KGRS &amp; CO.</b>	<a href="mailto:subhadip@kgrs.in">subhadip@kgrs.in</a>	9007064063
26	<b>Komandoor &amp; Co.</b>	<a href="mailto:princekomandoor@gmail.com/">princekomandoor@gmail.com/</a> <a href="mailto:komandoorco@gmail.com">komandoorco@gmail.com</a>	9849011300
27	<b>Manoj Mohan &amp; Associates</b>	<a href="mailto:mma.ca@rediff.com">mma.ca@rediff.com</a>	9811018596

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