

**Tender Notice No /2025**

**GUJARAT WATER SUPPLY & SEWERAGE BOARD**

**Tender Document for Appointment of Chartered Accountant Firm / LLP as consultant for Income Tax and Accounting Matters**

### **GEM E-Tendering Schedule**

Bid Document Downloading Start Date	Date. 01/04/2025, 2.00 PM Hrs Onwards
Bid Document Downloading End Date	Date 22/04/2025, Up to 2.00 PM Hrs
Last Date & Time for receipt of on line Bids	Date 22/04/2025, Up to 2.30 PM hrs
Physical Submission at Head office of Board on or before	Date 28/04/2025 up to 3.30 PM hrs
Address for communication and for physical submission	Financial Controller, Gujarat Water Supply and sewerage Board, Jal-Seva Bhawan, Sector-10A, Opp. Air force station,GANDHINAGAR-382010
Contact person name and Designation with Mobile Number	Dinesh Sonara, Sr. Manager(A/cs) Mob. No.:-9725258480
Email Address	sm12gwssb@gmail.com
Estimated Value of Assignment (Fees for the assignment work mentioned in	<b>Rs 15,37,540/-</b> [Total amount of lump sum fees including out of pocket exp., travelling and other cost and including GST]

#### **Notes:-**

1. Above mentioned time line schedule is for guidance purpose only. Each bidding firm is conveyed to refer the uploaded tender document in this regard and timing etc. mentioned on GEM portal in order to submit the on line proposal within the prescribed time schedule as per GEM portal details. Notwithstanding, anything contained above, schedule, timing etc. mentioned in GEM bid document will prevail upon the above mentioned details.
2. No request for extension of time line would be entertained in case on line proposal not submitted as per time line/schedule mentioned on GEM portal.
3. Apart from GEM document, also refer this bid documents (including all Annexure and other ancillary details contained in this document) before filling information /submission of bid document and on line submission of price bid.

## Invitation for Proposal

### Appointment of Chartered Accountant Firm/LLP as consultant for Income Tax and Accounting Matters.

#### Back ground:-

Gujarat Water Supply and Sewerage Board(GWSSB) has been established in 1981 Gujarat Water Supply & Sewerage Board is implementing the centrally as well as State Sponsored "Water Supply & Drinking Water" Projects ( Jal Jeevan Mission ) in all districts of Gujarat. The main objective of Board is to provide potable drinking water to the people. The Main income of GWSSB is Government Grants, water charges and Charges recovered from Deposit Works. Grant is received from State Government, Central Government, externally funding agencies and others towards various primary programs and the same is applied to the various eligible activates implemented through division offices under this programmed. Presently there are 43 Division offices working under 6 Zone offices under the Board and other offices, located at various places of Gujarat.

GWSSB intends to avail Services from a firm of Chartered Accountants as consultants for Income Tax and Accounting Matters and seeks bids for **"Appointment of Chartered Accountant Firm/LLP as consultant for Income Tax and Accounting Matters"** through online tendering. Being a coordinating entity, the bids are invited for Entire Board/ Not for Individual division for which fees are to be quoted. Fees quoted must be inclusive of GST and inclusive of all out-of-pocket expenses. Documents for eligibility criteria/ technical eligibility are to be uploaded on GEM Portal.

<b>BID PARTICULARS</b>	<b>ATTACHMENTS</b>
Offer Contains	<b>ANNEXURE-I TO ANNEXURE-VI</b>
Two bid System	Technical Bid-(along with Evidences – in online & Physical form) Financial Bid-(online only)

**Note 1:-**Price bid is to be submitted online only on GEM portal. Technical bid and related documents are to be submitted physically as well as online. EMD in original and affidavit in original to be sent to address mentioned above in sealed envelope mentioning name of tender compulsorily within stipulated time.

**Note 2:-** Hereafter in this document wherever GWSSB or Board is mentioned it should be understood to mean Gujarat Water Supply and Sewerage Board mentioned above.

**Note 3:-** In this document ICAI to be understood as Institute of Chartered Accountants of India and CA to be understood as Chartered Accountant.

**Note 4:-** Each page of this tender document is to be signed by authorized partner of the firm / LLP and to be uploaded on portal.

## **ANNEXURE-I**

### **[Scope of Work and other conditions]**

**Scope of work includes but not limited to the following:-**

#### **A) Income tax Matter:-**

##### **A.1 Advisory:-**

1. To Advise GWSSB on applicability of Income Tax pertaining to its present and future operation including adequacy of current compliance.
2. To advise on taxable / non taxable nature of Income and Expenditure heads and any other advice related to Income Tax for the benefit of Board.
3. To advise/give written opinion relating to any Income Tax related issues within reasonable time proactively.
4. To update GWSSB about relevant changes/ amendments /judgments in the Income Tax Acts & Rules (more specifically having implications on GWSSB) regularly through mail as well as written post on letter head and further discussing the matter with the officials of GWSSB and to co-ordinate with accounting team of GWSSB to give effect of such changes and amendments in accounts.
5. To advise on tax-planning like benefits, rebates, deductions, exemptions etc. available under Income Tax Act.
6. To provide general consultancy services in any other work related to Income Tax.
7. Advising on implementing all the matters regarding accounting, record keeping, process, policy, system, software etc. to ensure compliance under Income Tax Act and rules.
8. Suggesting, advising and carrying out amendments/modifications in the prevailing tender/agreement clauses and preparing/drafting the new clauses regarding Income Tax Act in respect of works contracts and service contracts.
9. Any other advice regarding income deemed necessary in the interest of the Board as well as those specifically asked by the Board.

##### **A.2. Compliance:-**

1. To compute the tax liabilities under Income Tax Act and facilitate their payment by the GWSSB or its offices on timely basis.
2. To compute the tax refunds, credits, rebates under Income Tax Act and facilitate their utilization, remission, receipt by the GWSSB or its offices on timely basis.
3. To collect and check data in timely manner from Income Tax perspective and submit challan to the GWSSB within time limit to deposit Income Tax (excluding TDS under Income Tax & GST) before due date.
4. To prepare, compile, compute, submit and file all type of IT returns, other information, data/details [monthly/quarterly/half yearly/ annually] on relevant portal as well as in physical mode(if any and if applicable) as per the requirements of Income Tax with utmost accuracy.

5. To make computation and file timely and regularly all applicable/relevant returns(including the yearly Income Tax Return)
6. To check admissibility / inadmissibility of benefits/exemptions, reliefs etc. under Income Tax Act at the time of submission of challan for Income Tax payment as well as at the time of filing of applicable/relevant IT Return.
7. To check and guide about the application of accurate & applicable section and rate of Income Tax TDS, Income Tax rate, including the preparation of circular for IT TDS Deduction. Income tax rates, any other relevant matter/point regarding the compliance of Income tax.
8. To assist, carry out and submit necessary data, clarifications regarding various tax and statutory reconciliation between books and various direct taxes and income tax and Income tax reports, returns and other relevant data/details.
9. To prepare Annual returns(including ITR), computation statement etc. for tax payment purpose under Income Tax Act.
10. Advising for the records to be maintained and ensuring due compliance with Refund, exemption, relief etc. under the Income Tax Act.
11. To provide necessary reports, returns, forms related to Income Tax as and when required.
12. To conduct Income Tax related Audit (including Tax Audit report & any other audit report as is applicable to Board under the Income tax Act), including the issuance of Audit report in this regard as part of compliance of relevant provisions of Income Tax Act.
13. In addition to above any other services if deemed necessary and future requirement raised by Income Tax including amendment, notice, circular etc., from time to time.
14. Analyzing, verifying, advising, issuing written computation and providing detailed opinion in writing with specific recommendation in respect of claims of contractors or specific matters of contract agreement **[existing as well as new contracts on case-to-case basis]** w.r.t. the matters pertaining to the Income tax Act and its various aspects including the matters regarding change in the tax rate or change in provision under the Income Tax Act in respect as assigned by the Board or its offices from time to time basis.
15. Preparation of reconciliation of turnover reported in financial statements/books of Accounts with annual turnover or Turnover under the Income Tax Act.
16. Maintaining all kinds of registers, records and other details in computerized and manual format under Income Tax Act and other Direct Taxes.
17. Preparing, filing and representing with the appropriate authorities (including CBDT) in respect of refund, exemption or relief Applications **[including section 10(46) or other applicable section of Income Tax Act]** under the Income Tax Act.
18. Periodical review and reporting of income tax liabilities of the Board, pursuing the matter with the officials of the Board for payment, disposal and settlement of the said liabilities and taking necessary corrective actions for reducing such liabilities, if same are wrongly raised by the authorities.

### **A.3 Liaison:-**

1. To undertake visits and keep liaison with Income Tax Department on behalf of GWSSB and advise from time to time for IT compliance.
2. To undertake task of all types of appeal filing related Income Tax and other direct taxes matters before concerned authorities and replying notices received from various authorities.
3. To assist and obtain various types of Income Tax forms required and in case of any dispute arising with assessing authority. Consultant is required to coordinate to sort out the dispute; similarly in case matter referred to higher authority, the consultant shall also take up the matter with them.
4. To assist and prepare replies / submissions w.r.t. Notices of Department regarding Income Tax including show Cause Notices/other notices/letters etc.
5. To guide and assist the appointed Advocate / Representative in appeal matters before High court/Supreme court matters as well as assist in appointment of suitable advocate / representative in respect of appeal matters before High court and supreme court.
6. To examine any order / communication received from Income Tax authorities and advise for further course of action.
7. To attend the Appeal(s) /Show Cause Notice(s) /Hearing(s) related to Income Tax matters with respective authorities including Income tax Tribunal.
8. Preparing written replies, information and details as sought by auditors, Tax authorities, department of State Government, Central Government etc.
9. Ensuring all Income Tax Compliances including audit proceedings / show cause notices/ demands and other proceedings as applicable initiated by appropriate authorities including drafting / filing of replies, stay of demand and submissions and representation, pursuing, assisting and coordinating with Income Tax authorities for getting refunds / settle demands.
10. Preparing and filling original return, revised return, returns in response to notices issued by the Income tax Department under the various sections of the Income Tax Act for particular Assessment year.
11. Preparation and submission of replies to the notices (including assessment, reassessment and other matters) issued to the Board by the Income Tax Department under various sections of the Income tax Act and from time to time.
12. Attending assessment/reassessment proceedings, hearings under Income Tax Act.
13. Filing Rectification u/s 154, if any, of the Income Tax Act.1961.
14. Preparation and submission of replies to the Penalty proceedings under the Income Tax Act.
15. Preparation and submission of replies w.r.t. the stay of demand proceeding up to Assessing officer level or the higher authority level in respect of Income Tax matters.
16. Regular and timely follow up for the refund(s) from the office of the income tax department.
17. Counseling at various levels in the Boards and in the income tax department.

18. Preparing the presentations, notes, brief notes etc. for the management in respect of matters regarding Income Tax and other Direct taxes.
19. Preparing detailed instructions/guidance note/circulars/Training materials/Presentations etc. time to time in respect of general as well as specific points of Income Tax both in English and Gujarati.
20. Any other work specifically assigned with respect to Income Tax law related matters.
21. Any other relevant matters related to and connected with Income Tax Act pertaining to the Board.

**(B) Accounting matters:-**

There are 43 offices of GWSSB located at various places of Gujarat. **[List of divisions/other offices is mentioned at B.3]** Firm will carry out the accounting assignment in Tally software. Firm will use its own Tally software. Board will provide Computers, Stationeries etc. Firm may use their own Laptops considering the requirements of assignment. Firm will be required to carry on the accounting maintenance assignment at each Division/other office. In case of genuine difficulties like lack of infrastructure, computers, internet, hardware, software related issues and practicability and convenience of work, Firm may with mutual understanding with Division & H.O. will carry out the work at Zone office of concerned Division or any other nearby place as mutually agreed upon.

**(B.1) Detailed scope of work:-**

1. Maintenance of books of accounts at each Division/other office and at H.O as per accrual basis of accounting under Double entry system of accounting following Indian GAAP, Manual prepared and applicable to the Board, applicable Accounting standards(if any) as well as other applicable provisions of Board Act, rules etc. **[where ever applicable]** duly amended from time to time and other relevant provisions, pronouncements, regulations, guidance notes, guide lines, etc. issued by Institute of Chartered Accountants of India and/or any other regulatory body/authority including the Government departments.
2. Basic and routine accounting of each Division office/other office and Head office.
3. Finalization matters of each Division/other office as well as Head office.
4. Advising, suggesting, guiding in formulation of accounting policies, systems, important accounting and financial decisions, expressing opinions in writing w.r.t. accounting and financial matters. Preparation of brief note, presentation, manual etc. as and when required by the Management.
5. Attending internal audit, Statutory and A.G. Audit & Compliance of their remarks and providing accounting and financial information required to be submitted before various authorities including the Income tax authorities, Banks, FII etc as and when required.
6. Designing, circulating the formats, proforma etc. for collection of information, data and details for preparation of Annual Accounts. Further compiling and checking of such filled information, data, details and suggesting correction, if any.

7. Pursuing the vouchers, registers, records and other details including the routine books of accounts maintained by the various field offices and H.O. from the accounting point of view especially for the purpose of finalization of Accounts and further basis as preparation of Annual Accounts.
8. Preparing details, data etc. for getting any report/information etc. relevant for finalization of Accounts and preparation of Annual Accounts, Half yearly accounts(if required) and quarterly accounts(if any).
9. To prepare and submit accounting details in prescribed Performa in respect of Income Tax Act and any other relevant details/information required by the Management.
10. To critically check, evaluate and provide guidance & advice to the Head office as well as field offices regarding various aspects/matters/points of accounting, accounting system, accounting standards(where ever applicable), accounting practices, accounting software etc.
11. Periodic review of accounting practices, policies and system and provide suggestions, guidance and advice for the improvement in the system of Accounting maintained and accounting procedure followed by the Board in Head office and Divisional offices in view of the latest Accounting Standards issued by ICAI or any other applicable regulatory Authority.
12. Ensuring compliance with accounting standards (if any applicable) and relevant regulations.
13. To draft circulars, prepare training materials, MIS statements, Presentations, brief notes, notes etc. in English and Gujarati w.r.t. the various accounting matters/points/aspects of the Board.
14. Preparation of annual accounts, half yearly accounts (**if required**) and quarterly Accounts (**if required**) of the Board for F.Y. 2024-25 as per applicable provisions and matters mentioned at point no.(1) above.
15. Replies of POM, Half margins draft comments and comments issued by C& AG w.r.t. the accounting matters for F.Y. 2024-25.
16. Preparation of Monthly Trial balances of each Division/other office.
17. To prepare and pass reversal, routine and year end J.V. entries.
18. Ledger Scrutiny of all accounts of all the Divisions/other offices assigned and H.O.
19. Preparation of replies of internal audit for the accounting maintenance related matters.
20. Any other work entrusted by the Financial Controller/Accounts wing of the Board.

Firm appointed for the assignment will perform all the functions mentioned at point no.(1) to (12) above for the Division offices/other offices and H.O. Further, Firm will carry out H.O. accounting and will also carry out the responsibilities of consolidation, finalization of accounts, attending the auditors ( internal, statutory and C &AG) for the same and replying remarks & POM, half margins Draft comments, Comments pertaining to the Accounting matters of particular financial year.

For the above mentioned matter, Division includes subdivision offices. Any other newly opened Division coming under the respective zone office will also be part of assignment.

**(B.2) List of Reports/Outputs to be generated:-**

Following outputs/reports/financial or other statements are required to be submitted by the firm.

- (1) **Report for data entry of all kinds of transactions, reconciliation, posting, balancing etc. for each accounting centre for each week on the first working day of next week.**

Above work will be certified by concerned head of Division/ office.

- (2) **Following outputs or reports submitted at the end of each month by the 15<sup>th</sup> of subsequent month:-**

((2.1) Trial balances of Division/other office and H.O.

(2.2) Monthly expenditure statement.

(2.3) Cash flow and fund flow statements.

(2.4) Highlights of major queries or accounting issues, if any.

(2.5) Reconciliation statements of bank balance (Division and sub division), advances, deposits, transfer of fund, inter Division transfer of fund, IDTS, IDTS (other than stock) and other important accounts.

(2.6) Ledger Scrutiny report in respect of each Division/other office and Nigam as a whole, if any.

(2.7) MPW advances & deposit registers (Form no. 70 & 79) in Excel format or generated through accounting programme.

(2.8) Any other report/information/working sheet or papers required by the management.

- (3) **Following outputs or reports submitted at the end of each quarter within 20 days of completion of the particular quarter:-**

(3.1) Compliance of internal audit report.

(3.2) Trial balances of Division/other office and H.O. duly signed by partner of the firm, concerned office head and Divisional Accountant.

(3.3) quarterly and Half yearly accounts as per the instructions of the Board. **(if required)**

(3.4) Any other report/ information/working sheet or papers required by the management.

- (4) Preparation of annual accounts, half yearly accounts (**if required**) and quarterly Accounts (**if required**) of the Board for F.Y. 2024-25 as per applicable provisions and any other work relating to the routine accounting and Annual accounts as per point mentioned in detail at B.1(1) **above**.
- (5) Fixed asset register for the transactions during the year.
- (6) Any other accounting outputs/reports as required by the management from time to time.

**Note:-**

All the vouchers prepared under Tally accounting will be signed by the Authorized representatives of the Firm as preparer and supervisor. Whereas, other outputs such as registers, ledgers, Books, Statements etc. will be signed by authorized Chartered Accountant of the Firm. While the Trial balances of Division/other offices will be signed by the partner of the firm.

**(B.3) List of Divisions/ other offices**

ZONE	DIVISION	Address of Division	Name of Executiec Engineer	Contact no. of Executiec Engineer	NAME OF DIVISIONAL ACCOUNTANT	DIVISIONAL ACCOUNTANT
<b>Zone-1 Vadodara</b>	VADODARA	1st floor, KOTHI RECORD BUILDING, OPP, KUBER BHAWAN, KOTHI CHAR RASTA, VADODARA, PIN:390001.	K H BARAIYA	9978915589	SALIM VAHORA	7567774077
	CHHOTA UDAYPUR	2ND FLOOR, JALSEVA BHAWAN , GOKULDHAM SOC, CHHOTAUDEPUR, PIN 391165.	K H BARAIYA	9978915589	SALIM VAHORA	7567774077
	DAHOD	1 <sup>st</sup> Floor, Jalbhavan Opp. L.I.C. Office Dahod-389151	Smt Kalpanaben B.Rana	9909974525	Vaibhav S. Shah	9428143400
	GODHARA	Silver Plaza Complex, Dhankawad, Godhra-389001	Ku. M. M. Mevada	9978406633	Shri Anil Prajapati	9426894292
	LUNAWADA	Near Vrundavan Hotel, Opp. Reliance Petrolpump, Godhra-Lunawada Road, Lunawada-389230	Shri P.P.Pithava	9978406620	Shri Anil Prajapati	9426894292
<b>Zone-2 Ahmedabad</b>	AHMEDABAD	1st FLOOR, JALBHAVAN B/H TOWNHALL ELLISBRIDGE,AHMEDABAD-380006	SHREE RAJDEVBHAI JASVANTBHAI BRAHMBHATT	9978406818	SHREE DEVANGBHAI PANKAJBHAI RAVAL	9228883185
	ANAND	Old Collector Office,,1St Floor, Circuit House Compound, Nr. Old Cvivil Court Office, Anand-388001	PARTH PANDYA	9925085411	M.G.Panchal	9925023242
	NADIYAD	Sardar Bhavan, D- block,Room no-310, Mill Road, Nadiad-387001	S.K.VARMA	8238057387	M.G.Panchal	9925023242
	HIMMATNAGAR	JalBhavan, Office of the Executive Engineer, 1st Floor, Nr. Circuit House, By-Pass Road, Motipura, Himatnagar-383001.	Mr. K.K.Bodar	99784 06943	Mr. Amit R Trivedi	90990 62518

<b>Zone-2 Ahmedabad</b>	MODASA	Office of the Executive Engineer, Public Health Works Division, Near Sub Jail, In court Building Malpur Road Modasa	Kum. Sonal D. Vasava	9978406616	Shashikant Solanki	9033558560
	PATAN	Executive Engineer Public Health Works Division 1st Floor, Jal Bhavan, T.B. Tran Rasta, Opp-Prabha Honda Showroom, Near Pareva Hills, Patan	Ketanbhai Virsangbhai Chaudhari	9978407119	Paresh Navnitbhai Sompura	9408616250
	MEHSANA	Executive Engineer Public Health Works Division 1st floor Jal Bhavan, opp- RTO Office State Highway, Palavasana, Mehsana	Smt. Kailashben Naryandas Mewada	9978406762	Shri. Rameshbhai M. Chaudhari	9979275275
	PALANPUR	1st Floor, 'Jal Bhavan' B/H Adarsh School, Dairy Road Palanpur - 385 001 B.K. District, North Gujarat	D.M.Bumbadiya	9978406640	N.J.Chauhan	9898759914
	DEESA	MAMLATDAR KACHERI COMPOUND, "JALBHAVAN", DEESA	D.M.BUMBADIYA A	9978406640	PRADIP P. VYAS	9978909866
	RADHANPUR	Jal Bhavan, Green Park Society, B/h Referral Hospital, Radhanpur	K.V.Chaudhary	9978407119	T.C.Khamar	9925491007
	WD GANDHINAGAR	5th Floor , Sahyog Sankul, opp civil hospital Gandhinagar	J P Patel	9879209698	H H Dangi	9909984073
<b>Zone-3 Rajkot</b>	RAJKOT	Jal Bhavan, Univercity Road, opp Sarita Vihar Society, Opp Pride Universe Rajkot	Ankit R. Gohil	8200715265	M J Bhalodi	99797 55443
	JETPUR	Shree Park Gujarati vadi Near Jimkhana Bagicha jalaram Provigen same ni sheri Jetpur	P M Parmar	9978406645	H D Patel	99784 43011
	MORBI	1 Daudi Plot, Ravapar Road Morbi	Y.M. Vankani	9978440633	B. M. Zala	9106813895
	SURENDRANAGAR	Jal Bahavan Near New circuit house Rajkot highway Surendranagar	M G Thakur	9978440394	A P Munjapara	99784 05958
	LIMBADI	Opp Post Office Railway Station Road Limbdi	D S Damor	9978095184	A P Munjapara	99784 05958
	JAMNAGAR	Jal Bhavan , Saru Section Road Near Mahi Dairy, Jamnagar	Jumanaben Rangwala	9978441948	Dilipsinh H. Jethwa	9925041077
	Khambhaliya	Near S T Bus Stand khambhaliya	Jumanaben Rangwala	9978441948	P.k.Gohil	9978402695
<b>Zone-4 Katch</b>	BHUJ	P H Works Division Jalseva nagar opp. G K General Hospital bhuj -Kutch	Shri M.L.Gurung	6351134578	Shri H.K.Bhuriya	9624032041
	BHACHAU	Jalseva nagar Dudhai Road Bhachau-Kutch	Shri Nathabhai Somabhai Pateliya	99784 06908	Shri S.H. Madhvi	8866341063
	ANJAR	Office of The Executive Engineer, Jalseva Bhavan, Opp. Dax Prajapati Society, ANJAR ( Kutch ) 370110	Shri M.H.Antroliya	9978406854	Unnati M.Patel	9558467338
	NAKHATRANA	Opp.Taluka Panchayat Office Bhuj -Lakhapat Highway ,Nakhatrana, Kutch	Shri Alpesh N.Varu	9978443292	Ramesh S.Koli	9426757622

<b>Zone-5 Junagadh</b>	JUNAGADH	"Jal Bhavan" Ground Floor Near Old Diwan Office, Bilkha Road Junagadh	Shri B C Nayi	9978406626	Shree Dilipsinh H. Jethwa	9925041077
	VERAVAL	Near Sai Baba Mandir, Patel Timber vali gali, Veraval	Shri B N Patel	9978406926	Shri J D Barad	6355043692
	BHAVNAGAR	Panwadi Compound, Panwadi, Bhavnagar	Shri P G Makwana	9978406870	Shri D S Bhatt	9601624646 & 9427559890
	AMRELI	Shivaji Chhatralay, Near Sarswati School , Lathi Road, Amreli - 365601	Shri P J Vaghasiya	9978406573	Shri Y D Gondaliya	8401013013
	BOTAD	Meghani Bagh, Station Road Behind Government High School Botad -364710	Shri R M Parmar	9978441303	Shri. I.A.Ganja	9429679949
	PORBANDAR	"Jal Bhavan", Opp. Lal Palace Hotel, Near Colector Bunglow, Chowpati Road, Porbandar	Shri M S Dama	9157918521	Shri P M Kodyatar	9727737266
<b>Zone-6 Surat</b>	AHWA	EXECUTIVE ENGINEER P.H.WORKS DIVISION AHWA- DANG, JALBHAVAN, SAPUTARA ROAD AHWA DANG PIN 394710	SHREE HEMANTBHAI BALUBHAI DHIMMAR	9825821610	SHRI HITESHBHAI RAVAJIBHAI PATEL	9925116398
	VYARA	PRASOON PARK CO OP HOUSING SOCIETY BUNGLOW NO.3 NEAR CHURCH DHULIA ROAD VYARA DI. TAPI PIN- 394650	ANKIT P. GARASIA	9978406649	J R VASADIA	8200375960
	VALSAD	RADHA COMPLEX , SECOND FLOOR, NEAR SAILILA MALL, BESIDES PUNIT PLOAT ABRAMA, VALSAD	RATILALS. BHUSARA	9978406667	AMIN KHIMANI	9558202061
	SURAT	1st FLOOR JALBHAVAN, NEAR ADAJAN, SURAT	R.G.CHAUDHAR I	7567861399	U.S.VASAVA	9925043977
	RAJPIPLA	1st FLOOR, KARNAVATI SPORT NEAR VRAJ COMPLEX MV ROAD, RAJPIPLA	P.A.GOHIL	9925004036	U.S.VASAVA	9925043977
	BHARUCH	1st FLOOR, OLD COLLECTOR OFFICE, KANBI VAGA, BHARUCH	H.B.DEVANI	9978406619	K.B.RAJ	8160288566
	NAVSARI	CENTRAL ARCADE, 4TH FLOOR, NEAR POWER HOUSE (DGVCL), DUDHIA TALAO, NAVASARI	JATIN M PATEL	9978406662	MAHENDRA A. RATHOD	9157003405
	<b>Other Offices</b>	GJTI	"G" Road Sector-15, Gandhinagar-382016	A.M.BHUEVA	9978406714	A.H.BHATT
PH MECH DIV GANDHINAGAR		"A" Block, Patnagar Yojna Bhavan, 2 <sup>nd</sup> Floor, Near GH-4, Sector-16 Gandhinagar- 382016	KETANKUMAR KANTIBHAI MISTRY	MOBILE :9978493321	PRAHLADJI RUPSANGJI THAKOR	9825329137
<b>HEAD OFFICE</b>	HEAD OFFICE	Sector-10 A, Jalbhavan Opp. Air Force Station Gandhinagar- 382010	JIGNESH PANCHAL	7383069866	BHAVEHBHAI VALAND	9978406712

**(C) Other Requirements:-**

1. Partner of the firm is required to visit and attend meeting as and when required/Called for discussion with Senior Management of GWSSB.
2. All the above-mentioned scope of work will be required to be carried out at Head Office of the GWSSB Gandhinagar or at the offices of GWSSB as directed/conveyed /instructed by the management of GWSSB from time to time.
3. Any closed office / division or newly opened or merged office/ division will form part of this assignment.
4. All previous ongoing/pending/incomplete works/issues/Pending cases/matters related to Accounting, Direct taxes and Indirect Taxes on the date of appointment are required be handled by the appointed firm as part of scope of work of this assignment.
5. Jurisdiction of Board w.r.t. Income Tax related matter is presently at Gandhinagar and Ahmedabad. However, for matters regarding exemption, relief etc. pertaining to CBDT or any other higher authorities of Income tax Act, it would be New Delhi or place at which office/offices of such authorities is/are situated.
6. Any other Direct taxes (other than Income tax Act) relevant and applicable to the Board will be the part of this assignment.
7. Work regarding filing of Income Tax TDS returns of field offices of Board and H.O. would not be the part of this assignment.
8. Firm will be required to deploy dedicated team for GWSSB, sitting permanently at Head office of GWSSB, headed by qualified and experienced chartered accountant(s)[**at least having 5 years of experience**] with adequate knowledge and experience in field of Accounting and direct tax matters respectively along with sufficient manpower for Accounting and Income Tax matters to carry out the scope of work as stipulated smoothly, efficiently and in time bound manner.
9. Presently Board prepares its Annual Accounts at the end of each financial year. However, if Management of the Board decides for preparation of Accounts half yearly or quarterly, firm will accordingly prepare half yearly or quarterly accounts (apart from and in addition to Annual Accounts) with deployment of additional manpower(if required) without any additional fees as part of the scope of work.
10. Headquarter of Team deployed will be at Gandhinagar. However, team deployed for the assignment/representatives of dedicated team(including Partner of the firm and CA team leader) will be required to visit field offices of GWSSB offices, offices of the income tax authorities and other government department to duly perform scope of work mentioned at annexure-I above in time bound manner.
11. All necessary hardware, stationary etc. to perform above scope of work will have to be managed by the Firm.
12. Data/details/information, books of Accounts, outputs, reports etc. emerging as part of this assignment will be the property of GWSSB only. Firm will provide hard and soft copy of the said records(including the back up data/record) to the concerned authorities of the Board.
13. Firm will maintain confidentiality and security of all the records(hard and soft copy) including data/details/information, books of Accounts, outputs etc. emerging as part of this assignment.

## **2. Other Terms and conditions:-**

- 2.1 **Estimated amount of Fees for this assignment is Rs. 15,37,540/- (inclusive of applicable GST and travelling, other cost and out of pocket exp.)** Firm applying for this assignment may quote lower or higher fees than estimated fees considering the scope of work, available man power, experience, their judgment and any other factors which they deem appropriate. However, quoting of unreasonable low fees will render the firm/agency ineligible and Further, Management, at its discretion, may take appropriate decision regarding said assignment considering the circumstances of case and in the interest of said assignment and organization. Detailed schedule of payment of fees mentioning periodicity, outputs/reports and results will be chalked out and will be issued as part of appointment order.
- 2.2 Existing Statutory Auditors of Board cannot participate in this bid process. Existing Accounting and taxation consultant can take part in this bidding process. Existing Pre-auditors and internal auditors of the Board will be eligible for participating in this assignment but on selection as Consultant under this assignment, said firm will be required to resign from their current assignment/assignments of pre audit and internal audit. In view of this, all Pre-auditors and Internal Auditors applying for this assignment, **will attach the undertaking on its letter head that if selected for this assignment, firm will resign from all its current pre-audit and internal audit assignments.**
- 2.3 In case of any dispute, the decision of Financial Controller, GWSSB Gandhinagar will be final. Parties shall be given due opportunity of presentation before making such decision. The jurisdiction shall be Gandhinagar (Gujarat) in case of legal proceedings.

## **3. EMD:-**

**3% of estimated cost of the Assignment(Including GST) i.e. Rs.46,126/-(being 3% of Rs. 15,37,540/-being estimated cost), whichever is lower** will be required to be submitted as EMD in the form of account payee demand draft payable at Gandhinagar or in the form of bank guarantee/FDR in favour of Senior Manager, GWSSB, Gandhinagar. However, Firm having valid MSME certificate as on date of tender will be eligible for exemption from submission of EMD. Bank guarantee/FDR or Account Payee demand draft shall be issued in favour of "Senior Manager, GWSSB Gandhinagar, drawn on any bank as is mentioned in the list of banks as per the latest GR issued by DMO branch of finance department, Government of Gujarat.

ABOVE BANK GUARANTEE/FDR or account payee Demand draft shall be sent along with the technical proposal but in different cover on or before the last Date of submission of physical application in separate envelope sent along with the technical bid.

## **4. Performance Guarantee:-**

Firm/Agency appointed for the assignment has to submit the performance **bank guarantee/FDR to amounting 5% of total assignment value(including GST)** for the whole term of assignment and six months after the completion of assignment. Bank guarantee/FDR should be issued by the Bank which is duly notified in the latest list of banks as per GR of Finance Department, GOG issued from time to time. (FD Circular).

5. General terms and conditions of Online GEM Portal will be applicable.

## Annexure-II

### Other details in support of Technical bid as well as in fulfillment of relevant terms & conditions of bid

(To be printed on letter head of firm-to be attached/submitted physically as well as on line as supporting to technical eligibility criteria and in fulfillment of relevant terms and conditions of the bid)

Sr No	Particulars	Details/documents required
1	Name of Firm	
2	ICAI firm registration no. and date of Establishment (As per certificate issued by ICAI as on 28.2.25 or as on latest date before the issuance of date of notice for this assignment)	Copy of the Registration certificate and Firm card issued by ICAI.
3	Category or ranking of the firm as per RBI for the bank Audit	Latest letter issued by RBI
4	Constitution (Firm/LLP)	Attach copy of registration certificate in case of LLP and Partnership deed/ROF certificate in case of Partnership firm.
5	Office Address	
6	Contact Person Name & Mobile Number	
7	Email address	
8	Details of CAs as partners(as shown as per certificate of ICAI as on 28.2.2025 or as on latest date before the issuance of date of notice for this assignment):-	
	Name	Membership No.
	Qualification	Fulltime
	Date of Joining	Date of ACA
	Date of FCA	Date of FCA
1	2	3
4	5	6
7	8	9
10	11	12
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		separately attached for FY 2021-22, 2022-23, 2023-24 and for FY 2024-25, if same has been issued by C&AG office.				
13	LLP/Firm Registration No. with ROF (Registrar of firm) or any other competent Authority.	Copy of Registration certificate				
14	Registration as MSME(If firm is registered as MSME entity and claiming exemption from submission of EMD)	Copy of latest MSME registration certificate valid as on current date				
15	Appointment of RBI for bank Audit purpose	Category/ranking of firm and Appointment letters of last three years i.e. FY 2021-22, 2022-23, 2023-24 and for FY 2024-25, if same has been issued by RBI.				
16	<b><u>Details of Total professional fees and fees from Audit and attestation work:-</u></b>					
		<b>Sr. No</b>	<b>Year</b>	<b>Total Professional fees income</b>	<b>Audit and attestation fees</b>	
		1	2021-22			
		2	2022-23			
		3	2023-24			
		<b>Total</b>				
		<b>Average of 3 years</b>				
17	<b>Details of handling at least 3 completed assignments in last 5 years (as on 28.2.2025), as consultant for Direct tax/Income tax and Accounting matters [with specific reference and applicability of Accounting standards of Govt. (GOG or GOI)Public sector undertaking having turnover of Rs. 200 crore or more in the each year of assignment.</b>					
	<b>Sr. No.</b>	<b>Name of the Govt. PSU(GOG or GOI)</b>	<b>Gross Turnover of Organization</b>	<b>Year for which appointed With duration of work</b>	<b>Current status of work</b>	<b>Completion certificate Date if work is completed</b>
<b>Note:-</b> Apart from the above mentioned details, documents/details required for fulfillment of Minimum eligibility criteria, as mentioned should be attached physically as well as to be submitted on line on GEM portal.						

## Notes: -

1. Copy of audited Income and expenditure Account and relevant page of Balance sheet of the firm, SOI and ITR filed and CA certificate(along with UDIN No.) mentioning the total professional fees and fees from Audit and attestation work must be attached in support of point no. 16 as part of submission of technical proposal.
2. Appointment order in support of experience (along with covering all required details) must be submitted with Technical Proposal. Attach separately each appointment order and signed copies of relevant pages of financial statements-Audited Annual accounts of particular PSU for each year of assignment. Each appointment order will be treated as separate assignment.
3. Attach Certificate of satisfactory work completion[pl. refer **Annexure-II(A)**] issued by competent authority of respective PSU or entity as proof of work completion in case work is already completed.
4. Turnover for **Point No 17** will be in respect of the year of assignment only and same must be evidenced by the photocopies of audited annual account of the Company in respect of relevant period for each year of assignment.
5. Work of consultant for Direct taxes and Indirect taxes matter and that of accounting consultant will be the work as specified in the scope of work in **Annexure-I** above. Firm must have handled the work as consultant of Direct Taxes, Indirect taxes and allied aspects of Govt. (GOG or GOI) Public sector undertaking having turnover of Rs. 200 crore or more in each year of assignment.[**Public sector Undertaking means Board, corporation, Nigam, Government Company or Authority whose 51% or more capital is held either by the State Government or by Central Government or by State and central government both**].
6. Any kind of Income tax and accounting work of bank or insurance Company or its branches would not be considered as eligible work as that of PSU for this assignment. Merely handling the Direct taxes related work of Government society, Trust, institute, organization etc. will not be considered as eligible work. Merely handling accounting work of branch office or that of Government society, Trust, institute or organization will not be considered as eligible work.
7. obtaining registration under Direct taxes, filing of any kind of returns including TDS returns under Direct taxes or filing of appeals of Direct taxes, conducting tax audit under Income Tax Act will not be considered as eligible work as tax consultant/retainer of Direct taxes.
8. Appointment order in support of experience should indicate assignment name as “Appointment as Consultant for Direct taxes/Income tax matter and/or accounting matter(including applicability of Accounting standards)”
9. Firm may provide 3(three) different and separate appointment letters issued by one PSU or more than one PSU for each one. i.e. for consultancy work of Direct taxes, and for Accounting work . Alternatively, Firm may have 3(three) appointment letters issued by one PSU or more than one PSU with combined mentioning for consultancy work of Direct taxes and for Accounting work.

**Annexure -II(A)**

**FORMAT OF CERTIFICATE**

**[To be issued on letter head of PSU]**

- 1) This to certify that M/s \_\_\_\_\_, Chartered Accountants have successfully handled the assignment of Consultancy work of Direct taxes/Income Tax Act, and Accounting (**including the applicability of Accounting standards**) for the following financial year.

Financial Year

Turnover of PSU

- 2) Audited Annual Accounts of FY \_\_\_\_\_ is under preparation. It is certified that Turnover for the year completed on \_\_\_\_\_ is as mentioned below.

Financial Year

Turnover of PSU

Above details are certified on the basis records of the PSU.

- Date: - (Signature of Authorized officer of PSU)
- Place: -
- UDIN No.

### ANNEXURE-III

#### Format for Financial Proposal

Sr.No.	Particulars	Amount(Rs.)
1.	Lump sum Fees( <b>inclusive of GST</b> ) for providing consultancy services(as per scope of work mentioned in the bid document) for the period of one year from the date of issuance the appointment letter	
	<b>Total:-</b>	

#### Notes:-

1. Fees mentioned above is inclusive of all the cost (out of pocket expenses & travelling cost) No escalation of fees will be given during the term of assignment.
2. **Lump sum fees** is to be quoted above **are inclusive of applicable rate of GST**. GST will not be paid extra.

Date:

Sign:

Place:

Name & Designation:

**Seal / Stamp of Firm**

#### Note:-

**Financial proposal should be submitted online on GEM portal only.**  
**(submission of price bid in physical form will be liable to be rejected)**

## ANNEXURE-IV

GWSSB is category I entity as mentioned in the GR No. GR/JNV/10/2018/1143-A of Finance Department issued on 16.9.2019. In view of the above mentioned point, Proposals are invited from the Firms having ranking and registered as Category-1 firm as per ICAI Guidelines for the year 2023-24 and having continuation of ranking accordingly for FY 2024-25 [In case such ranking of category has not been published for FY 2024-25, latest available category ranking of FY 2023-24 will be considered. Further, if ICAI is not assigning any ranking or category, latest ranking or category issued by RBI for bank audit empanelment will be provided]

**Minimum Technical Eligibility criteria are as under:-**

Sr.No	Minimum Technical Eligibility Criteria	Proof to be enclosed
1	Firm should be having ranking as Category-1 as per ICAI Guidelines for the year 2024-25 and also as per Gujarat Government's Finance Dept. GR/JNV/10/2018/1143-A dated 16.9.2019.	Copy of ICAI registration certificate and latest copy of firm card duly attested (mentioning category).  Latest letter issued by RBI mentioning category/ranking w.r.t. Bank Audit.
2	It should be partnership firm/LLP of Chartered Accountants, having <b>registered office</b> in the State of Gujarat and if registered office is not in the State of Gujarat then at least two full time branches should be functional in the State of Gujarat for minimum period of 3 years as on 28.2.25 or on the latest date.	Certificate of Registration of firm and Firm card as at 28.2.25 or as on the latest date before the issuance of notice for this assignment, issued by the Institute of Chartered Accountants of India.  In case of branches, two government proofs, latest registration card/latest firm card supporting the location of branch in Gujarat as on 28.2.25 or as per latest date as mentioned above.
3	Chartered Accountant firm must have minimum experience of <b>15</b> years of continuous practice as on 28.2.25 or on the latest date.	Certificate of Registration of firm and Firm card as at 28.2.25 or as on the latest date before the issuance of notice for this assignment, issued by the Institute of Chartered Accountants of India.
4	Firm should have at least <b>5</b> full time C.A. (including the partners and full time C.A. employees) as at 28.2.25 or as on latest date out of which at least <b>3</b> must be Partner.	<ol style="list-style-type: none"><li>1. Copy of partnership deed.</li><li>2. Self-certified copy of registration letter and firm card issued by ICAI showing particulars of Partners and Qualified/ Paid Assistants in employment with the firm of latest date</li><li>3. List of each individual partner showing the firm(s) in which he/she is engaged as partner or any other capacity must be submitted showing status as on 28.2.25 or as on latest date duly mentioned in relevant Firm card issued by ICAI.</li><li>4. [Note:-In case CA is in full time employment of the firm, he must be associated with the said firm at least for last one year as evidenced from the Certificate of registration/Firm card issued by ICAI]</li></ol>

5	<p>Firm should have an <b>average minimum receipts</b> of fees from Audit and Attestation of <b>Rs. 50 Lac (Rupees: Fifty Lakh)</b> in the last 3 years ended on <b>31<sup>st</sup> March 2024</b>.</p>	<p>Copy of Audited Balance Sheet, Income and Expenditure Account along with statement of income and Income Tax Returns for 3 years i.e. FY 2021-22, 2022-23 and 2023-24.</p> <p>In case separate amount of Audit and attestation is not directly exhibited in the Statement of profit and loss, certificate of practicing Chartered Accountant mentioning year wise [FY 2021-22, FY 2022-23 and FY 2023-24] total professional fees and audit-attestation fees will be required to be submitted.</p>
6	<p>Firm should have handled <b>at least 3 completed assignments in last 5 years as on 28.2.25</b>, as consultant for Direct tax and Accounting matters [with specific reference and applicability of Accounting standards of <b>Govt. (GOG or GOI) Public sector undertaking having turnover of Rs. 200 crore or more in the each year of assignment</b>.</p> <p><b>[Note:-</b>  <b>Firm may have 3 different and separate appointment letter for each one. i.e. for consultancy work of Direct taxes/Income tax and for Accounting work.</b>  <b>OR</b>  <b>Firm may have 3 appointment letters with combined mentioning for consultancy work of Direct taxes/Income Tax, and for Accounting work.</b></p>	<p>Appointment letters along with certificate of successful completion of Direct taxes/Income Tax and/or Accounting Assignment as per Accounting Standards <b>[Format as per Annexure II(A)]</b> and self-certified Relevant Page of ( Statement of Profit and loss /Income &amp; expenditure Account and Balance Sheet Page) of the Financial Statement of the organization for which assignment has been handled.</p> <p>In case Financial statements of Public sector under taking are not ready for relevant Financial year, certificate of competent Authority of said PSU certifying the turnover of particular Financial year should be attached.</p>
7	<p>The CA firm must be empaneled with the Comptroller &amp; Auditor General of India, New Delhi for the last four financial years. (i.e. FY 2021-22, FY 2022-23, FY 2023-24 and FY 2024-25) and the empanelment is in continuation as on bid date.</p>	<p>Copy of Empanelment Letter issued by C &amp; AG Office for FY 2021-22, FY 2022-23, FY 2023-24 and FY 2024-25.</p>
8	<p>The firm / LLP must have valid GST Registration, PAN Registration and Firm Registration.</p>	<ol style="list-style-type: none"> <li>1. Copy of GST registration certificate</li> <li>2. Copy of PAN Card</li> <li>3. <b>3.</b> Firm registration certificate by Registrar of firm or other competent Authority.</li> </ol>
9	<p>The firm or any of partners of the firm should not have any disciplinary matters pending with any government and / or any other regulatory body / RBI etc. and they should not have suffered disqualification or debarment.</p>	<p>Self-declaration duly signed by the Authorized partner of the firm as per annexure as per <b>annexure VI</b> on letterhead of bidder Firm/LLP.</p>

10	The firm must not have been issued order of debarment or disqualification or termination order once by any government organization or regulatory authority for which proceedings are ongoing or under progress.	Self-declaration duly signed by the Authorized partner of the firm as per annexure as per <b>annexure VI</b> on stamp paper as notarized by Notary.
11	EMD( <b>3% of total estimated cost</b> )	Rs. 46,126/- in the form of Account payee Demand draft, FDR or bank guarantee, in the name of Sr. Manager, GWSSB, Gandhinagar issued by notified Bank as mentioned in the latest relevant GR of DMO branch, Finance Department, GOG.  Those Firms claiming exemption from submission of EMD on the basis of MSME status, would be required to attach copy of latest date valid MSME registration certificate.
12	The firm of Chartered Accountants should have at least 30 persons staff pertaining to Audit-Attestation and accounting work.	Self-certified list of staff along with qualification to be provided.

**Notes:-**

1. All the firms of Chartered Accountants meeting with the minimum technical eligibility criteria as evidenced by the proof mentioned against each point will be considered as qualified. Price bids of all such technically qualified firms will be opened and considered for evaluation. In other words, proposals of all the firms not meeting with any of the above referred criteria will be rejected and will not be considered for further process of evaluation. Further, proposals with incomplete details/ evidences will be rejected forth with. However, GWSSB reserves the right to call any information/details from the firms in case if it is deemed appropriate to do the same for the sake of said assignment in the interest of GWSSB.
2. Each Chartered Accountants firm applying for the said assignments has to attach the proof/evidence in support of various technical criteria as stated hereinabove.
3. Firm will be **selected on the basis L1 for the said assignment**. If there are more than one firm qualified as **L1**, GWSSB reserves the right to distribute the work among such firms or to take appropriate decision as it deems fit in such circumstances.
4. Term of the C.A. Firm selected for this assignment will be initially for period of one year and same will be further renewed from time to time, for the period as Board may deem fit, on appraisal of satisfactory performance of the Firm and as mutually agreed upon between Firm and GWSSB.

## ANNEXURE -V

### List of Documents to be attached with the Technical Bid

1. Copy of Letter from Institute of Chartered Accountants of India mentioning Registration No., Firm and Details of Partners & Paid CA employees and Firm card as on 28.2.25 or as on the latest date before the issuance of notice.
2. Copy of the latest letter of ICAI mentioning the ranking or category of the Firm.
3. Copy of latest letter of RBI mentioning the ranking or category of the firm for Bank Audit.
4. Copy of the PAN Card, GST Registration No., Firm registration (ROF) certificate/LLP registration certificate.
5. Copy of the Partnership deed/LLP constitution document.
6. Copies of C &AG empanelment letter for FY 2021-22 to FY 2024-25.
7. Copies of Audited Income and expenditure account, Balance Sheet, Income tax returns, statement of computation of income and Certificate(with UDIN) issued by the Chartered Accountant mentioning total professional fees and fees from Audit and attestation work for the last three years (F.Y.2021-22, 2022-23, and 2023-24)

8. List of **completed works** of Government (GOG or GOI) PSU as consultant of Direct taxes/Income Tax and Accounting matters handled within last 5 years (as on 28.2.25) specifically mentioning the name of such organization, nature of work, type of assignment location, period of appointment for the said assignment, Gross turnover of the organization for the relevant period.

**[Details of assignments of those Govt. PSU (GOG or GOI) in whose case, the gross turnover of the organization for the year of assignment is Rs. 200 crore or more are to be mentioned]**

Attach copy of the appointment order and photocopy of relevant part of audited annual accounts of Company for each assignment mentioned above.

9. Certificate from PSU(GOG or GOI) regarding successfully handling of completed assignments as per **Annexure-IIA**.
10. Self-Declaration as per **Annexure-VI** on the letterhead of the firm.
11. Undertaking from existing internal and Pre-auditors of the Board(applying for this assignment) that if selected for this assignment, they will resign from the existing internal and pre audit assignments assigned by the Board.
12. Original EMD along with the technical proposal or MSME certificate as proof of exemption from submission of EMD.
13. Self-certified list of staff pertaining to Audit-Attestation and accounting work.
14. All the details and supporting documentary evidences as mentioned in **Annexure-II** and **Annexure-IV** above.

## **ANNEXURE-VI**

### **Self- Declaration regarding debarment and other matters**

We hereby confirmed that all the documents submitted in this tender are authentic, genuine, copies of their originals and have been issued by the issuing authority mentioned above and no part of the document(s) / information is false, fraudulent or forged or fabricated.

We hereby confirm that our Bid complies with the total technical-commercial requirements/ terms and conditions of the Tender Document and subsequent addendum/corrigendum (if any), issued by GWSSB, without any deviation/ exception/ comments/ assumptions.

We also confirm that we have quoted the prices without any condition and deviation.

We further confirm that any reservation on terms and conditions/counter conditions, if any, mentioned in our bid (Technical as well as Financial) shall not be recognized and shall be treated as null and void.

We hereby confirm that we are not under any 'liquidation', any 'court receivership' or similar proceedings and 'bankruptcy'.

We hereby confirm and certify that our firm or any of its partners have not debarred /delisted/banned by any government Organization, Department, Government Company, Board, Corporation, society, Governmental authority, Government entity, Trust or any other organization, Public sector undertaking etc. or by any regulatory authority and there is no adverse action taken or proposed to be taken against firms or any of its partners by any regulatory authority.

Further, this is to certify that the firm or any of its partner has not been convicted/neither proceedings have been initiated in past nor any proceeding is under progress against the firm or any of its partner and further has not been issued with any order of disqualification, debarment or termination by Government any government organization, Department, Government Company, Board, Corporation, society, Governmental authority, Government entity, Trust or any other organization, Public sector undertaking etc. or by any regulatory authority in respect of any ongoing/past proceedings.

In case of any adverse/ disciplinary action is initiated against the firm or any of its partners during the process for appointment of CA Firm for this assignment and also after appointment (If selected), the Organization (GWSSB) can terminate the appointment without assigning reasons thereof.

We also confirm that the contents of this Tender have not been modified or altered by us. We agree that if any noticed in future, our Bid may be rejected / terminated.

We hereby confirm that we have gone through and understood the Tender Document and that our Bid has been prepared accordingly in compliance with the requirements/ provisions mentioned in the said documents.

We undertake that Tender Document shall be deemed to form part of our bid and in the event of award of work to us, the same shall be considered for constitution of Agreement. Further, we shall sign and stamp each page of the Tender Document as

a token of Acceptance and as a part of the Contract in the event of award of Contract to us.

We further confirm that we have quoted our prices in electronic mode through GEM portal on line. We confirm that rate quoted by us includes price for all services as mentioned in the Tender Document and including taxes.

Stamp and signature of bidder:

Name of bidder:

**Note:-**

To be stamped and signed by the authorized signatory/Partner of firm/LLP on letterhead of bidder Firm/LLP.

