

**Uttarakhand Rural Roads Development Agency**  
**Government of Uttarakhand**

**1. Request for Proposal for conducting Internal Audit of Pradhan Mantri Gram Sadak (PMGSY) in the Uttarakhand**

Uttarakhand Rural Road Development Agency an autonomous body of Uttarakhand State, invites bids in Two Parts i.e. Technical bid and Financial bid from reputed Chartered Accountants, who to undertake the work of Internal Audit of Programme Implementing Units and State Rural Road Development Agency located in the State of Uttarakhand. The last date of online submission of bid is 30/08/2023 till 3.PM at ~~pmgsytenders.gov.in~~ **pmgsytendersuk.gov.in**

2. The purpose of this assignment is to provide consultancy of Internal Audit of PMGSY project in the State including all the PIUs. More details of the services are provided in the terms of references.
3. The Following documents are enclosed to enable you to submit your proposals:

- (a) Terms of Reference (TOR) (Annexure I)
- (b) List of PIUs, Clusters (Annexure-II)
- (c) Technical proposal and its evaluation criteria (Annexure III)
- (d) Form for Price bid (Annexure IV)
- (e) A Sample Form of Contract for Consultants' Services under which the Services will be carried out (Annexure V)

**4. Background**

**4.1** The Firms have now been short listed on the basis of firms empanelled by CAG for PSUs audit in Uttarakhand.

**5. Clarification and Amendments to RFP Documents**

**5.1** You may request for a clarification on any of the RFP documents up to five (05) days prior to the proposal submission date (but prior to pre bid meeting). Any request for clarification must be sent in writing to the addressed to officer as indicated in Para 1 above. These would be clarified at the pre-bid meeting without identifying its source.

**5.2 Pre-bid meeting**

**5.2.1** The bidder or his official representative is invited to attend a pre-bid meeting, which will take place on 23.08.2023 at 11.30 a.m. at URRDA Dehradun.

**5.2.2** The purpose of the meeting will be to clarify issues and to answer questions on any matter related to the RFP that may be raised at that stage including the clarifications .Non-attend the pre-bid meeting will not be a cause for disqualification of a bidder.

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### **5.3 Amendment to RFP**

#### **5.3.1**

At any time before the submission of proposals the URRDA may whether at its own initiative or in response to a clarification requested by a short auditor firms, or in response to queries raised at the pre-bid meeting amend the RFP by issuing an addendum. The addendum shall be sent to all short listed Auditor firms and will be binding on item. To give short listed Auditor firms a reasonable time in which to take an amendment into account in their proposals, the URRDA may at its discretion, if the amendment is substantial, extend the deadlines for the RFP submission.

## **6. Submission of Proposals**

#### **6.1**

The proposals shall be submitted in two parts, Viz, Technical proposal (**Annexure III**) and Financial( Annexure IV). The proposals must be uploaded in pmgsytenders.gov.in.

#### **6.2**

At any time before the submission of Proposal, the URRDA may amend the RFP by issuing an addendum in writing or by standard electronic means. The addendum shall be sent to all the bidders and will be binding on them. The bidder should acknowledge receipt of all amendments. To give bidders a reasonable time in which to take an amendment into account in their proposals, the URRDA will, if the amendment is considered as materially substantial, extend the deadline for the submission of Proposal.

### **6.3 Instructions to Bidders**

#### **6.3.1**

The bidder shall bear all costs whatsoever associated with the preparation and submission of their proposals.The costs might include site visit, collection of information, and if selected, attendance at bid opening and contract negotiations.

#### **6.3.2**

The URRDA is not bound to accept any proposal and reserves the right to annual the selection process at any time prior to contract award, without thereby incurring any liability to the bidder.

#### **6.3.3**

In preparing their proposals, the bidder is expected to examine in detail the documents comprising the RFP Material deficiencies in providing the information requested may result in rejection of a proposal.

#### **6.3.4**

A list of the PIUs and URRDA (which will be audited) indicating their locations is also enclosed (Annexure II)

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#### **6.4 Opening of Technical Proposal**

**6.4.1** An Evaluation Committee (EC) will be constituted by the URRDA. The Online submitted Technical Proposal will be opened by EC in the URRDA office at 30.08.2023 hours on 04.30 P.M.it may please be noted that the second online proposal i.e. Financial Proposals containing the Price Bid will not be opened until technical evaluation has been completed and the result approved and notified to all the bidders.

**6.4.2** The URRDA shall notify those bidders whose proposals did not meet the minimum qualifying marks or were considered non-responsive to the Letter of invitation and Terms of Reference indicating that their Financial proposals will not be considered in selection process. The URRDA Shall simultaneously notify the bidders that have secured the minimum qualifying marks, indicating the date and time set for opening of financial Proposals. The notification sent by electronic mail.

#### **7 Evaluation of Technical Proposal**

The Technical Proposal will be evaluated on the basis of Evaluation given in Annexure IV. For this purpose requisite information is to be uploaded by the firms along with supporting documents. The Auditor will make his own assessment about adequate number of audit teams required for conducting the audit as per the TOR. Each audit team should comprise of Principal /Audit Partner Qualified Audit Manager, semi-qualified assistants and other audit assistants. Details of personnel in each team should be submitted along with proposal. Time estimates for URRDA also includes the resources requirement for audit of consolidated financial statements.

**7.2** The evaluation of team shall be done on the basis of CVs the number of teams to be deployed for audit may be decided by the bidders in consultation with URRDA based on the number of PIUs, their locations, etc

#### **7.3 Cut off points for qualifying Technical Proposal**

Based on the points and criteria as set out for Technical Proposals, all the bidders who have secured **60 or more points** shall be treated as successful bidders. Their financial Proposals shall be opened.

**7.4** The EC will record in detail the reasons for acceptance or rejection of the Technical Proposal analyzed and evaluated by it and would recommend the names of Auditor Firm qualified in the Technical Bids to the Competent Authority.

#### **8 Opening of Financial Proposals**

**8.4** At the second stage, financial bids of only those bidders who have been declared qualified in the Technical proposal will be opened by the EC. The "Financial Proposal" should be submitted in the Schedule – "Price Bid" in(Annexure IV)

**8.5** . The Auditor Firm should provide detailed break-down of Costs Estimates of Services in the format given in (Annexure IV)

**8.6** Each Financial Proposal will be inspected by the EC.

**8.7** The URRDA's Representatives or member (in EC) will open financial Proposal, The URRDA's representatives (in EC) will record this information in writing.

**9 Evaluation of Financial Proposals**

**9.4** The EC will subsequently review detailed contends of each Financial Proposal During the examination Financial Proposals. Any additional documents will not be accepted during the opening of Technical and Financial Proposals.

**9.5** The total price (TP) for each Financial Proposal will be determined.

**10 Confidentiality**

**10.1** Information relating to evaluation of Proposals and recommendations concerning contract award shall not be disclosed to bidders who have submitted proposals or to other persons not officially concerned with the selection process until the successful firm has been notified and contract awarded.

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## Award of Contract

**11.1** After completion of negotiations, the URRDA shall award the contract to the selected Auditor Firm and promptly notify the other Auditor Firms who had submitted Proposals that they were successful.

**11.2** The validity of the proposal shall be for 90 days from the date of opening of the Technical Bid without change in the personnel proposed for the assignment and proposed price. The URRDA will make its best efforts to select an Auditor within this period.

**11.3** Auditor will be expected to take-up/commence with the assignment within a month of award of assignment order by the URRDA and complete it by the stipulated time.

**11.4** Under the overall guidance of the URRDA, the Auditor Firm will work directly with the respective PIUs. The Auditor Firm is expected to conduct audit of URRDA/PIUs for the year 2022-23 and 2023-24. Performance of the Agency would be reviewed at the end of year and contract may be extended on same terms and conditions on mutual consent.

**11.5** The remuneration which the Auditor receives from the contract will be subject to normal tax liability as per the Tax Laws. Kindly contact the concerned tax authorities for further information in this regard, if required.

## 12 PAYMENT SCHEDULE

The URRDA will pay the firm within 30 days of receipt of per-receipted bills as per details given below

S. No.	Event	% of Contract Value
1	Completion of Audit of all units	70%
2	Submission of final audit Report	20%
3	Acceptance of Audit report by URRDA	10%

Note: Contract Value includes Professional Fee plus GST at the prescribed rates.

The above remuneration includes all the costs related to carrying out the services, including overhead and any taxes imposed on the firm.

## 13 PENALTY

The Auditor should clearly understand that submission of audit report by stipulated time is of utmost importance.

(R.P.Singh)  
Chief Engineer  
URRDA DehraDun

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### Terms of References

#### **Terms of References for Internal Audit of Uttarakhand Rural Road Development Agency**

**Objective:** The objective of the Internal audit of the Financial statements of the project is to enable the auditor to express a professional opinion on the financial position of the PMGSY Project carried out by URRDA at the end of each fiscal year and of the funds received and expenditure for the accounting period ending March 31 as reported by the Financial statements.

The URRDAs accounts (books of account) and the accounts maintained at various PIUs across the state-(annexure, provide the basis for preparation of the Financial Statements, Which consists of a Balance sheet and a sources and uses statement in the format as required under the PMGSY accounting guidelines and operational manual) and are established to reflect the financial transactions in respect of the project.

**Scope:** The audit will be carried out in accordance with the relevant national standards of auditing, and will include such tests and controls as the auditor considers necessary under the circumstances. In conducting the audit, special attention should be paid to the following:

- All the funds spent by URRDA, received from Government of India under the said project have been used in accordance with the conditions as laid down in the PMGSY guidelines/Operational Manual/ Financial Management Manual and only for the purposes for which the funds were provided.
- All funds have been used in accordance with the relevant financing agreement with due attention to economy and efficiency, and only for the purposes for which they were provided.
- All expenditure, including procurement of goods and services, have the necessary supporting documentation and have been incurred in accordance with the Government rules and relevant financing agreement.
- All the goods procured and issued are supported by valid receipt and issue documents and are recorded in the stock/ inventory registers and the closing balances worked out correctly. Physical verification of the assets and other inventories would be taken up, as deemed necessary by the auditor.
- Funds transferred to PIUs for incurring expenditure under the project are used for the purposes intended. To establish this, the auditor should visit PIUs and conduct such audit tests as may be deemed appropriate and necessary for the purposes of the auditing.
- The program accounts have been prepared in accordance with consistently applied relevant Accounting standards/ Rules and give a true and fair view of the financial situation of the project for the financial year ending March 31 for 2022-23 and of receipts and payments for the year ended as on that date.

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**Financial Statements:** The Financial statements shall include:

- A summary of funds received, showing the grant in aid/ loan and funds received from other sources, donors, if any separately;
- A summary of expenditure shown under the main **project categories of expenditure**, both for the **current fiscal year and accumulated to date**; and
- A Balance sheet showing accumulated funds of the projects bank balances, other assets of the project.

**Management Letter:** In addition to the audit reports, the auditor should prepare a “Management letter” in which the auditor should:

- Give comments and observations, if any, on the accounting records, system and controls that were examined during the course of the audit;
- Identify specific deficiencies and areas of weakness (if any in systems and controls and make recommendation for their improvement);
- Report on the degree of compliance with the financial/ control procedures as documented in the financial manual of the project;
- communicate matters that have come to attention during the audit which might have significant impact in the implementation of the society; and Illustrative details of Audit Clusters to be completed by URRDA

## OBJECTIVES OF INTERNAL AUDIT

The broad objectives of Internal Audit shall be as under:-

- a. To ensure that the accounting and financial management systems remain reliable and effective in design and to assess the extent to which they are being followed;
- b. To review the efficacy, adequacy and application of accounting, financial and operating controls and thereby ensuring the accuracy of the books;
- c. To verify that the system of internal check is effective in design and operation in order to ensure the prevention of and early detection of defalcations, frauds, misappropriations and misapplications;
- d. To identify areas of significant inefficiencies in existing systems and to suggest necessary remedial measures;
- e. To confirm the existence of financial propriety in all decisions and verify compliance to Government and statutory requirements;
- f. To review the performance of various functions in the light of performance budgeting;
- g. To associate with superintending engineers, executive of the SRRDA. And Vigilance etc., in their surprise checks and inspections in one of their visits to the unit whenever asked for;

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h. To ensure that the units have obtained confirmation and prepared statements of reconciliation of balance as on 30<sup>th</sup> June and 31<sup>st</sup> January, under outstanding advances to contractors, and of creditors;

In this context, internal auditors shall analyse the advances to the contractors into (1) good and fully recoverable, (2) requiring adjustment entries to be passed, (3) doubtful of recovery, and (4) bad with supporting documents/ explanations and reasons as for each and every account. The analysis will be of the accounts as per the ledgers and schedules to the accounts as at beginning of the year whose audit is taken up. This analysis shall be furnished along with the phase I audit report for the first six months;

i. To report compliance of guidelines issued from time to time by the Ministry of Rural Development, Government of India, National Rural Roads Development Agency, the State Rural Development Department, Executive Agency and the State Rural Roads Development Agency;

j. To report compliance of internal audit observations outstanding as at the end of year;

k. To report that tax deduction at source are being made in all cases, as applicable under the Income Tax Act, 1961 and other statutes at prescribed rates and that TDS deposits are being made within the prescribed time and also that the unit is complying with all Statutory requirements under Income Tax Act and other laws; and

l. Routine errors of omissions or commissions noticed during the course of internal audit may be got rectified on the spot.

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## Annexure-II

Clusters	Name of Clusters
Cluster-1	Mussoorie
Cluster-2	Srinagar
Cluster-3	Gopeshwar
Cluster-4	Jyolikot
Cluster-5	Almora
Cluster-6	Pithoragarh

### Detailed List of PIUs

1	DPIU Of Agustmuni (NPCC)	Rudraprayag
2	DPIU Of Almora	Almora
3	DPIU Of Almora ( ADB )	Almora
4	DPIU Of Almora (WAPCOS)	Almora
5	DPIU Of Almora-1	Almora
6	DPIU Of Almora-2	Almora
7	DPIU Of Badkot (BRIDCUL)	uttarakashi
8	DPIU Of Bageshwar	Bageshwar
9	DPIU Nainital (NPCC)	Nainital
10	DPIU of Baijra	pauri
11	DPIU Of Berinag (BRIDCUL)	pithoragarh
12	DPIU Of Bhikiyasain (NPCC)	Almora
13	DPIU Of Chamoli	Chamoli
14	DPIU Of Chamoli ( ADB )	Chamoli
15	DPIU Of Champawat	Champawat
16	DPIU Of Champawat (NPCC)	Champawat
17	DPIU Of Chinalisaur	uttarakashi
18	DPIU of Dawarahat	Almora
19	DPIU Of Dehradun	Dehradun
20	DPIU Of Dehradun2	Dehradun
21	DPIU of Didihat	pithoragarh
22	DPIU Of Dugardda (NPCC)	pauri
23	DPIU Of Gairsain (BRIDCUL)	chamoli
24	DPIU Of Garud (BRIDCUL)	Bageshwar
25	DPIU Of Ghansali (WAPCOS)	tehri
26	DPIU Of Haldawani	nainital
27	DPIU Of Haridwar	Haridwar
28	DPIU of Jakholi	Rudraprayag
29	DPIU of Kapkot	Bageshwar

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30	DPIU Of Kapkot (WAPCOS)	Bageshwar
31	DPIU of Karanprayag	chamoli
32	DPIU of Karanprayag-1	chamoli
33	DPIU of Kathgodaam	nainital
34	DPIU Of Kirti Nagar	tehri
35	DPIU Of Kotdwara	pauri
36	DPIU of Lohaghat	Champawat
37	DPIU Of Moari (WAPCOS)	uttarakashi
38	DPIU Of Munsiyari (NPCC)	pithoragarh
39	DPIU Of Nainital	nainital
40	DPIU Of New Tehri-3	tehri
41	DPIU Of Pauri	pauri
42	DPIU Of Pauri-2	pauri
43	DPIU Of Pauri-3	pauri
44	DPIU Of Pithoragarh	pithoragarh
45	DPIU of Pithoragarh-2	pithoragarh
46	DPIU of Purola	uttarakashi
47	DPIU Of Rudraprayag	Rudraprayag
48	DPIU Chamoli ( B&R )	Chamoli
49	DPIU Of Salt (NPCC)	Almora
50	DPIU Of Tehri	tehri
51	DPIU Rudraprayag( B&R )	Rudraprayag
52	DPIU Of Tehri-1	tehri
53	DPIU Of Tehri-2	tehri
54	DPIU Of Tharali (NPCC)	chamoli
55	DPIU Of Udhamsinghnagar	Udhamsingh Nagar
56	DPIU Of Uttarkashi	uttarakashi
57	PIU Dharchula	pithoragarh
<b>Total</b>		

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**Annexure III**

**Technical proposal evaluation-Criteria and Scoring Scheme**

**URRDA DehraDun for appointing The Chartered Accountant Firm as Internal Auditor.**

Sl. No.	Criteria	Sub Criteria	Scoring	Total
01	<b>Experience</b>	Experience upto 10 year	15 point	25
		Experience more than 10 years, 1 point For each year Upto 15 years.	25 (maximum)	
02	<b>Turnover</b>	Upto 50 lac	15 point	25
		More than 50 lac 1 point for each 10 lac upto 2cr.	25 (maximum)	
03	<b>Staff</b>	2 Chartered Accountant ,3 CA Inter and 3 Audit Staff.	15 point	25
		If Firm have Additional CA 2 points for each CA.	25(maximum)	
04	<b>Experience in Central Sponsored Schemes</b>	Minimum 3 work orders related to Central Sponsored Schemes.	15 point	25
		More than 3 Work orders 1 point for each work order upto 10.	25 (maximum)	
			<b>Total Points</b>	<b>100</b>

## Annexure IV

### Price Bid

Particulars	Minimum Price offered by URRDA	Fee Rate offered by CA Firm [excluding GST]	Total
Total Price For <b>Internal Audit</b> including all types of Expenses for all PIUs For Fy 2022-23	2,51,176.00+Tax		
Total Price For <b>Internal Audit</b> including all types of Expenses for all PIUs 1 April 2023 to 30 sep 2023	2,51,176.00+Tax		
Total Price For <b>Internal Audit</b> including all types of Expenses for all PIUs 1 October 2023 to 31 March 2024	2,51,176.00+Tax		

(Authorized Representative of Auditor)

Seal of the Auditor Firm

#### Note-

1. GST as applicable on the date of payment will be paid by the URRDA.
2. TDS or other Tax deduction as applicable will be deducted by the URRDA at the rates notified by Government of India from time to time from each bill.
3. If more than One CA Firm Financial Price Bid will be same, then the work will allotted equally by URRDA to CA Firm which have Quoted the same L1 price.

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## ANNEXURE- V

### CONTRACT AGREEMENT FOR INTERNAL AUDIT

**SUBJECT:** Agreement between URRDA ....., Chartered Accountants in respect of Internal Audit of PMGSY Accounts of the PIU's and URRDA

1. This Contract is made on the .....Day of the ....., 2023

#### BETWEEN

The Uttarakhand Rural Roads Development Agency (URRDA) having its office at First Floor, Directorate Panchayati Raj, Near IT Park, Sahastradhara Road, DehraDun [hereinafter called the "Employer"], of the first part,

#### AND

M/s ....., Chartered Accountants; having its Head Office at ..... [Hereinafter called "the Internal/Principal Auditor Firm"].

#### WHEREAS

- (a) The Audit Firm having represented to the "Employer" that he has required professional skills, personnel and technical resources, has offered to provide in response to the Tender Notice ..... issued by the Employer;
- (b) The "Employer" has accepted the offer of the Internal Auditor Firm to provide the services on the terms and conditions set forth in this Contract.

2. Set out below are the terms and conditions under which the Internal Auditor Firm has agreed to carry out for URRDA the above mentioned assignment specified in the attached Terms of Reference (TOR).

3. **Scope of work :** The audit will be carried out in accordance with the relevant national standards of auditing, and will include such tests and controls as the auditor and employer considers necessary under the circumstances. In conducting the audit, special attention should be paid to the following:

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- i) All funds spent by URRDA in Programme Fund, Administrative Fund received from Government of India & state Government under the said project have been used in accordance with the conditions as laid down in the PMGSY guidelines / Operational Manual / PMGSY Accounts Manual and only for the purposes for which the funds were provided.

4. The services would be required for 1 years commencing from the year 01.04.2022 to 31.03.2024 which may further be extended for 2 years on the basis of performance. Performance of the agency/firm would be reviewed at the end of year based on definite measurable indicators and the contract may be terminated after giving one month notice if performance of the Agency is not found satisfactory.

5. The Employer may find it necessary to postpone or cancel the assignment and/or shorten or extend its duration. In such case, every effort will be made to give you as early as possible, notice of any changes. In the event of termination, the Internal Auditor shall be paid for the services rendered for carrying out the assignment to the date of termination, and the Internal Auditor Firm shall provide the URRDA with any reports or parts thereof, or any other information and the documentation gathered under this Agreement prior to the date of termination.

6. The services to be performed, the estimated time to be spent, and the reports to be submitted as per attached TOR.

7. This Agreement, its meaning and interpretation and the relation between the parties shall be governed by the laws of Government of Uttarakhand.

8. This agreement will become effective upon the confirmation of this letter by the Internal Auditor Firm and will terminate for the period ending on March 31, 2024, or such date as mutually agreed between the URRDA and the Internal Auditor Firm.

9. **PERIOD OF INTERNAL AUDIT:** The period to be covered under present RFP would be financial years 2022-23. The audit will be taken up every year immediate after close of financial year and to be carried out in such a manner that it is completed well before 30 'September 2023 of that year so that the Project authorities are able to submit the audited financial statement to NRRDA before 30 'September 2023. In the advent of the delay (beyond a fortnight) other than of inevitable nature, the Internal Auditor shall be penalized to an extent of 2% per delayed week of its remuneration subject to a maximum of 5% of the total contract value.

10. **RENUMERATION:** Payments for the services for every year will not exceed the total amount of Rs. (excluding of applicable taxes)

11. The Internal Auditor Firm shall be responsible for appropriate insurance coverage. In this regard, the Internal Auditor Firm shall maintain workers compensation, employment liability insurance for their staff on the assignment. The Internal Auditor Firm shall also maintain comprehensive general liability insurance, including the contractual liability coverage adequate to cover the indemnity of the obligation against all damages, costs and charges and the expenses for injury to any person or damage to any property arising out of, or in connection with, the services which result from the fault of the Internal Auditor Firm or its staff. The Internal Auditor Firm or its

staff. The Internal Auditor Firm shall provide the URRDA with certification thereof upon the request.

12. The Internal Auditor Firm shall indemnify and hold harmless the Employer against any and all claims, demands and/or judgments of any nature brought against the Employer arising out of the services by the Internal Auditor Firm under this Agreement. The obligation under this paragraph shall survive the termination of this Agreement.
13. All final plans, reports and other documents or software submitted by the Internal Auditor Firm in the performance of the Services shall become and remain the property of the URRDA. The Internal Auditor may retain a copy of such documents but shall not use them for purposes unrelated to this Contract without the prior written approval of the URRDA.
14. The Internal Auditor undertakes to carry out the assignment in accordance with the highest standard of professional and ethical competence and integrity, having due regard to the nature and purpose of the assignment, and to ensure that the staff assigned to perform the services under this Agreement, will conduct themselves in an manner consistent herewith.
15. The Internal Auditor Firm will not assign this contract or sub contract or any portion of it without the URRDA's prior written consent.
16. The Internal Auditor Firm shall pay the taxes, duties, fee, levies and other impositions levied under the applicable law and the URRDA shall perform such duties, in regard to the deduction of such tax, as may be lawfully imposed.
17. The Internal Auditor Firm also agree that all knowledge and information not within the public domain which may be acquired during the carrying out of this Agreement, shall be, for all time and for all purpose, regarded as strictly confidential and held in confidence, and shall not be directly or indirectly disclosed to any person whatsoever, except with the URRDA's written permission.
18. **SETTLEMENT OF DISPUTES:**
  - (i) The parties use their best efforts to settle all disputes arising out of or in connection with agreement or the interpretation thereof.
  - (ii) Any dispute between the parties as to the matters arising pursuant to this agreement, which cannot be settled amicably within thirty (30) days after receipt, by one party of the other party's request for such amicable settlement may be submitted by either party for settlement.
  - (iii) If any dispute or difference of any kind whatsoever shall arise in connection with or out of this Contract and which is not amicably settled between the Internal Auditor Firm and the URRDA as per the provisions of clause 18(i) or (ii) of the Agreement the same shall be referred for settlement to the Adjudicator in person of the Secretary RD(or the Head) of the Nodal Department of the Uttarakhand Government within 14 days of arising of such disputes. The Adjudicator shall give a decision in writing with 28 days of receipt of a notification of dispute. Performance under the Contract shall continue notwithstanding the reference to the Adjudicator.

कार्यालय  
यू.आर.आर.डी.ए.  
ग्राम विकास विभाग, उत्तराखण्ड शासन  
आई.टी. पार्क के समन्वेत, सहस्रनाथ रोड  
देहरादून

NOW THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this contract:
  - (i) The List of PIU's/offices of URRDA and their location (Annexure 1)
  - (ii) Terms of Reference (TOR) (Appendix 2)
  - (iii) Previous year's Internal Audit Reports
2. The mutual rights and obligations of the "Employer" and the Internal Auditor Firm shall be set forth in the Contract, in particular:
  - a) The Internal Auditor Firm shall carry out and complete the Services in accordance with the provisions of the Contract, and
  - b) The Employer shall make payments to the Internal Auditor Firm in accordance with the provisions of the Contract

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

In presence of

1. (Chief Engineer, URRDA)

(Witnesses)

(i)

(ii)

In presence of

2.

(Witnesses)

(i)

(ii)

कार्यालय  
यू.आर.आर.डी.ए.  
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